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A SELECTED BIBLIOGRAPHIC RESEARCH GUIDE TO SOCIETAL RESPONSE TO OLDER PEOPLE

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PREFACE

The present bibliography contains nearly 200 selected references on the topic of "Societal response to older people," published chiefly during 1960-1978. The references in the guide are by no means definitive nor are they meant to be, but they represent many of the old and current publications which may be used as guides for further research. The bibliography is divided into two parts: Part One contains the listings of books, and Part Two is a listing of articles and periodicals. The references are arranged by the author in alphabetical order when possible.

I would like to thank Mrs. Mary Vance, Editor, Vance Bibliographies, for her encouragement and partial financial assistance in the publication of the guide.

It is my hope that those engaged in research studies related to societal response to older people, will find this material a useful and informative guide.

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THE CANADIAN ROYAL COMMISSION ON CORPORATE CONCENTRATION

Eric L. Swanick

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THE CANADIAN ROYAL COMMISSION ON CORPORATE CONCENTRATION

by

Eric L. Swanick

INTRODUCTION

This Commission was appointed under Part I of The Inquiries Act, by two orders in Council approved respectively on April 22 and May 1, 1975 which set out the following terms of reference:

...to inquire into, report upon, and make recommendations concerning:

(a) the nature and role of major concentrations of corporate power in Canada;

(b) the economic and social implications for the public interest of such concentrations; and

(c) whether safeguards exist or may be required to protect the public interest in the presence of such concentrations.

During its mandate The Royal Commission received 197 briefs.

There are additional reports to be published.

Canada. Royal Commission on Corporate Concentration. Report. Ottawa, 1978, 450p.

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_____. Brascan Limited: A Corporate Background Report, by Roy Birkett. Ottawa, 1977, 91p., Study No. 2.

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_____. Rothmans of Pall Mall Limited and Carling O'Keefe Limited: A Corporate Background Report, by Robert G. Shoniker, Ottawa, 1977, 63p., Study No. 11.

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_____. Corporate Dualism and the Canadian Steel Industry: A Background Report, by I. A. Litvak and C. J. Maule. Ottawa, 1977, 94p., Study No. 19.

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_____. Corporate Social Performance in Canada, by The Niagara Institute. Ottawa, 1977, 183p., Study No. 21.

_____. Party Candidate and Election Finance: A Background Study, by K. Z. Palteil. Ottawa, 1977, 113p., Study No. 22.

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_____. Organization Size and Alienation: A Background Report, by J. W. Gartrell. Ottawa, 1977, 51p., Study No. 27.

_____. Corporate Concentration and the Canadian Tax System: A Background Report, by Stikeman et al. Ottawa, 1977, 39p., Study No. 28.

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Sheedy, J. B. "AIB Compliance for Professionals," CA Magazine, 108, June 1976, 7.

_____. "AIB in Suspence," CA Magazine, 109, December 1976, 6.

_____. "AIB Policy Unfair and Unrealistic," CA Magazine, 108, May 1976, 8, 10.

_____. "Pricing and Productivity Credits," CA Magazine, 109, September 1976, 8-9.

Teasdale, P. "Excess-Revenue List: Time to Confess to AIB," Financial Post, 70, December 18, 1976, 18.

_____. "Open Up on Excess Revenues," Financial Post, 71, April 30, 1977, 1, 4.

_____. "What About the Friendly Folk at AIB?", Financial Post, 71, February 19, 1977, 6.

"There'll Be More to Come from the Folks Who Brought Us Controls." Financial Post, 70, November 27, 1976, 6.

"This May Be the One and Only." Marketing, 81, January 5, 1976, 2.

Urquhart, I. "By Gosh, The Price is Wrong," Macleans, 89, February 9, 1976, 19.

Vasoff, J. D. "AIB Guidelines: International and Domestic Profit Margins of Banks," CA Magazine, 109, August 1976, 14-15.

"Waiting for Answers." Time Canada, 106, December 22, 1975, 9.

Wallace, Patrick. "Canada's Wage and Price Controls," Wall Street Journal, 190, July 29, 1977, 8.

Ward, D. G. "AIB's Second Wave," CA Magazine, 109, September 1976, 32-36.

Which Way Ahead? Canada After Wage and Price Control, contributors include Thomas Courchene, Richard Lipsey, Simon Reisman; Michael Walker, ed. Vancouver: The Fraser Institute, 1977, 291, 31p.

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WILDERNESS RECREATION RESEARCH: An Annotated Bibliography

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WILDERNESS RECREATION RESEARCH: AN ANNOTATED BIBLIOGRAPHY

by

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INTRODUCTION

This bibliography represents a comprehensive review of scholarly research related to Wilderness Recreation. It covers the most important articles from a variety of professional journals and books. The articles are categorized into six major groups: (1) User Characteristics, (2) Social Carrying Capacity, (3) Site Management, (4) Economic and Social Valuation, (5) Wilderness Ecology, and (6) Methodological Considerations. Most of these articles are annotated.

With the demand for wilderness recreation opportunities growing at a faster rate than the supply of such opportunities, there is an increasing demand for information on all aspects of the wilderness recreation issue not only by the managers of these recreation areas, but also by policy makers and individuals involved in future wilderness research. One hopes, therefore, that a comprehensive and annotated bibliography of this type should be of value to a wide range of interested laymen and professionals.

I. USER CHARACTERISTICS

Bultena, G. L. and J. J. Taves. 1961. Changing Wilderness Images and Forestry Policy, Journal of Forestry, 59(3):167-171.

This article directs its focus on the motives which may induce vacationers to visit a wilderness area. Also discussed are visitor's interpretations of their visit, and what implications this may have for forest policy and management. Results of the study indicate discrepencies between motives, and expressed desires of the visitors.

Burch, W. R., Jr. 1966. Wilderness - The Life Cycle and Forest Recreation Choice, Journal of Forestry, 64(9):606-610.

The article presents an empirical examination of the contention that wilderness reservations unfairly deprive elderly citizens and young families of this recreation opportunity. The author concludes that this is not the case, and that none of the principal forest-type recreation activities is represented by a particular "majority" of users. Statistically significant associations were found for a variety of activities and families engaged in these activities.

Burch, W. R., Jr. and W. D. Wenger. 1967. The Social Characteristics of Participants in Three Styles of Family Camping, U.S.D.A. Forest Service Research Paper PNW-48. Portland, Oregon: Pacific Northwest Forest Experiment Station, p. 18.

Findings are presented from research that compared three types of campers easy-access only (roadside campers), remote only (back-country or wilderness campers), and combination. Information was gathered on social characteristics and attitudes toward a few elements of the camping environment. A secondary objective was to note significant differences between campers as a whole and the general population. Chi-square statistics were used to test for differences. Results indicate a number of factors affect family camping style: occupation, age, age of children, previous experiences, and income.

Cicchetti, C. J. 1972. A Multivariate Statistical Analysis of Wilderness Users in the United States, in J. V. Krutilla, ed., Natural Environments: Studies in Theoretical and Applied Analysis.

Author attempts to shed some light on the possible scale and nature of the future increases in use by examining the preferences and behavioral patterns of wilderness users. Using Stankey's data (1973), the author analyzes the relationship between preferences and behavioral pattern of users and (1) certain socio-economic factors, (2) childhood residential and recreational experience, and (3) conformity with the

purposes of the Wilderness Act and membership in conservation organizations. The approach is to formulate a set of behavioral hypotheses which are tested statistically with multiple regression analyses.

Eley, F. J. 1972. Some Aspects of Wilderness Perception in Alberta, unpublished Master of Science Thesis. Edmonton: University of Alberta, Department of Geography.

Hendee, J. C., et al. 1968. Wilderness Users in the Pacific Northwest - Their Characteristics, Values, and Management Preferences, U.S.D.A. Forest Service Research Paper PNW-61. Portland, Oregon: Pacific Northwest Forest and Range Experiment Station.

The study constructs a "wilderness" attitude scale and employs this scale to ellicit responses from a sample of wilderness users of three different areas. The authors found significant differences in attitudes between varying degrees of wilderness purists. Also, they were able, through factor analysis, to determine groups of value/attitudes as defined by the wildernism scale. One of the classic studies which has become a basic reference on many later studies. The study fails though to provide any support for the relation between attitudes and behavior.

Hendee, J. C. and R. W. Harris. 1970. Foresters' Perception of Wilderness-User Attitudes and Preferences, Journal of Forestry, 68(12):759-762.

Attitude of foresters who managed wilderness areas were compared to the attitudes of the people who use these areas with regards to certain wilderness ethics and management practices. Results indicated foresters and users had similar views on wilderness purity standards and behavioral norms in the wilderness, but that managers were incorrect in their perceptions of users responses to suggested behavioral controls and to development.

Jubenville, A. 1971. A Test of Differences Between Wilderness Recreation Party Leaders and Party Members, Journal of Leisure Research, 3(2):116-119.

Lee, R. C. 1977. Alone with Others: The Paradox of Privacy in Wilderness, Leisure Sciences, 1(1):3-19.

Previous attitudinal studies of wilderness visitors have indicated that what is sought is limited interaction, privacy, and solitude. This study attempts to evaluate this interpretation by comparing measures of visitors attitudes and their respective behavior in the wilderness setting. The results indicate no association between visitor attitudes toward privacy, etc. and observed social behavior in the wilderness. The author concludes that these findings suggest that subjective responses of visitors as measured by interviews and questionnaires are often of debatable validity.

Lime, D. W. 1969. Wilderness-Like Recreation Opportunities Adjacent to the Boundary Waters Canoe Area, Naturalist, 20(1):36-41.

Presents a low key survey of wilderness users in adjacent areas of the BWCA taken during the peak visitor season of July and August. The primary question was "Why did you select this area for your camping trip?" Results found that the area has not a single attraction or factor, but a combination of related factors. Also found campers had limited knowledge of available opportunities for camping in the area. Although relatively simple, the study does provide for further research topics.

Lime, D. W. 1976. Wilderness Use and Users: A Summary of Research, in Proceedings of the 54th Annual Winter Meeting, Alleghany Section, Society of American Foresters, Dover, Delaware, February 3-6, 1976.

A summary of some of the results of social research conducted in the United States. These are summarized under two hearings: (1) general conditions of wilderness use; and (2) general factors influencing wilderness experiences. This is a very general summary of some of the findings. Although limited in scope, is useful for gaining a general overview on the subject.

Lucas, R. C. 1964. Wilderness Perception and Use: The Example of the Boundary Waters Canoe Area, Natural Resources Journal, 3(1):394-411.

This is one of the classic studies on wilderness and recreation. Is one of the first attempts to uncover the perception of wilderness by different groups of users. The author found that the boundaries of wilderness are extremely flexible and are by no means limited to map boundaries.

Lucas, R. C. 1965. User Concepts of Wilderness and Their Implications for Resource Management, in New Horizons for Resources Research: Issues and Methodology. Western Resources Paper 1964:29-39. Boulder: University of Colorado Press.

Lucas, R. C. 1973. The Status of Recreation Research Related to Users, Proceedings of Society of American Foresters, 127:130.

Lucas, R. C. 1974. Forest Service Wilderness Research in the Rockies: What We've Learned So Far, Western Wildlands, Spring: Vol. 1, No. 2, pp. 5-13.

Author feels growing use is the heart of the management problem. Research thus far has been either ecological or social. A few studies are footnoted relating to each of the two areas. The article concludes with an emphasis on the need for a broader spectrum of wilderness opportunities to cover a range user demands. A very general, informal discussion.

Merriman, L. C. 1964. The Bob Marshall Wilderness Area of Montana - Some Socio-Economic Considerations, Journal of Forestry, (62)11:789-795.

Reviews the results of a three year land use study of the area to determine the best socio economic use for the year 1960. Described are the areas history, evolution, and user characteristics. Use as wilderness is compared to other hypothetical alternatives. The study concluded that in terms of least public cost, the public interest would best be served by reserving the area as wilderness. The criteria for such an evaluation are sketchy.

Merriman, L. C. and R. B. Ammons. 1968. Wilderness Users and Management in Three Montana Areas, Journal of Forestry, 66(5):390-395.

The article was one of the first of its kind in its scope and insight into the wilderness recreation issue. Although the study methods were very unsophisticated (by today's standards) the conceptual scheme and outline of goals were well thought out. Suggests the need for a wilderness continuum and more detailed study of user groups. The results of the study suggested the three study areas should not be managed similarly because they are all different, both physiologically and the types of people who use them. This has interesting implications for the interpretation of the Wilderness Act 1964, and subsequent management policies.

Murry, J. B. 1974. Appalachian Trail Users in the Southern National Forests: Their Characteristics, Attitudes, and Management Preferences. USDA. Forest Service Research Paper SE-116, 19p. Asheville, North Carolina: Southeast Forest Experiment Station.

Peterson, D. L. 1974. A Comparison of the Sentiments and Perceptions of Wilderness Managers and Canoeists in the BWCA, Journal of Leisure Research, 6(3):194-206.

The study was conducted to determine whether canoeists and wilderness managers differed in their wilderness motivations, attitudes, preferences, and perceptions. A detailed spectrum of the "wilderness experience" was obtained by employing psychological inventories, specifically McKechnie's Environmental Response Inventory. A number of differences showed up between the two groups both in terms of environmental disposition and human response to the wilderness experience. One of the more significant studies of this type.

Peterson, G. L. 1974. Evaluating the Quality of the Wilderness Environment: Congruence Between Perception and Aspiration, Environment and Behavior, 6(2):169-93.

The purpose of the article was to demonstrate an approach to evaluating the recreational quality of wilderness environments from the users point of view. The method was suggested by an hypothesis proposed by Bultema and Klessig (1969) "That satisfaction with camping is a function of the degree of congruency between aspirations and the perceived reality of experiences". Psychological inventories were used to measure aspirations for and perceptions of a spectrum of concrete details of the wilderness experience. The results of the study method describe four products as tested in the BWCA.

Priddle, G. B. 1964. Wilderness Perception in the Algonquin Park Interior, unpublished M.A. Thesis. Clark University, Graduate School of Geography.

Rossman, B. B. and Z. J. Ulehla. 1977. Psychological Reward Values Associated with Wilderness Use: A Functional Reinforcement Approach, Enviroment and Behavior, 9(March): 41-66.

A sample of wilderness users were interviewed and responses suggested about 30 types of rewards felt to be gained from a wilderness experience. Importance ratings were then assigned to the value of these rewards. The importance ratings were then factor analyzed yielding five general categories of rewards. Subjects were then asked to indicate their expectations for achieving the 30 rewards in five different leisure environments. Results indicated that expectations of the reward values decreased progressively from the wilderness environment through to the home environment. A very interesting approach with much potential for directions of research as of yet largely unexplored.

Schafer, E. L., Jr. 1969. Aesthetic and Emotional Experiences Rate High with Northeast Wilderness Hikers, Environment and Behavior, 1(December): 187-199.

The possibilities of quantifying some preselected qualitative values of wilderness users in the Northeast were explored in this study. By means of an attitude scale, a sample of wilderness users were asked to comment of five statements covering physical, emotional, aesthetic, educational, and social experiences as they related to quality of their recreation experience. The data analyzed for both areas were the number of times each of the five statements was judged more favorable than every other statement, and then calculate an index. Results showed high correlation between the two areas, and that aesthetic and emotional experiences rated highest.

Scott, N. 1975. Toward a Psychology of Wilderness Experience, Natural Resources Journal, 14(April):231-237.

Store, G. and M. Taves. 1956. Research into the Human Element in Wilderness Use, Proceedings of the Society of American Foresters, 26-32.

One of the earliest studies to recognize the unique character of wilderness recreation. The article attempts to provide an empirical investigation into the classification of wilderness groups, the significance of planning for a wilderness trip, and the imagery of the wilderness to different groups. Although characterized by many generalizations, its originality of research topic at the time and the impetus it provided for further investigations makes it a classic study. The authors conclude with a final discussion on future research avenues into the sociology of camping in general.

Store, G. P. and M. J. Taves. 1958. Camping in the Wilderness, in E. Larrabee and R. Meyerson, eds., Mass Leisure. Glencoe, Illinois: Free Press.

Vaux, H. J. 1975. Distribution of Income among Wilderness Users, Journal of Leisure Research, (7)1:-29-37.

The article argues against the case that imposing a wilderness use fee will discriminate against the poor. The author states that this would not necessarily be the situation. Data were gathered at randomly selected wilderness areas in California using a survey sampling technique. Results indicated that wilderness users were predominatly those with incomes in excess of $12,000, with low income people representing a disproportionately small group of wilderness users. Based on these results, the author concludes that although federal subsidies to reduce congestion and environmental deterioration will benefit proportionately few low income people, it will not necessarily discriminate against them.

Wildland Research Center. 1963. Wilderness and Recreation -- A Report on Resources, Values, and Problems, in U. S. Outdoor Recreation Resources Review Commission Study Report No. 3. Washington, D.C.: U. S. Government Printing Office.

II. SOCIAL CARRYING CAPACITY

Behan, R. W. 1976. Rationing Wilderness Use: An Example from the Grand Canyon, Western Wildlands, Spring:23-26.

This is an opinion article. The author states that wilderness land per se is not crowded, only the facilities available. Advocated is the development of more facilities and rationing of use only if the land is overcrowded. Speaking against rationing, the author believes it is discriminatory (against non-locals) and it is really unnecessary because it is usually misconstrued: it is not "wilderness" which is rationed, but only the use of wilderness facilities. The Grand Canyon is presented as a case-in-point.

Cicchetti, C. J. and V. K. Smith. 1973. Congestion, Quality Deterioration and Optimal Use: Wilderness Recreation in the Spanish Peaks Primative Area, Social Science Research, 2(March):15-30.

The authors investigate the determination of use levels at which congestion is perceived to occur by users and how this relates to quality deterioration. Also attempt to develop criteria for emperically defining, through econometric methods, what is optimal use of a wilderness area.

Cicchetti, C. J. and V. K. Smith. 1976. The Costs of Congestion: An Econometric Analysis of Wilderness Recreation. Cambridge, Massachusetts: Ballinger Press.

The book examines the effects of congestion on the recreational experiences of low density recreation area users. The authors begin by reviewing a number of alternative models of consumer behavior and congestion, characteristics of wilderness recreation, and the measurement of individuals' willingess-to-pay. Use of econometric methods for estimating congestion costs, some relevant empirical results, and applications of the willingness-to-pay relationship are also investigated. The book is clearly written and conceptually straightforward. It is one of the few econometric approaches to this subject which is readable to both the lay and professional person.

Fisher, A. C. and J. V. Krutilla. 1972. Determination of Optimal Capacity of Resource Based Recreation Facilities, Natural Resources Journal, Vol. 12, No. 3.

Explores the use econometric theory and analysis to determine capacity use levels of wilderness areas. Employs the concepts of consumer's utility for a satisfactory recreation experience.

Godfrey, E. B. and R. L. Peckfelder. 1972. Recreation Carrying Capacity and Wild Rivers: A Case Study of the Middle Fork of the Salmon, paper presented to the Annual Meeting of the Western Agricultural Economic Association, Logan, Utah, July 25, Water Resource Research Center, University of Idaho, Moscow.

Griest, D. A. 1976. Carrying Capacity of Public Wild Land Recreation Areas: Evaluation of Alternative Measures, Journal of Leisure Research, 8(2):123-128.

The author examines some alternative methods for determining carrying capacity. It is argued that the point where loss of solitude and naturalness offsets the benefits derived from increased use levels cannot be established through simply scaling visitors satisfactions, since satisfaction scales achieve only ordinal measures. It is suggested that a more operational measure is achieved by employing a lottery system where any user may "take a chance" for a permit into a particular area which meets his/her wilderness desires. A somewhat unique approach to the carrying capacity issue.

Held, R. B., S. Brickler, and D. T. Wilcox. 1969. A Study to Develop Practical Techniques for Determining the Carrying Capacity of Natural Areas in the National Park System, Center for Research and Education. Fort Collins, Colorado: Colorado State University.

Stankey, G. H. 1972. A Strategy for the Definition and Management of Wilderness Quality, in Krutilla, J. V., ed., Natural Environments. Baltimore: The Johns Hopkins Press, p. 90.

One of the most referred to studies on the issue of social carrying capacity. Attitudes of wilderness users in four different areas are examined as they relate to (1) intensity of use (2) character of encounters (3) spatial-temporal aspects of use, and (4) destructive behavior. The author grouped users by their varying degree of "purism". The study concludes with a discussion of the implications of purist attitudes for wilderness management.

Stankey, G. H. 1973. Visitor Perception of Wilderness Recreation Carrying Capacity, USDA Forest Service Research Paper INT-142, 61p. Intermountain Forest and Range Experiment Station, Ogden, Utah.

This study is a more expanded version of the previous one cited. Examines more specifically the users reactions to and perceptions of crowding, littering, and conflicts between user groups, and to management actions to alleviate such problems. The article also presents suggested management actions such as limiting party size, restricting motors, encourage off-season use, and zoning.

Stankey, G. H. and D. W. Lime. 1973. Recreational Carrying Capacity: An Annotated Bibliography, General Technical Report INT-3. USDA Forest Service, Intermountain Forest and Range Experiment Station, Ogden, Utah.

This annotated bibliography includes over 200 citations covering both ecological and social dimensions of the capacity problem. The contents are as follows: (1) concept of carrying capacity, (2) biological investigations, (3) esthetic carrying capacity, (4) managing for carrying capacity, and (5) author index. Note that the bibliography covers up to 1973.

Stankey, G. H., R. C. Lucas, and D. W. Lime. 1976. Crowding in Parks and Wilderness, Design and Environment, 7(3):38-41.

Stankey, G. H. and J. Braden. 1977. Rationing Wilderness Use: Methods Problems, and Guidelines. USDA Forest Service Research Paper INT-192. Intermountain Forest and Range Exp. Station, Ogden, Utah.

The paper suggests that wilderness managers can regulate ecological and social impacts by implementing one or more of five basic rationing systems. The author reviews reservations, fees, queing, lottery, and merit systems and points out the advantages and disadvantages of each. Guidelines for managers to helpminimize the effects of "regimentation" are also discussed.

Wagar, J. A. 1964. The Carrying Capacity of Wild Lands for Recreation. Washington, D.C.: Society of American Foresters, Monograph 7.

III. SITE MANAGEMENT

Bassett, R. E. 1950. Zoning as Applied to Wilderness, Planning and Civic Comment, 16(1):16-19.

Bury, Richard L. 1967. Wilderness Problems of the U. S. Forest Service, Trends in Parks and Recreation, 4(4):25-29.

Fazio, J. R. and D. L. Gilbert. 1974. Mandatory Wilderness Permits: Some Indications of Success, Journal of Forestry, 72(12):753-756.

A sample of back country visitors to Rocky Mountain National Park in the summer of 1973 were surveyed to investigate reactions to restrictive control of wilderness use. Results found a high degree of user acceptance for such a program. The study also found that the use of an audio-visual presentation was most effective in increasing users knowledge of concepts and procedures for low impact wilderness use.

Gilbert, C. G., G. L. Peterson and D. W. Lime. 1972. Toward a Model of Travel Behavior in the Boundary Waters Canoe Area, Environment and Behavior, 4(June):131-158.

One of the ways of handling the overuse problem is through the use of simulation models. This article presents a travel behavior model that predicts intensity of use as a function user characteristics of the area alternative management policies, and intervening variables. The concept of camp migration is a key component of the model with the use of Markov Renewal Theory. Operational problems and assumptions of the model are also discussed.

Hendee, John C. and G. H. Stankey. 1973. Biocentricy in Wilderness Management, BioScience, 23(9):535-538.

The argument for a biocentric approach to wilderness management is presented in this article. The approach emphasizes the natural integrity of wilderness ecosystems at the expense of recreational and other human use, if necessary. Also discussed are objections to this approach, support for it, and concludes that much more debate is needed on this issue.

Hendee, John C. and R. C. Lucas. 1973. Mandatory Wilderness Permits: A Recess Management Tool, Journal of Forestry, 71(4):206-209.

A review of the two controversial topics in wilderness management: user control and use rationing. The author suggests that mandatory use permits may help eliminate many of the problems resulting from user control and use rationing. Discussed also are self-registration systems

in the wilderness, mandatory permits, the costs and benefits to managers of each system, and user reactions to a permit system. The authors conclude a mandatory permit system would have significant benefits.

Hendee, J. C. 1974. A Scientist's Views on Some Current Wilderness Management Issues, Western Wildlands, Spring, Vol. 1, No. 2, pp. 27-33.

This is an expanded discussion of the Hendee & Lucas (1973) article. Included in this article is a further discussion of the role of managers in facilitating the decision-making process and the need for comprehensive land management.

Hendee, John C. and R. C. Lucas. 1974. Police State Wilderness: A Comment on a Comment, Journal of Forestry, 72(2):100-101.

A lively debate between Hendee and Lucas of the biocentric school, and R. W. Behan of the anthropocentric school of wilderness management. The debate is directed at the pros and cons of wilderness permits.

Hughes, Jay M. 1965. Wilderness Land Allocation in a Multiple Use Forest Management Framework in the Pacific Northwest, USFS Research Note PNW-26, Pacific Northwest Forest and Range Experiment Station, Portland, Oregon.

Lime, D. W. 1974. Putting Wilderness Permit Information to Work, Journal of Forestry, 72(10):622-626.

The advantages of using visitor use information from permits is discussed. The authors illustrate the ways in which information of this type is important for managers and the public. The article also suggests how managers might consider a computerized system for their planning of day-to-day use patterns.

Lucas, R. C. 1966. The Contribution of Environmental Research to Wilderness Policy Decisions, Journal of Social Issues, 22:116-126.

This is a general review article covering the status of wilderness in the United States (as of 1966) and summarizing the policy problems which have arisen at this time. Addresses the question of whether there should be any wilderness at all. The article also points out some areas of the wilderness issue which need further research. The suggestions are interesting because even after twenty years, the need for adequate research in those areas still remains.

Lucas, R. C. 1973. Wilderness--A Management Framework, Journal of Soil and Water Conservation, July-August.

The need to concentrate attention on management as opposed to allocation is the theme of this article. The biocentric approach to management is suggested. The idea of social management is defined as (1) developing alternative opportunities; (2) managing the wilderness periphery; (3) respecting visitors freedoms; and (4) providing opportunities for solitude. An interesting point made by the author is that the wilderness should be managed for the purist.

Lucas, R. C. and M. Schecter. 1977. Recreational Visitor Travel Simular Model as an Aid to Management Planning, Simulation and Games, 8:375-384, Spring.

This is a brief, general overview of the applications for simulation models in the management of wilderness areas. It describes four main components to the models: (1) route networks; (2) user characteristics; (3) user-route interactions; and (4) user-user interactions.

McCool, S. F. and R. M. Schreyer. 1977. Research Utilization in Wildland Recreation Management: A Preliminary Analysis, Journal of Leisure Research, 9(2):98-107.

The article stresses the need for a better understanding of the research dissemination-utilization process on the basis that this will help increase the effectiveness of research applications. To describe this wildland recreation research utilization issue, a model of the manager-scientist problem solving dialogue was constructed. The authors conclude that a comprehensive evaluation of the systems nature of wilderness recreation research is needed due to its apparently highly fragmented nature.

Romesbur, H. C. 1975. Wilderness Recreation Scheduling Model, Operations Research, 23 (52)B364.

Rupp, C. W. 1970. Boundary Waters Canoe Area Management, Naturalist, 21, 4:3-7.

Smith, V. K. and J. V. Krutilla. 1974. A Simulation Model for the Management of Low Density Recreational Areas, Journal of Environmental Economics and Management.

This article describes the use of a simulation model of wilderness recreation. Its purpose is to take into account the congestion externalities associated with use intensity increases during specified periods at a low-density recreational resource, and to simulate the effect of alternative use levels on the expected quality of each individual's experience.

Smith, V. K., D. Webster and N. Heck. 1974. A Prototype Simulation Model of a Wilderness Area, Operational Research Quarterly, December.

The paper describes a simulation model for patterns of wilderness use. It attempts to illustrate behavior with regard to a small hypothetical trail and camp network. Schedules for each party using a given area are defined in the model and interactions between parties are recorded as they progress along their schedules. The authors conclude that the model will provide a viable informational tool for the analysis of alternative management policies for low-density or wilderness recreational areas.

Smith, V. K. and R. L. Headley. 1975. The Use of Simulation Models in Wilderness Management: A Case Study of the Adirondack Forest Preserve, in Shaul Ladney, ed., Management Science Applications to Leisure Time. Amsterdam: North-Holland.

Smith, V. K. and J. V. Krutilla. 1976. The Structure and Properties of a Wilderness Users Travel Simulator: With Special Application to the Spanish Peaks Area. Baltimore: Johns Hopkins Press, 1976.

Snyder, A. P. 1966. Wilderness Management--A Growing Challenge," Journal of Forestry, 64(7):441-446.

This article reviews the major problems encountered as of 1966 with regards to classified wilderness and also those environments considered back country. The author directs attention to the problem areas of trails, camping debris, campsites and dispersal, forage and recreation stock, wilderness timber, administration, and limitations on use. The purpose of the article is strictly to present these problems and does not attempt to suggest solutions.

Spurr, S. H. 1966. Wilderness Management, The Horace Albright Conservation Lectureship VI. Berkeley, California: University of California of Forestry, 8.

Stankey, Geo. H. 1971. Myths in Wilderness Decision Making, Journal of Soil and Water Conservation, Vol. 26, No. 5, p. 187.

In this article, the author suggests that to make decisions about wilderness allocation so that they optimize net benefits to society, it is important to identify incorrect contentions or "myths". The article reviews such "myths" regarding (1) income, costs, and wilderness users; (2) leisure time and length of stay; and (3) multiple use.

Wenger, W. D. 1964. Wilderness Recreation Research in the Forest Service Part I. Fifth Biennial Conference Northwest Wilderness Proc. 1964.

IV. ECONOMIC AND SOCIAL VALUATION

Arrow, K. J. and A. C. Fisher. 1974. Environmental Preservation, Uncertainty and Irreversibility, Quarterly Journal of Economics, 88:2.

The implications of uncertainty surrounding estimates of the environmental costs of some economic activities are explored in this article. This is an especially relevant topic with regard to the economics of wilderness preservation.

Conklin, D. G. 1974. Outdoor Recreation and the Need for Urban-Wilderness, Western Wildlands, Spring, Vol. 1, No. 2, pp. 33-38.

In this article, the author discusses the need for studies into the use of natural environments near urban areas, that is, wilderness type environments. There are few places like these available at this time, and what there is is inadequate. As an example of such an area, the author presents a short study conducted in the Rattlesnake watershed near Missoula, Montana.

Egler, F. 1973. Commentary-Wilderness East? Yes, Incontestably! Ecology, 54(4):721-727.

The author makes a short, emotional stand for wilderness from an ecologist's point of view. It is a rebuttal to Fred Simmons (1972). A number of interesting points are discussed which could provide considerable further debate.

Fisher, A. C., J. V. Krutilla, and C. J. Cicchetti. 1972. Alternative Uses of Natural Environments: The Economics of Environmental Modification, in J. V. Krutilla, ed., Natural Environments: Studies in Theoretical and Applied Analysis. Baltimore, Maryland: Johns Hopkins University Press.

Fisher, A. C. and J. V. Krutilla. 1975. Resource Conservation, Environmental Preservation and the Rate of Discount, Quarterly Journal of Economics, Vol. 89.

An article extremely relevant to the topic of wilderness and preservation. The authors address the critical problem of determining the rate at which future costs and benefits associated with investment projects, especially those in the public sector or involving natural or environmental resources. Two important topics are covered at length: (1) how is the discount rate to be determined; and (2) what is the role of discounting in managing and conserving natural and environmental resources.

Gilligan, J. P. 1973. Wilderness - A Question of Purity, Environmental Law, 3(4):255-260.

Gore, P. H. 1976. Environmental Quality and Social Equality--Wilderness Preservation in a Depressed Region: New York State's Adirondacks, American Journal of Economic Studies, 35(4):349-359.

The problems and contradictions which arise when an economically "poor" region is mandated to remain environmentally "pure" are examined. The "Adirondack region" of New York State is such an area, being now protected by the 1972 Adirondack Park Land Use Plan. The limitation on development in this area and the consequences for the residents are discussed. A number of examples of the conflicts which have arisen are cited and a framework for comprehensive rather than fragmented planning is suggested.

Graber, L. H. 1976. Wilderness As Sacred Space. Monograph Series. Washington, D.C.: The Association of American Geographers.

The author treats a defined wilderness ethic as a religious phenonemon. This ethic comes from inward actions such as perception, nature writings, public opinions, and so on. These inward actions result in outward actions in personal behavior, politics, and behavior in wilderness. The research format is a literary review and is not necessarily intended to provide empirical evidence for some of the interpretations and conclusions drawn from the study.

Haight, K. 1974. Wilderness Act: Ten Years After, Environmental Affairs, 3, No. 2:275-326.

The article is a review concerned with the extent to which the hopes of conservationists in 1964 have been realized or thwarted; the progress in Congress, the courts and executive agencies--in accomplishing the purposes of the Act, and the work remaining to be done. Discusses aspects of administration of the three types of wilderness. Examines also the situation before the Act, implementations of the Act, judicial decisions, and an appendix of the then current (1974) status of wilderness areas already included and being studied.

Hardin, Garrett. 1969. The Economics of Wilderness, Natural History, 78:20-27.

Hughes, J. M. 1968. Wilderness and Economics, Journal of Forestry, 66(11):855-858.

The article examines wilderness as an institutional concept and describes the roles of economic analysis and the economist in wilderness land allocation. A framework for decision-making in the face of multi-valued consequences of wilderness land allocation is also suggested.

Ingle, B. J. 1974. Corkscrew Sanctuary: Use of the Market for Preservation, Environmental Affairs, 3, No. 4:647-686.

The article discusses an economic approach to the development-preservation conflict. Once the demand for preservation is established, the author feels the problem is really one of "how much preservation" and "what kind of development". The article suggests this would be accomplished through the market system, but the collective goods nature of parks and sanctuaries makes "prices" for the "products" of these varying land uses indeterminate. The resulting problems and possible solutions are discussed in length.

Krutilla, John V. and A. C. Fisher. 1975. The Economics of Natural Environments: Studies in the Valuation of Commodity and Amenity Resources. Baltimore, Maryland: Resources for the Future, Johns Hopkins University Press.

Addressed in this article is the valuation, allocation, and management of the resources-commercial and otherwise-of natural environments. In particular, it seeks to emphasize the range of amenity resources that, while long recognized in public policies providing for National Parks, Wildlife Refuges, and Wilderness Areas, have not been included in the economic analysis of these areas.

McCloskey, M. 1966. The Wilderness Act of 1964: Its Background and Meanings, Oregon Law Review, 45(4):288-321.

This article discusses in detail the legal history, character, and interpretation of the Wilderness Act. An excellent reference for a more technical appraisal of the Act.

Nash, R. 1968. Wilderness and Man in North America, in Nelson, J. G. and R. Scace, eds., Conference on the Canadian National Parks: Today and Tomorrow. University of Calgary, 75.

Merriam, L. C. and T. B. Knopp. 1976. Meeting the Wilderness Needs of the Many, Western Wildlands, Spring:5.

The author provides a short article discussing the advantages of providing more wilderness facilities of differing degrees of "wilderness". It is pointed out that little attention has been given to areas outside those formally designated as wilderness and that the kinds of experiences desired by many wilderness users might be provided on these lands. Also needed is a broader system of wilderness areas with clear definitions so that users may choose an area that will provide the experience he/she is seeking at a given time.

Milton, W. J. 1975. National Forest Roadless and Undeveloped Areas: Develop or Preserve, Land Economics, 2 May:139-143.

The article is a comment on the difficulties of determining opportunity costs, or the opportunities foregone by development of previously undeveloped areas. Specifically, the author's comments are directed at the formula used by the U. S. Forest Service in RARE (Roadless Area Review and Evaluation) to determine the net worth of any area in terms of harvest potential. This is a good critique pointing out many interesting shortcomings of such a formula.

Simmons, F. 1972. Wilderness East - No, American Forests, 78(7):3.

This is an opinion article by a high level forestry official. The opinion presented here is that there is no need for an eastern wilderness "act". The author presents a number of arguments as to why Eastern type forests are not appropriate for a wilderness system and gives examples of how previous attempts at such ideas have failed. This is a good opinion article which should be read with Egler (1973).

Smith, V. K. 1972. The Effects of Technological Change on Different Uses of Environmental Resources, in Natural Environments: Studies in Theoretical and Applied Analysis, John V. Krutilla, ed. Baltimore: Johns Hopkins Press.

Smith, V. K. 1975. Travel Cost Demand Models for Wilderness Recreation: A Problem of Non-Tested Hypotheses, Land Economics, May.

The purpose of this article was to examine the extent to which the traditional specifications of the travel-cost "demand" equations would be acceptable models for wilderness recreation. Several specifications and assumptions of the travel-cost models are also examined and a test of non-tested hypotheses was used to discriminate between them. Overall, the findings suggest that while travel-cost equations can readily be estimated, and by conventional criteria might be fully acceptable, it is not clear that they should be accepted as reflecting adequately the character of the demand for wilderness recreation.

Smith, V. K. 1975. Relative Prices, Technical Change, and Environmental Preservation, Natural Resources Journal, 15(2):238-295.

Stern, C. D. 1974. Hydropower vs. Wilderness Waterways: The Economics of Project Justification through the Sixties, Journal of Leisure Research, 6:46-57, Winter.

Several bureaus in the Dept. of Interior and Army Corps of Engineers undertook a joint study in the 1960's to analyze a set of alternatives for developing one of the last major natural stretches of the Missouri River characterized by outstanding scenic beauty and historic value. This article takes issue with the study's methods of presenting these alternatives and its calculations of recreation benefits at reservoirs and on the waterway. Also discussed were willingness-to-pay and opportunity cost approaches as alternative measures. This is a very timely article and well presented.

V. ECOLOGICAL IMPACTS

Frissell, S. S., Jr. and D. P. Duncan. 1965. Campsite Preference and Deterioration in the Quetico-Superior Canoe Country, Journal of Forestry, 63, No. 4, April, 256-260.

The article investigates (1) canoeist's preferences for campsite characteristics; (2) the degree and character of campsite deterioration; and, (3) the feasibility of developing prediction equations for campsite "durability". Results indicate that management programs may be necessary to preserve the preferred campsite environments and that regression analysis may be helpful as a management tool in predicting the durability of alternative sites.

Frissell, S. S.,Jr. and G. H. Stankey. 1972. Wilderness Environmental Quality: Search for Social and Ecological Harmony, paper presented at Annul. Meet. Soc. Am. For., Hot Springs, Arkansas, October 4.

Harvey, H. T., R. J. Hartesveldt and J. T. Stanley. 1972. Wilderness Impact Study Report. An interim report to the Sierra Club Outing Committee on the effects of human recreational activities on wilderness ecosystems. Sierra Club Outing Comm. San Francisco, California.

Juurrand, P. 1972. Wild Rivers Survey 1971: Quantitative Comparison of River Landscapes, Special Report 72-1. Ottawa, Canada: Department of Indian Affairs & Northern Dev.

Heinselman, M. L. 1965. Vegetation Management in Wilderness Area and Primative Parks, Journal of Forestry, 63, No. 6, June, 440-445.

Increased use of new management techniques to preserve natural landscapes is the theme of this article. The author believes that the objective of management should be maintenance, or when necessary, restoration of natural forest communities. Programs suggested were: resource inventories, wilderness research, active vegetation management, and use of fire.

Helgath, Sheila F. 1975. Trail Deterioration in the Selway-Bitterroot Wilderness. USDA For. Serv. Res. Note INT-193, 15p. Int. Mt. For. and Ran. Exp. St., Ogden, Utah.

This is a technical report on trail erosion in terms of landform, vegetative habitat type, trail grade, elevation, aspect, parent material, sideslope, soil horizon, and amount of use. Results of the study indicated land form, vegetative habitat type, and trail grade had more effect on erosion than the others.

Penfold, Jos. W. 1961. The Outdoors, Quality, and Isoprims, pp. 109-116, Wilderness: America's Living Heritage, David Brower, ed. San Francisco: Sierra Club.

Priddle, G. B., C. D. Clark and L. O. Douglas. 1973. Factors Affecting the Quality of Interior Recreation in Algonquin Provincial Park. Ontario Dep. Lands and For., Toronto Res. Pap. in press.

Store, E. C. 1965. Preserving Vegetation in Parks and Wilderness, Science, 150:1261-1267.

The article discusses the initial attempts by Federal efforts to preserve natural vegetation. The objectives of preservation are also examined and evaluated in terms of compatibility with one another. A short review is provided of the present state of research on vegetation preservation and indicates an urgent need for further research. The author concludes that this need might best be met through the employment of specialists in "vegetation-preservation management".

VI. METHODOLOGICAL CONSIDERATIONS

Heberlien, T. A. 1973. Social-Psychological Assumptions of User Attitude Surveys: The Case of the Wildernism Scale, Jour. of Leisure Res., 5(3):18-33.

The article discusses three major issues involved with attitude measurement along with their relevance for user attitude surveys. This is illustrated with examples from the wildernism scale developed by Hendee and associates (1968). The author argues that knowledge of user attitudes is unlikely to help managers either predict or change user behavior since the bulk of empirical studies suggest there is no clear linear relationship between single attitudes and behavior. This is currently the only study which deals with this issue.

Lime, D. W. and G. A. Lorence. 1973. Improving Estimates of Wilderness Use from Mandatory Travel Permits, USDA Forest Service Res. Pap., North Central Forest Exp. Stat., St. Paul, Minnesota.

Lucas, R. C. 1963. Bias in Estimating Recreationists Length of Stay from Sample Interviews, Journal of Forestry, 61:912-914.

The need for improving sampling procedures of wilderness use is discussed. Estimates of users length of stay and attitude or characteristics are often biased, since both the probability of selecting any user as part of a sample and/or user attitude or characteristic may be strongly influenced by length of stay. The author discusses and describes a simple weighting procedure which may give the desired results of an unbiased estimate of use.

Lucas, R. C. and J. L. Oltman. 1971. Survey Sampling Wilderness Visitors, Journal of Leisure Research, 3(1):32.

This article describes two new methods for obtaining sample lists of wilderness visitors and a modification of an old method. A sign at the trailhead informing visitors that research was being conducted proved to be highly effective. Nonregistrants were personally contacted on the trails, which had not been done before. As a result of these new procedures, over 90 percent of the questionnaires were returned. Analysis indicates significant differences between responses on questionnaires of registrants and non-registrants.

Lucas, R. C., H. T. Schreuder and G. H. Janes. 1971. Wilderness Use Estimation: A Pilot Test of Sampling Procedures on the Mission Mountain Primative Area. USDA Forest Service Research Paper INT-109. Intermountain Forest and Range Experiment Station, Ogden, Utah.

This article presents the results of methods used for estimating wilderness recreational use which were pilot tested in the Mission Mountains Primative Area. Trail register information was used for the testing. Acceptable estimates were produced by both radio and regression methods, with the ratio methods showing a small advantage of the regression methods. Suggestions were also made for alternative use estimations and for increasing the effectiveness of trail register systems.

McKillop, W. 1975. Wilderness Use in California: A Quantitative Analysis, Journal of Leisure Research, 7, No. 3:165-178.

Factors influencing wilderness use in 21 Forest Service areas and three National Parks during 1968-1971 were analyzed using regression models. Potential factors investigated were such things as: income levels, travel costs, population levels, availability of leisure time, number of lakes, total length of streams, magnitude of travel systems, and other area related factors. Results indicate a number of significant factors influencing use. This study is currently the only one approaching the factors affecting use in such a fashion.

Peterson, Geo. L. and D. W. Lime. 1973. Two Sources of Bias in the Measurement of Human Response to the Wilderness Environment, Journal of Leisure Research, 5(2):66-73.

Two potential sources of bias are explored in this study: (1) situational bias caused by differences between the situation in the wilderness and that of the home, and (2) voluntary response bias in small surveys caused by differences between people who return mail questionnaires and people who do not. Results suggest that differences may not be important for descriptive purposes, but could be misleading in comparative studies using noncommensurate samples.

Rauser, G. C. and R. A. Oliveria. 1976. Econometric Analysis of Wilderness Area Use, Journal of American Statistical Association, 71(354):276-285.

The authors state that although outdoor recreational use fluctuates daily, this time-varying feature has received little attention by economists and statisticians. In this paper, wilderness recreational use relationships are estimated based on daily observations over the length of a given season by traditional econometric techniques and also via time series analysis procedures. In applying both sets of estimated relations for forecasting purposes the econometric equations generally proved superior. Forecasts were even more accurate when both sets of equations were combined.

Wenger, W. D. 1964a. A Test of Unmanned Registration Stations on Wilderness Trails: Factors Influencing Effectiveness. USFS Res. Paper PNW-16, Pacific Northwest Forest and Range Exp. Sta., Portland, Oregon.

Wenger, W. D. 1964c. The Effect of Nonresponse on Representativeness of Wilderness Trail Register Information. USFS Res. Paper PNW-17, Pacific Northwest Forest and Range Exp. Sta., Portland, Oregon.

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LARGE SCALE SYSTEMS AND DECENTRALIZED CONTROL: A Selected Bibliography

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A SELECTED BIBLIOGRAPHY

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INTRODUCTION

Over the past several decades engineers and planners have developed and have put into use a series of procedures and methods to analyze and to control various systems. Until recently, almost all of these systems were centrally controlled. A trend now exists towards decentralized control in such large scale systems as power networks, traffic control systems, and economic systems. The methodology previously developed is invalid for decentralized control, and a new methodology dealing with decentralized control and large scale systems is now emerging. The following is a select bibliography.

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Aoki, M. Aggregation and Informationally Decentralized Linear Dynamic Systems, in Proc. IFAC Symp. Large Scale Systems Theory and Applications, G. Guardabassi and A. Locatelli, ed., Udine, Italy, June 16-20, 1976, pp. 449-455.

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November 1978

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TRANSPORTATION FOR THE HANDICAPPED: An Annotated Bibliography of the Holdings of the Institute of Transportation Studies Library, University of California, Berkeley

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TRANSPORTATION FOR THE HANDICAPPED:
AN ANNOTATED BIBLIOGRAPHY OF THE HOLDINGS OF THE INSTITUTE OF TRANSPORTATION STUDIES LIBRARY UNIVERSITY OF CALIFORNIA AT BERKELEY

by

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Serials/Documents Manager
ITS Library

TABLE OF CONTENTS

INTRODUCTION

This annotated bibliography is concerned with transportation for the handicapped. For the most part, it represents holdings found in the Institute of Transportation Studies Library at the University of California, Berkeley. A few important works not currently in the ITS Library holdings are included. Compilation of the bibliography was carried out during Spring and early Summer 1978.

A quick glance through the bibliography will reveal few citations prior to 1970. This is not due to a lack in ITS Library holdings, but rather reflects the scant attention paid to the subject before the late 1960's in this country. The belated interest of the 1970's has been spurred on by federal and state legislation, as well as by the disabled themselves. Much attention continues on transportation for the disabled, and thus much more in terms of publications can be expected in the near future.

The bibliography is broken down into broad subject sections, as indicated by the table of contents following. With the exception of bibliographies, all foreign works are listed in a special section. An appendix listing the sources consulted in preparation of this bibliography is contained in an appendix.

To make it easier to get from citation to the shelf of the library, I have included call number/shelving locations for most publications. Generally, only the new, in-process publications lack such designations. Abbreviations, other than the actual call numbers themselves, include:

NS	numbered series (technical reports)
Procs	proceedings of conferences, congresses, etc.
Pam	pamphlet file, arranged numerically by accession number
VF	vertical file
MF	microfiche, arranged numerically by accession number
Dup File Mags	duplicate magazine article file
( )	currently not in the ITS Library holdings

I. BIBLIOGRAPHIES

NS Bartholomew, Robert. Planning Considerations in Designing Facilities for the Physically Handicapped. Monticello, Illinois: Council of Planning Librarians, Exchange Bibliography 1046, 1976, 9p.

Deals primarily with architectural barriers.

Canada. Ministry of Transport. Transportation for the Disadvantaged. Ottawa: Ministry of Transport, 1978, 33p.

Covers the time period 1972-1977. Mainly Canadian sources, though majority of bibliographies are American. Lists a number of travel guides to Canada for the disabled. Not an annotated bibliography.

HV3022 I55 International Union of Public Transport. Provisions for the Elderly and Handicapped Passengers in Public Transport Systems. Brussels, 1976, 30p.

While helpful, citations are limited mainly to the United States and Canada and developed Western Europe.

NA2545 L38 Lassen, Peter. Barrier-Free Design: A Selected Bibliography. Washington, D.C.: Paralyzed Veterans of America, 1973, v.p.

Emphasis on architectural barriers in housing and public buildings. One section concerned with transportation barriers.

NS Miller, James H., et al. A Bibliography on Transportation for Elderly and Handicapped Persons, prepared for the Pennsylvania Department of Public Welfare. Monticello, Illinois: Vance Bibliographies, Pub. Admin. Series: Bibliography #9, 1978, 40p.

Comprehensive, though not annotated. Contains both a subject and an author breakdown of publications. Subjects covered include: background/history, administration/planning, transportation operational procedures, and equipment/facilities.

NS Paaswell, Robert E., et al. Inventory of the Literature: Problems of the Carless. Monticello, Illinois: Council of Planning Librarians, Exchange Bibliographies 923 and 924, 1975, 2 vols.

Bibliography 923 oriented towards the elderly and poor. More emphasis in Bibliography 924 on transportation for the handicapped: case studies included.

Ringe, Jeanne Weber. Transportation for the Elderly and Physically Handicapped. Springfield, Virginia: U. S. National Technical Information Service, 1974, 25p.

Bibliography with abstracts of items included.

NS Shepard, Margaret E. Handicapped Persons in the U.S. and Public Transportation Travel Demand: A Literature Review and Annotated Bibliography. Monticello, Illinois: Council of Planning Librarians, Exchange Bibliography 1552, 1978, 48p.

Much of this is a research paper. About 50 annotated items are included. Good data on various disabilities and their incidence in the U.S., as well as potential handicapped travel demand. Many graphs and charts.

NS U. S. Dept. of Housing and Urban Welfare. The Built Environment for the Elderly and Handicapped. A Bibliography. Washington, D.C.: U. S. Government Printing Office, U. S. Dept. of Housing & Urban Development Publication HUD 115A, 1971, 46p.

NS U. S. Dept. of Transportation. Library Services Division. Transportation for the Handicapped: Selected References. Washington, D.C.: Dept. of Transportation, Bibliographic List No. 8, 1975, 39p.

The major bibliographic treatment of the subject. Covers the time period 1969-1974. Arranged by subject categories, individual, corporate source and geographic indexes. Primarily publications in the Dept. of Transportation Library in Washington, D.C. Sections included on: government activities, accessibility, air travel, mass transit, autos, special equipment, transportation for the blind and transportation for the elderly.

NS U. S. Office for Handicapped Individuals. Selected Federal Publications Concerning the Handicapped. Washington, D.C.: Dept. of Health, Education, & Welfare. DHEW Publication (OHD) 77-22005, 1977, 43p.

Sections on travel for the handicapped, architectural and transportation barriers, and newsletters/publications all helpful.

Weir, Katherine M. Urban Transportation and the Handicapped: A Short Bibliography of Indexes and Selected Recent Publications. Buffalo: State University of New York, 1978, 6p.

Presented at 1978 Special Library Association convention. Includes the major recent publications, all annotated.

HQ1063 .5 W5 Wisconsin. Dept. of Transportation. Division of Planning. Transportation for the Elderly and the Handicapped in Wisconsin. Madison: Dept. of Transportation, 1976, 8 nos. in 1 vol.

Report number 4 of this multi-volumed work contains an extensive bibliography of transportation-related sources. Most of items are post 1970. Covers both Wisconsin and national needs for elderly and handicapped vis-a-vis transportation.

II. OVERVIEWS/GENERAL WORKS

HV3005 .5 A3 1969 Abt Associates. Transportation Needs for the Handicapped. Springfield, Virginia: U. S. Clearinghouse, 1969, 311p.

This was a study to determine the extent to which public transport is inaccessible to the handicapped and to formulate requirements and solutions.

VF Abt Associates. Transportation Needs of the Handicapped: Travel Barriers. Summary Report. Washington, D.C.: U. S. Government Printing Office, 1970, 47p.

Looks at travel barriers. Provides design solutions and operating guidelines in regards to transportation and transportation systems for the handicapped.

HV3022 A47 American Public Transit Association. Elderly and Handicapped Public Transportation. A Status Report. Washington, D.C.: American Public Transit Association, 1977, 127p.

Offers a summary of the issues in public transit from the point of view of public transit industry.

NA2545 B4 Bednar, Michael J., ed. Barrier-Free Environments. New York: McGraw-Hill, 1977, 304p.

Focuses on developing a society where the handicapped have an integral role as citizens. Series of papers dealing with the recognition, analysis, and removal of literal and figurative barriers to the handicapped. Includes current research, case studies, design guidelines, and planning processes. While oriented towards architectural barriers, much pertinent to transportation.

Procs F Bell, William G., ed. Improving the Quality and Quantity of Transportation for Elderly and Handicapped. Proceedings of the 5th Florida Transportation Conference. Tallahassee: Tallahassee State College, 1975, 2 vols.

New directions in planning and action in transit programs for the transportation disadvantaged. Proceedings of the 3rd Florida Transportation Conference. Tallahassee: Tallahassee State College, 1973, 3 vols.

Toward a unification of a national and state policy on the transportation disadvantaged. Proceedings of the 4th Florida Transportation Conference. Tallahassee: Tallahassee State College, 1974, 3 vols.

Toward a working partnership in transit programs for transportation disadvantaged. Proceedings of the 2nd Florida Transportation Conference. Tallahassee: Tallahassee State College, 1972, 163p.

All four of these proceedings offer numerous papers dealing with transportation and the handicapped, often taken from the perspective of state government.

NS Blethrow, J. G., et al. Emergency Escape of Handicapped Air Travelers. Washington, D.C.: U. S. Federal Aviation Administration. Report. FAA-AM-77-11, 1977, 80p.

A Civil Aeromedical Institute study to determine potential problems related to emergency evacuation of handicapped persons from civil aircraft.

Brooks, Suanne. Mobility for the Elderly and Handicapped: A Case for Choices, Transit Journal, Vol. 1:2, May 1975, pp. 45-50.

Overview of the question of total access and a barrier free society. She feels that the transit industry must seek a balance between the status quo and a totally barrier free environment.

HQ1061 T7 1971 Cantilli, Edmund J., ed. Transportation and Aging: Selected Issues. Based on the Proceedings of the Interdisciplinary Workshop on Transportation and Aging. Washington, D.C., May 24-26, 1970. Washington, D.C.: U. S. Dept. of Health, Education, and Welfare. DHEW Publication No. (SRS) 72-20232, 1972, 208p.

Much pertinent to transportation of the handicapped.

HE4221
C6
1972

Conference on Transportation and Human Needs. American University, Washington, D.C., July 19-21, 1972. Springfield, Virginia: U. S. National Technical Information Service, 1972, 341p.

Purpose of conference to explore methods that are or could be employed by public transit bodies to meet the needs of transit dependent groups. These groups include the handicapped, elderly, and rural and urban poor.

Cost Problems Plague Transit for Disabled. Business Week, No. 2541, July 3, 1978, pp. 21-22.

According to Business Week estimates it would take $1.5 billion to make the New York City subway accessible fully to the handicapped. The article stresses far less costly alternative transit services such as dial-a-ride.

NS

Davies, Shane and John W. Carley. The Transportation Problems of the Mentally Retarded. University of Texas at Austin: Council for Advanced Transportation Studies, Research Report 17, 1974, 60p.

Includes a literature review. Focuses upon the mobility problems of the educable mentally retarded. Provides a travel awareness curriculum guide. Bibliography included.

Demeter, John. Transportation for All the People. Transportation USA, Vol. 4:1, Fall 1977, pp. 6-11.

Brief overview of the subject covering travel by air, train, bus. Notes that travel for the handicapped and elderly is not a volume business. The magazine in which this appears is issued by the U.S. Dept. of Transportation.

HE206
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1974

Falcocchio, John C. and Edmund J. Cantilli. Transportation and the Disadvantaged: The Poor, The Young, The Elderly, The Handicapped. Lexington, Massachusetts: Lexington Books, 1974, 189p.

Excellent introductory textbook approach with much on transportation for the handicapped.

NA2545
B4

Jeffers, James S. Barrier Free Design: A Legislative Response, in Michael J. Bednar, ed., Barrier-Free Environments, pp. 44-63.

Probably the single, most worthwhile treatment of the legislative side of transportation for the handicapped to date. All pertinent federal laws are cited and discussed. The author is the Executive Director of the Architectural and Transportation Barriers Compliance Board, and a discussion of this agency is included. Bibliography.

NS Kidder, Alice and George Amedee. Assuming Responsibility for Mobility of Elderly and Handicapped: The Role of Transit Properties, Transit Planners, and Social Service Agencies in Small Cities. North Carolina A&T State University. Transportation Institute. Report A&T-TI-18RR-76, 1976, 60p.

U. S. Urban Mass Transportation Administration (UMTA) sponsored research. Contains a number of case studies on successful implementation of transportation for elderly and handicapped. Kidder feels that generally public policy promotes the proliferation of small, uncoordinated programs aimed at individual agency clients rather than broader transportation services at the community as a whole.

( ) Kirby, Ronald F. and Francine L. Tolson. Improving the Mobility of the Elderly and Handicapped through User-Side Subsidies. Washington, D.C.: Urban Institute, Publication UI-5050-44, 1977.

Lee, David A. 504 Regulations. Passenger Transport, Vol. 36:25, pp. 1, 10, June 23, 1978.

First of a continuing series on the draft regulations under Section 504 of the Rehabilitation Action. The section mandates full accessibility of bus, light rail, commuter rail, and heavy rail systems for handicapped persons including wheelchair users. Series is to continue through summer 1978 issues of Passenger Transport.

Lewis, Sylvia. Disabled are Tired of Being Pushed Around, American Society of Planning Officials Planning, Vol. 43: 6, July 1977, pp. 9-15.

Good general overview.

Mandella, Joseph L. and Harry A. Schweikert. Mobility for Physically Impaired Persons, Defense Transportation Journal, Vol. 28:4, July/August 1972, pp. 63-67.

Brief overview treating bus, rail, air, taxi travel.

( ) Nugent, T. J. Public Transportation and the Disabled. Proceedings of the 11th World Congress of Rehabilitation International. Dublin, 1969, pp. 124-128.

( ) On the Expediency of Purchasing the Patent Right of a Pack-Saddle for Conveying the Sick and Wounded, etc. Communicated to the Senate, February 25, 1837. American State Papers, Vol. VI, Military Affairs, p. 1088.

This is the earliest pertinent U.S. federal document of interest on the subject. It is a petition from Captain Hezekiah L. Thistle for patent rights on a device to aid wounded and crippled soldiers who were victims of the Indian Wars.

( ) Opsal, F. W. Transport for the Handicapped: Past, Present, Future. Proceedings of the 12th World Congress of Rehabilitation International, Sydney, 1972, pp. 423-426.

HE370 .5 B8 P3 Paaswell, Robert E. and Wilfred W. Recker. Problems of the Carless. New York: Praeger, 1978, 174p.

Past transportation planning centered on car-owners and gave a false sense of universal mobility, according to Paaswell and Recker. This monograph looks at the consequences of being carless in America. Quite empirically oriented.

VF Paralyzed Veterans of America. Mobility Needs for Physically Impaired Persons. Washington, D.C., 1969, 36p.

Primarily deals with automobile devices for the handicapped.

Parry, Stephen T. Practical Approaches to Transportation Services for Elderly and Handicapped. Transit Journal, Vol. 3:1, January 1977, pp. 125-129.

Summary of a panel discussion held at the 1976 American Public Transit Association's annual meeting.

Pelzman, Fred. FAA Studies Provisions for the Physically Handicapped Air Traveller. Transportation Topics for the Consumer, Vol. 1:7, December 1975, pp. 1, 5-6.

NS Perle, Eugene D. Urban Mobility Needs of the Handicapped: An Exploration. Evanston, Illinois: Northwestern University, Department of Geography, Studies in Geography No. 16, 1969, pp. 20-41.

Early paper on the subject which provides an overview.

HQ1063 .5 P85 Public Technology, Inc. Transportation for the Elderly and Handicapped Persons. An Information Bulletin of the Transportation Task Force of the Urban Consortium for Technology Initiative, Washington, D.C., 1976, 27p.

Deals with public transport. Looks at issues as well as current programs. Bibliography included.

( ) Rechel, Ralph E. Contemporary Issues and Problems in Financing Services for the Transportation Disadvantaged. Washington, D.C.: Institute of Public Administration, 1977.

MF 5593 Revis, Joseph S. and Betty D. Revis. Transportation and the Disabled: An Overview of Problems and Prospects. Springfield, Virginia: U. S. National Technical Information Service, 1976, 120p.

Identifies some design problems of accessibility.

Sahaj, Lynn. UMTA Program Focuses upon the Transportation Needs of Persons with Special Problems. Transportation Topics for Consumers, Vol. 1:4, November 1973, pp. 1, 4-5, 7.

HE11 W6 1977 Saltzman, Arthur. Mobility Problems and Solutions for Elderly, Handicapped, and Poor Persons in the United States, in 3rd World Conference on Transport Research, Rotterdam, 1977, pp. 536-543.

Overview of the transportation disadvantaged and the various federal programs which have attempted to help them.

NS Schnell, John B. and Philip H. Braum. Public Policy and Transit Service for Handicapped Persons. Transportation Research Board. Transportation Research Record No. 563, 1970, pp. 123-134.

NS Schnell, John B. Public Transportation and Transportation Needs of the Elderly and Handicapped. Washington, D.C.: Transportation Research Board, Transportation Research Record 516, 1974, pp. 1-10.

Reports on a series of interviews concerning the most efficient and economical means of ensuring the availability of public transportation for the elderly and handicapped.

Pam 75-180 Schott, R. Daniel. Social Problems and Transportation Workshop. Los Angeles, 1974, 27p.

Workshop sponsored by the California Department of Transportation. Those participating included handicapped, elderly, young, poor as well as representatives of governmental planning agencies.

ITTE term papers Sholars, Robert E. Urban Mass Transit and the Handicapped. Berkeley, 1971, 36p.

Overview term paper on the subject.

HE323 S73 Stutz, Frederick P. Social Aspects of Interaction and Transportation. Washington, D.C.: Association of American Geographers. Resource Paper 76-2, 1976, 74p.

Chapter 3 of this monograph deals with transportation for the disadvantaged.

Transportation for the Handicapped - An Equal Opportunity to Travel, Metropolitan, Vol. 71:3, May/June 1975, pp. 14-17.

Overview article in response to early UMTA regulations concerning transportation for the handicapped.

NS Transportation Research Board. Transportation for the Elderly, Disadvantaged and Handicapped People in Rural Areas. Washington, D.C.: Transportation Research Board, Transportation Research Record 578, 1976, 46p.

Contains five papers on the subject. Contributors include: Alice Kidder; Jon Burchardt and William Millar; R. E. Paaswell; Carl Stewart and Herbert Reinl; Kenneth Dallmeyer and Vasant Surti.

NS Transportation Research Board. Transportation Requirements for the Handicapped, Elderly and Economically Disadvantaged. Washington, D.C.: Transportation Research Board, National Cooperative Highway Research Program, Synthesis of Highway Practice No. 39, 1976, 54p.

This is a state-of-the-art review of the attempts of transportation systems to meet the needs of the mobility disadvantaged.

Transportation Service for the Handicapped. Taxicab Management, Vol. 22:11, November 1975, p. 14.

An editorial. Stresses the need for private companies being utilized as opposed to setting up publicly funded programs.

HV3011 U3 U.S. Architectural and Transportation Barriers Compliance Board. Freedom of Choice, Report to the President and Congress on Housing Needs of Handicapped Individuals. Washington, D.C., 1975, 2 vols. in 1.

NA2545 U3 U.S. Architectural and Transportation Barriers Compliance Board. Report to Congress. 1st- 1974- ; Washington, D.C.

Annual report which furnishes excellent background. Member bodies of the Board include the major executive departments.

HE4401 U3875 1977 U.S. Congress. House. Committee on Public Works and Transportation. Subcommittee on Surface Transportation. Mass Transportation Assistance to Meet the Needs of Elderly and Handicapped Persons. Hearings. Washington, D.C., 1977, 213p.

Hearings on HR 5010 to amend the Mass Transportation Act of 1964 in reference to aiding persons in non-urban settings.

NA2545 U.S. Congress. Senate. Special Committee on Aging. A Barrier Free Environment for the Elderly and Handicapped. Hearings. Washington, D.C., 1972, 3 vols.

Volume 2 has witnesses on transportation. Volume 3 details BART, Washington Metro, General Motors, and transit witnesses. Includes an appendix on the transportation needs of the handicapped.

HQ1063 .5 U3877 U.S. Congress. Senate. Special Committee on Aging. Transportation and the Elderly: Problems and Progress. Hearings. Washington, D.C., 1974, 6 vols.

HE4461 U3878 1975 U.S. Congress. Senate. Committee on Banking, Housing, & Urban Affairs. Subcommittee on Housing and Urban Affairs. Urban Mass Transportation-1975. Hearings. Washington, D.C., 1975, 241p.

Hearings to aid elderly and handicapped in non-urban areas.

U.S. Dept. of Transportation. Transportation Systems Center. Transportation and the Elderly and Handicapped: A Literature Capsule, a Program for the U.S. Dept. of Transportation. Cambridge, Massachusetts: Transportation Systems Center, 1977, 83p.

U.S. General Accounting Office. Mass Transit for Elderly and Handicapped Persons: Urban Mass Transportation Administration's Actions: Dept. of Transportation: Report of the Comptroller General of the United States. Washington, D.C.: U. S. General Accounting Office, CED 77-37, 1977, 79p.

Pam 77-159 U.S. President's Committee on Mental Retardation. Transportation and the Mentally Retarded. Washington, D.C.: U. S. Government Printing Office, 1972, 54p.

Study carried out by Harold Wise & Associates of Washington, D.C. Deals with dependent travel and independent travel for the retarded. End products include an inventory of special transportation systems for the retarded and recommendations for further study. Bibliography stresses retarded children.

HE4301 U92 1973 U.S. Urban Mass Transportation Administration. The Handicapped and Elderly Market for Mass Transportation. Summary Report. Washington, D.C.: U.S. Urban Mass Transportation Administration, 1973, 26p.

Report looks at transit characteristics and at actual vs. potential use.

U.S. Urban Mass Transportation Administration. Summary Report of the National Survey of Transportation Handicapped People. Washington, D.C.: U.S. Urban Mass Transportation Administration, 1978.

Wide range of factors influence ability of handicapped to use transit. Report emphasizes that many of these factors would remain even if fixed route bus and rail systems were fully accessible.

Pam 77-569 U.S. Urban Mass Transportation Administration. Office of Public Affairs. Transportation Assistance for Elderly and Handicapped Persons. Washington, D.C.: U. S. Urban Mass Transportation Administration, 1977, 12p.

Includes current UMTA programs, pertinent legislation and regulations, and major references. Appendix lists people to contact in each state who serve as liasons between state and federal governments.

Pam 78-93 U.S. Urban Mass Transportation Administration. UMTA Elderly and Handicapped Programs. Washington, D.C.: U.S. Urban Mass Transportation Administration, 1977, 16p.

Unpublished "administrator's briefing" and a brief look at legislation pending at the time.

MF 2294 Van Abel, David P., et al. Transportation Needs of the Aged and Handicapped: A Background/Resource Paper for the Upper Great Lakes University Consortium for Transportation Research. Springfield, Virginia: U.S. National Technical Information Service, 1973, 142p.

Provides definitions of the aged and handicapped. Provides an overview of legislation and programs at the local, state, and federal levels.

NS Wachs, Martin and Don H. Pickrell. Emerging Priorities in the Provision of Mobility to the Elderly and Handicapped. University of California at Los Angeles, School of Architecture and Urban Planning Report T46, 1977, 27p.

Paper presented at a workshop on transportation for the elderly and handicapped sponsored by the Transportation Research Board at Elkridge, Maryland in September 1977.

Weir, Katherine M. Urban Transportation Systems and the Handicapped. State University of Buffalo at New York, 1978, 13p.

Paper presented at the 1978 Special Libraries Association annual meeting.

III. THEORETICAL WORKS/MODELS/TECHNICAL STUDIES

NS Burkhardt, Jon E. and William W. Millar. Estimating Cost of Providing Rural Transportation Service. Washington, D.C.: Transportation Research Board, Transportation Research Record 578, 1976, pp. 8-15.

HV3022 C7 Crain & Associates. Transportation Problems of the Transportation Handicapped. Washington, D.C.: U. S. Urban Mass Transportation Administration, UMTA-CA-06-0092-76-1-4, 1976, 4 vols. in 1.

Attempts to set up a definition of the transportation handicapped. Provides a general structure for the planning processes involved. Investigates possible solutions.

MF 3846 Doughtery, Edmund J. and John A. DeBededictis. A Study of Making Transportation Facilities Accessible to the Handicapped and Elderly. Springfield, Virginia: U.S. National Technical Information Service, 1975, 101p.

Sets up a classification scheme for various circulation devices adapted to the elderly and handicapped.

NS Falcocchio, J., et al. Mobility of People and Goods in the Urban Environment: Mobility of the Handicapped and Elderly. Washington, D.C.: U. S. Dept. of Transportation, DOT-TST-77-43, 1976, 128p.

An evaluation methodology for the analysis of alternative transportation improvements is proposed. A chapter on demonstration project planning is included.

NS Hartgen, David T. and David L. Weiss. Cost-Effective Bus Transit Barrier Removal Policies for Elderly and Handicapped. Albany: New York Dept. of Transportation, Planning Research Unit, Preliminary Research Report 118, 1977, 19p.

Looks at retrofitting an existing bus fleet vs. providing a separate dial-a-bus operation. Bus modification was found to be more cost effective.

HE136 P4 1972 Hoel, Lester A. Concerns and Methods in Projecting Latent Travel Demand. Philadelphia: University of Pennsylvania, 1972, 9p.

Pam 77-89 Johnson, G. Miles. Identifying Health Care Transportation Needs with a Modified Delphi Process: A User-Oriented Approach to Planning. A paper prepared for California Division of Mass Transportation, Student Research Assistance Program at California State University, Sacramento, 1975, unpaged.

Procs T Kidder, Alice, et al. Cost Alternative Systems to Serve Elderly and Handicapped in Small Urban Areas, in Transportation Research Forum, Vol. 17:1, 1976, pp. 130-135.

Technically oriented cost analysis for urban areas ranging in size from 25,000 to 50,000 population.

NS Kidder, Alice. Economics of Rural Public Transportation Programs. Washington, D.C.: Transportation Research Board, Transportation Research Record 578, 1976, pp. 1-7.

Draws data from a number of rural transportation demonstration projects. Looks at ridership, cost of systems, subsidies.

HQ1061 T7 1971 Kinley, Halley J. Latent Travel Demand of the Aging and Handicapped and Barriers to Travel, in Transportation and Aging: Selected Issues, edited by E. J. Cantilli. Washington, D.C.: U. S. Government Printing Office, 1970, pp. 52-54.

Looks at barrier removal.

RTS 2005 WP 27-10-77 McGuire, Chester. Who are the Transportation Disadvantaged? Berkeley: San Francisco Bay Area Metropolitan Transportation Commission, Working Paper 27-10-77, 1976, 57p.

Argues that the handicapped, poor, elderly, youth all have general disadvantaged vis-a-vis society which makes them a special concern for transportation planning. Proposes a definition of transportation disadvantaged.

HV3022 M5 Michaels, Richard M. and N. Sue Weiler. Transportation Needs of the Mobility Limited. Chicago: Northeastern Illinois Planning Commission, 1974, 269p.

Report on the public transit needs of the handicapped. Provides a methodology for estimating the need for special transportation.

Miller, Joel A. A Hierarchical Model of Latent Demand of the Handicapped and Elderly, Alan M. Vorhees Technical Notes, Vol. 3:5, 1976, pp. 1-10.

Provides a theoretical model.

Morrill, R. and R. Schultz. The Transportation Problem and Patient Travel to Physicians and Hospitals, Annals of Regional Science, Vol. 5:1, 1971, pp. 11-24.

While looking at the Chicago/Cook County area provides theoretical model for other areas as well.

Rosenbloom, Sandra. Transportation Needs and Use of Social Services: A Reassessment, Traffic Quarterly, Vol. 32:3, July 1978, pp. 333-348.

Rosenbloom feels that data suggests that the elderly and handicapped do not underuse needed social/human services because of lack of transportation. Also, that there is no evidence that they would better utilize social/medical services necessary for their physical/mental well being should transportation services be improved.

NS Zabinski, Richard J. Travel by the Elderly and Handicapped. Albany: New York Dept. of Transportation, Planning Research Unit. Preliminary Research Report 128, 1977, 43p.

Summarizes economic, social and modal service conditions which affect travel behavior of the elderly and handicapped. Trip-making characteristics discussed.

IV. CASE STUDIES: (A) CALIFORNIA

NS Bloomfield, Pamela and Sydwell Flynn. Subsidized Taxi Programs for the Elderly and Handicapped in the San Francisco Bay Area. Washington, D.C.: U. S. Dept. of Transportation, DOT-TSC-UMTA-77-42, 1977, 84p.

Examines six examples of subsidized taxi programs: San Leandro, Santa Clara County, Sunnyvale, Palo Alto, Lafayette and Fremont. Details regarding program costs, service levels, administrative procedures and perceptions of all parties involved are included.

HQ1063 .5 C2 C51 California. Legislature. Assembly. Committee on Transportation. Transportation Problems of the Elderly and Handicapped. Public Hearing, Glendale and Compton, California. Sacramento: Assembly Publications Office, 1975, 253p.

Transcript of the hearings. Day 2 deals with the elderly while the first day looked at the handicapped. Contains a summary of significant legislation and proposed legislation.

NS Casey, Robert F. San Diego Wheelchair Accessible Bus Study. Interim Report. Cambridge, Massachusetts: U.S. Dept. of Transportation, Transportation Systems Center, Report DOT-TSC-UMTA-77-41, 1977, 39p.

Describes implementation and early operation of a pilot program of fixed-route, wheelchair accessible buses in San Diego.

RTS 5009 A4 C7 Crain & Associates. AC Transit Elderly and Handicapped Planning Study. Analysis of Needs and Alternatives. Final Report. Oakland, California: Alameda-Contra Costa Transit District, 1977, 129p.

Report summarizes a six month project carried out for AC Transit. Three surveys conducted. About 66,000 transportation handicapped in the AC Transit District, most concentrated in older, denser urban areas.

Curb Modifications Aid Handicapped: Berkeley, California Ramps with Textured Surface Enabling Blind to Distinguish Ramp from Street. Public Works, February 1978, p. 60.

RTS 947 D4 DeLeuw, Cather, & Company. Study of Improved Transit Services for Handicapped and Elderly. San Diego: Comprehensive Planning Organization of the San Diego Region, 1976, 130p.

Includes bibliography.

RTS 2005 TM 34-10-78 Donnelly, Robert M., et al. Implications of BART's Environmental Impacts for the Transportation Disadvantaged. Berkeley, California: San Francisco Bay Area Metropolitan Transportation Commission, Technical Memorandum 34-10-78, 1978, 78p.

Focuses on environmental impacts of BART construction and operation on the transportation disadvantaged (elderly, poor, handicapped, etc.). One of a projected four such reports.

HV3022 F7 Fresno County Council of Governments. Survey Results: Transportation Problems of the Handicapped. Fresno, California: Fresno County Council of Governments, 1974, 22p.

UMTA partially funded this study. It was found that nearly all handicapped limited their trips in the county because transportation was either difficult or expensive.

RTS 2005 WP 17-1-75 Levine, Robert. BART and the Handicapped. Berkeley, California: San Francisco Bay Area Metropolitan Transportation Commission, Working Paper 17-1-75, 1974, 58p.

Survey of the extent, nature, quality and history of the BART system's facilities for handicapped persons.

RTS 5020 L58 Liskamm, William H. and David Christensen. Transportation Services for the Elderly and Handicapped: Marin County. University of California at Berkeley: Center for Planning and Developmental Research, 1977, 156p.

An estimated 27,000 elderly or handicapped persons in Marin are in need of improved public transport. Crucial issue is one of funding.

NS Roberts, Noreen. Special Topics in Transportation. Sacramento: California Transportation Plan Task Force, Issue Paper No. 9, 1976, 2 vols.

Includes addendum. Deals with the transportation disadvantaged in regards to the California transportation plan.

RTS 947 S4c San Diego Metropolitan Transit Development Board. Elderly and Handicapped Accessibility Study. San Diego, 1978, 48p.

Study carried out by the ad hoc committee on the elderly and handicapped.

RTS 2005 WP 43-11-77 San Francisco Bay Area Metropolitan Transportation Committee. Provision and Use of the BART Facilities for Disabled Peoples. Berkeley, California, Working Paper 43-11-77, 1977, 50p.

Report summarizes the results of several studies of the BART facilities for disabled persons. It includes a history of the facilities and their description, as well as future BART plans to modify and expand the facilities. Suggestions by disabled persons are also included.

RTS 2004 S58 San Francisco Bay Area Metropolitan Transportation Commission. Social Service Agency Survey for the Nine-County San Francisco Bay Area. Berkeley, California, 1977, 1 vol.

A 1976 attempt to formulate a comprehensive inventory of transportation services available to the elderly and handicapped in the following counties: Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, Solano, and Sonoma. Over 1600 organizations responded to the survey, and they are listed by county with their services described.

RTS 2001 S6 San Francisco Bay Area Metropolitan Transportation Commission. Special Needs Program Newsletter, No. 1- October 1976- .

Newsletter on transportation services for the handicapped and elderly in the SF Bay Area. Good breakdown by counties with monthly listing of meetings on the subject.

HQ1061 T7 1971 Willson, Harold. Specific Considerations Given to the Elderly and Handicapped on the San Francisco Bay Area Rapid Transit System, in Transportation and Aging: Selected Issues, E. J. Cantilli, ed., 1971, pp. 159-161.

IV. CASE STUDIES: (B) OTHER STATES AND REGIONS

VF Abt Associates. Accessibility of the Metropolitan Washington, D.C. Public Transportation System to the Handicapped and Elderly. Executive Summary. Washington, D.C.: U. S. Dept. of Transportation, Office of Environmental Affairs, 1974, 22p.

NS Amedee, G. L. Specialized Transportation Development Program for Warrick County, Indiana. Indianapolis: Indiana University, Institute for Urban Transportation, Report IN-09-8003, 1978, 55p.

Provides direction for development of specialized programs for handicapped and elderly as well as for coordination of services.

VF American Institute of Architects. Potomac Valley Chapter. Barrier Free Rapid Transit. Potomac Valley Architect, Vol. 3:2, September/October 1969, unpaged.

Final report of the American Institute of Architects to HEW's Social and Rehabilitation Service Administration on the Washington Metro System. Looks at design considerations for stations and cars.

MF 3497 Anchorage, Alaska. City of Anchorage Demonstration Transportation Grant (Report). Springfield, Virginia: U.S. National Technical Information Service, UMTA-AK-06-0001-74-1, 1974, 101p.

Demonstration project to develop fixed-route transportation system oriented to the needs of the handicapped, elderly and other transportation disadvantaged people.

NA2545 B4 Ast, Gunduz Dagdelen. Moline, Illinois: Planning a Barrier-Free Environment for Elderly and Handicapped, in Barrier-Free Environments, Michael S. Bednar, ed. 1977, pp. 106-131.

Looks a both architectural and transportation barriers.

Barker, William G., et al. Transit Options for the Elderly and Handicapped, Transit Journal, Vol. 4:2, Spring 1978, pp. 2-20.

Study carried out by the North Central Texas Council of Governments in response to UMTA proposed regulations. Looked at both mass transit and paratransit options. Found that shared-ride paratransit services seemed the best alternative for the region.

HV3022 B7 Brail, Richard K., et al. Transportation Services for the Disabled and Elderly. New Brunswick, New Jersey: Center for Urban Policy Research, Rutgers University, 1976, 163p.

State of New Jersey development plan for transportation for the physically handicapped. Good, basic tool. Bibliography quite useful.

MF 3926 Brunso, Joanna M. Transportation for the Elderly and Handicapped: A Prototype Case Study of New York State Experience in Activating an Element of a Federal Grant Program. Springfield, Virginia: U.S. National Technical Information Service, 1975, 127p.

( ) Butts, Michael Vern and Phyllis Price Loobey. Transportation Alternatives for the Physically Limited and Elderly. Eugene, Oregon: Lane Transit District, 1974.

( ) Chamberlain, Gary M. Dial-a-Ride Gets High Marks, American City and County, Vol. 91:3, March 1976, pp. 58-60.

Three-year experiment in the Rochester, New York area.

Cleveland Drivers Master Sensitivity Training: Program for Operators of Special Vehicles for Elderly and Handicapped. Passenger Transport, August 20, 1976, p. 4.

NS Crain, John and William Courington. Incidence Rates and Travel Characteristics of the Transportation Handicapped in Portland, Oregon. Washington, D.C.: U. S. Dept. of Transportation, DOT-TSC-UMTA-77-11, 1977, 94p.

Part of an UMTA Service and Methods Demonstration Project. Used household survey technique to measure incidence of transportation handicapped, current travel behavior and the attitudes of the handicapped towards travel within the Portland area.

MF 4121 & 4122 Crain & Associates. Transportation for Seniors and Handicapped Persons in St. Louis. Springfield, Virginia: U. S. National Technical Information Service, UMTA-IT-09-0028-74-1, 1974, 2 vols.

NS Dallmeyer, Kenneth E. and Vasant H. Surti. Transportation Mobility Analysis of the Handicapped. University of Colorado at Denver: Center for Urban Transportation Studies. Research Report No. 14, 1974, 29p.

Study of Denver Metropolitan area to ascertain handicapped travel characteristics and transportation needs. Contains a literature review.

( ) East-West Gateway Coordinating Council. Transportation Plan for the Elderly and Handicapped. St. Louis, 1977, 54p.

( ) Feiss, Caroline E. The Elderly/Handicapped Transportation Study: Phase I Final Report. Sponsored by the U.S. Urban Mass Transportation Administration, 1977.

HE4341 G72 Grey Advertising Company. Study of the Transportation Problems of the Transportation Handicapped: Off-Peak Half-Fare Study, Inventory Report (and) Ten Case Studies. Washington, D.C.: U. S. Urban Mass Transportation Administration, 1976, 2 nos. in 1 vol.

RTS 527 T7 S64 Hunter, Willa. Special Efforts for the Elderly and Handicapped. New York: Tri-State Regional Planning Commission, 1977, 43p.

HQ1063 .5 I55 Institute of Public Administration. Coordinating Transportation for the Elderly and Handicapped: A State of the Art Report prepared for the Service and Methods Demonstration, Urban Mass Transportation Administration. Washington, D.C., 1976, 146p.

Provides selected characteristics of 20 special service projects as of July 1976. Notes that few projects predate the late 1960's.

NS Meyburg, Arnim H. Mass Transit Development for Small Urban Areas: A Case Study - Tompkins County, New York. Second Year Final Report. Washington, D.C.: U. S. Dept. of Transportation, DOT-TST-77-29, 1975, 321p.

Several chapters devoted to design of transportation system for the transportation disadvantaged.

HV3022 M5 Michaels, Richard M. and N. Sue Weiler. Transportation Needs of the Mobility Limited. Chicago: Northeastern Illinois Planning Commission, 1974, 269p.

Middlesex County, New Jersey. Transportation Coordinating Committee. Elderly/Handicapped Subcommittee. Elderly and Handicapped Transportation Plan and Program. New Brunswick, New Jersey, 1976, 47p.

Part of the general transportation plan for Middlesex County. Suggests actions to improve the coordination of existing services, improve accessibility to mass transportation facilities, and utilize special equipment to improve service through private carriers.

Mouchahoir, George E. Management of a Transportation System for the Disadvantaged, Traffic Quarterly, Vol. 28:2, April 1974, pp. 291-306.

UMTA funded study carried on in Atlanta, Georgia.

HE4301 N282 1973 National Urban League. Transportation for the Elderly and Handicapped. Springfield, Virginia: U. S. National Technical Information Service, 1973, 189p.

Explores both characteristics and constraints (psychological and physical) of mass transit use by handicapped and elderly. It was found that the Handicapped encounter more transit problems and spend more money on transportation than the elderly, even though the latter use transportation more frequently. Literature search and case studies on: Albany, New York; Knoxville, Tennessee; Sacramento, California; and South Bend, Indiana. The project was UMTA sponsored.

( ) North Central Texas Council of Governments. Transportation Department. Transportation Options for the Elderly and Handicapped. Arlington, Texas, 1976.

HE213 W61 Novick, Jon B. The Transportation Disadvantaged. Madison: Wisconsin Dept. of Transportation, Transportation Policy Plan, 1978, 143p.

One in a series of papers towards the development of a comprehensive plan for Wisconsin's Dept. of Transportation. Looks at mobility characteristics, definitions of transportation disadvantaged.

HQ1063 .5 O32 Ohio. Dept. of Transportation. Bureau of Public Transportation. A Study of Elderly and Handicapped Transportation Needs in Jackson County. Columbus, Ohio, 1978, 84p.

Purpose to determine the special transportation needs of these groups. Attempts to develop strategies for improving systems. Looks at the population, travel characteristics and inventory of existing services. Studies are evidently being carried on in all of Ohio's counties. Others in the series to date include: Athens, Coshocton, Drake, Hancock, Hocking, Knox, Morgan and Perry Counties.

MF 7862 Oregon. Dept. of Transportation. The Transportation Disadvantaged in Oregon. Springfield, Virginia: U.S. National Technical Information Service, 1977, 43p.

MF 8389 Peat, Marwick, Mitchell & Company. Plan for Elderly and Handicapped Service Improvements in the Atlanta Region. Springfield, Virginia: U. S. National Technical Information Service, 1978, 141p.

NS Politano, Arthur, et al. Selected Transportation Services Provided by Public Agencies in New York State. Albany: Dept. of Transportation, Planning Research Unit, Preliminary Planning Report 48, 1973, 66p.

Povlitz, Thomas M. An Authority's Approach to Specialized Transportation, Transit Journal, Vol. 1:1, February 1975, pp. 49-56.

Discussion of the Delaware Authority for Specialized Transportation.

Rajendra, Kunwar and William C. Taylor. Coordination of Special Transportation Services for the Elderly, Handicapped and Low Income, High Speed and Ground Transportation Journal, Vol. 11:3, Fall 1977, pp. 261-283.

1975 study for the city of Lansing, Michigan.

( ) Rehabilitation Institute of Chicago. Access Chicago: Toward a Barrier Free Environment. Proceedings of a One-Day Conference held December 12, 1972. Chicago, 1972, 50p.

( ) Sherkow, Franklin E. Elderly and Handicapped Transportation Needs in the Dubuque Area. Dubuque, Iowa: East Central Intergovernmental Association, 1977, 67p.

HE5623 .1 E5 S56 Smith, Wilbur and Associates. El Paso Mass Transit Technical Study. El Paso, Texas, 1977, 184p.

Chapter six investigates the transportation problems of the elderly and handicapped in El Paso.

HE5623 .1 15 S56 Smith, Wilbur and Associates. County-Wide Transit Dependent Study-Lincoln/Lancaster County, Nebraska. Washington, D.C.: U. S. Urban Mass Transportation Administration, 1977, 194p.

Investigated Handi-Bus, a demand responsive system already in effect. Also looked at the special transportation problems/needs of the handicapped, elderly and economically disadvantaged.

Southwest Conference on Coordinating Mobility Programs for the Transportation Disadvantaged. Springfield, Virginia: U. S. National Technical Information Service, DOT-TST-77-84, 1977, 308p.

Regional conference focusing upon the handicapped, elderly and low income groups.

( ) Tacoma, Washington. Dept. of Human Development. A Comprehensive Transportation Plan for the Elderly and Handicapped: Data Management System, Preliminary Design, 1977, 65p.

( ) Tampa Bay Regional Planning Council. Elderly and Handicapped Transportation Needs Study, prepared for the U.S. Urban Mass Transportation Administration, 1977?, 160p.

HQ1063 .5 T65 Toledo Area Regional Transit Authority/Toledo Metropolitan Area Council of Governments. Transportation Needs of the Elderly and Handicapped. Toledo, Ohio, 1977, 96p.

Includes bibliography.

Topeka Bus System Growing Despite Problems: Emphasis on Charter, Elderly and Handicapped Services. Metropolitan, Vol. 74:4, July/August 1978, pp. 34-38.

Looks at the public transit system of Topeka, Kansas.

HE4491 W3 U3875 1972 U.S. Congress. House. Committee on Public Works. Subcommittee on Public Buildings. To Consider Accommodations for Handicapped on Metro System. Washington, D.C., 1972, 73p.

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Pam 77-106 U.S. Architectural and Transportation Barriers Compliance Board. Access Travels: A Guide to Accessibility of Airport Terminals. Washington, D.C., 1976.

Pamphlet listing 118 air terminals in the U.S. and across the globe. Describes their accessibility for the handicapped. Easy to use.

Pam 78-56 U.S. Federal Aviation Administration. A Guide to Accessibility of Terminals. Access Travel: Airports. Washington, D.C., 1977, 19p.

Lists design features, facilities and services at 220 airports in 27 countries. Results of a survey conducted by the Airport Operators Council International.

Pam 77-366 U.S. President's Committee on Employment of the Handicapped. Highway Rest Areas for Handicapped Travellers. Washington, D.C., 1975, 79p.

Listing of highway rest areas by state and highway number which are accessible to handicapped persons. Over 400 rest stops in 49 states are listed.

( ) U.S. President's Committee on Employment of the Handicapped. List of Guidebooks for Handicapped Travellers. Washington, D.C., 1975.

HV3022 W44 Weiss, Louise. Access to the World: A Travel Guide for the Handicapped. New York: Chatham Square Press, 1977, 175p.

One of the best general guides currently available. Covers all modes of travel as well as tour operators. Lists innumerable travel guides to various cities, regions and states. Also lists accessible hotels and motels in the U.S., Canada, and Mexico with a few scattered in other parts of the world as well. Very helpful guide.

VI. DESIGN CONSIDERATIONS: SPECIAL VEHICLES AND SYSTEMS

Pam 77-456 Am General Corporation. A Study of Wheelchair Access to Current Transit Bus Design. Washington, D.C.: U.S. Urban Mass Transportation Administration, 1977, 50p.

Describes background and conceptual design of incorporating a level change device to make wheelchairs accessible into buses. Also covers wheelchair safety, positioning and securing once on the bus.

( ) American National Standards Institute. Specifications for Making Buildings and Facilities Accessible to, and Useable by, the Physically Handicapped. New York, 1961.

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Includes listing of current research and demonstration projects.

Dup File Mags Bray, Peter and Don M. Cunningham. Vehicles for the Severely Disabled. Rehabilitation Literature, Vol. 28:4, April 1967, pp. 98-109.

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TL232 D39 DeBenedictis, John A. and Edmund J. Dougherty. A Directory of Vehicles and Related System Components for the Elderly and Handicapped. Springfield, Virginia: U. S. National Technical Information Service, 1975, 133p.

The best overall directory of this sort. Lists all types of products to aid the handicapped and elderly. Particularly strong on bus design.

MF 3529 Gelick, Michael S. and Marshall L. Silver. Design for the Handicapped in Elevated Transportation Systems. Springfield, Virginia: U. S. National Technical Information Service, 1975, 68p.

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Various equipment systems and vehicles either designed or proposed by Grumman.

NS League of Oregon Cities. Urban Services Program. Curb Ramps at Crosswalks: An Example of Construction Standards. University of Oregon at Eugene: Bureau of Governmental Research and Service, 1974, 7p.

Noakes, Edward A. Transit for the Handicapped: Design Considerations Can Improve Usefulness. Nation's Cities, Vol. 5:3, March 1967, pp. 32-33.

Thesis that there are enough handicapped people to economically justify the requirements that designers provide for them.

TL232 R2 RRC International. Small Transit Bus Requirements Study. Washington, D.C.: U.S. Urban Mass Transportation Administration, 1977, 6 nos. in 1 vol.

Six reports; number 2 deals with the elderly and handicapped. Looks at constraints placed on elderly and handicapped by current bus design.

NS Sobey, Albert J. Demand Responsive Transportation for the Elderly and Handicapped. Washington, D.C.: Transportation Research Board, Transportation Research Board Special Report 147, 1974, pp. 25-31.

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Looks at California practice.

VF U.S. Congress. House. Committee on Public Works. Subcommittee on Public Buildings and Grounds. Design and Construction of Federal Facilities to be Accessible to the Physically Handicapped. Hearings, 1970, 55p.

NA2545 U4 U.S. Dept. of Housing and Urban Development. Office of Policy Development and Research. Barrier Free Site Design. Washington, D.C., 1975, 82p.

Deals primarily with architectural barriers, though some coverage of bus ramps. Good appendices covering handicapped population data as well as current legislation. Includes bibliography.

( ) U.S. Urban Mass Transportation Administration. Transit Bus Accessibility for Elderly and Handicapped. Washington, D.C., 1976, 9p.

Use of Wheelchair Lifts Increasing: Industry Prepares to Meet Accessibility Regulations. Metropolitan, Vol. 74:4, July/August 1978, pp. 40-44.

Looks at various wheelchair lifts available from U.S. companies.

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Swedish Railways chief architect describes two new Stockholm suburban stations and how they were designed for the handicapped.

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A travel guide covering all modes of transportation in Canada. Includes listing of guidebooks available. Bilingual.

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Looks at those disabled who are able to drive and proposes a car parking system in which special areas are set aside for them.

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Includes good U.S., British and other foreign references. Study limited to the physically disabled, not including the blind or deaf. Contains a number of interviews with handicapped persons and details their problems with transportation.

HV3022 E4 Edmonton, Alberta. Transportation Planning Board. Transportation for the Handicapped, 1978, 3 vols.

Documents and evaluates the Disabled Adults Transportation System in operation in Edmonton in 1975-1976 time period.

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Looks at urban mobility problems of handicapped Australians.

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Attention to traffic legislation. Also covers the handicapped in wheelchairs as traffic participants.

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Overview article not specific to Canada.

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Transportation planning for the handicapped in the Netherlands.

HE289 I56 1977 O'Flaherty, Kevin. Mobility for the Disadvantaged, in Resolving Conflicts in Transport, C. C. Kissing and Marion W. Ward, eds. Melbourne, Australia: Chartered Institute of Transport, 1977, pp. 217-231.

Includes bibliography with a number of Australian sources.

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A Peat, Marwick & Mitchell study. Surveys and transportation analysis, cost estimates, and policy alternatives in regard to transportation of the handicapped in Ontario municipalities.

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INTRODUCTION

Women in India is the subject of this bibliography. The changing female role is a contemporary issue in most parts of the Developed World and in many parts of the Developing World. India is no exception. Totalling approximately 325 million, Indian females comprise a numerically significant portion of the population in the Third World. Traditionally, Indian women have been poorly schooled in the formal sense, apolitical, economically dependent, socially subservient, reticent, geographically restricted, and child/female oriented. However, times are changing. Among a relatively small, select, highly educated, urban, upper class group of women, "female awareness" does exist. But with increased literacy, improved education, expanded means of transportation and communication, greater awareness of other cultures, more interaction with Westerners and especially Western women, expanded female participation in the labor force, enlarged political interest, more universalized use of birth control, and less time spent in the home, Indian women, in general, are bound to perceive their role differently than they have in the past.

Contained in this bibliography are 386 citations of primarily British, American, and Indian monographs, readings collections, periodical articles, and government documents published between 1881 and 1977. All the materials cite literature of the social sciences, the biological sciences, and the humanities. Fifty percent of the references was published since 1950; 73% was published since 1930. The organization of this bibliography is topographic. Divisions included are: reference, general

materials, art, asocial behavior, dietary avoidances, education, employment, family and motherhood, female slavery, fertility and fertility control, housing, legal rights, marriage and sex, Moslem women, political life, polyandry, polygamy and zenana, purdah, religion, rural India, suttee, widowhood, and women's rights.

This work is intended to be of practical value to several important groups. The most obvious of these are academicians; professors, students, and researchers; actively pursuing South Asian studies. Secondly, are persons exploring cross-cultural comparisons within the women's movement. Also, Indian economic planners and population control advocates could operate more efficiently with a comprehensive view of both the traditional and changing position of women in their country. Additionally, Indian politicians could be more effective if they better understood the female voter. And finally, with the increasing worldwide interest in the Developing World, journalists covering India could find useful materials cited in this bibliography which could provide important background information for their pieces.

I wish to thank Indiana University of Pennsylvania for the Fulbright Summer Fellowship which I received in 1977. This bibliography resulted from my eight week study and travel experience in India.

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INTRODUCTION

Regulation of transportation is the subject of active debate in Congress, at seminars and workshops, and throughout the industry. Reforms are being sought in such diverse areas as airline passenger rates, motor carrier entry controls, waterway user charges, and ocean shipping. This bibliography is an attempt to bring together some of the many opinions that have been expressed on the various aspects of transportation regulation since 1970. The emphasis has been on freight, rather than passenger, movement. It excludes literature considering environmental, safety, and noise regulations.

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INDEXATION: A SELECTED BIBLIOGRAPHY

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INTRODUCTION

With the increasing prominence of price inflation as a continuing fact of life, it becomes increasingly important to reduce the unintended and unanticipated negative effects of inflation. Despite good intentions, governments have been completely unsuccessful in their attempts to slow and to halt the inflation. This is the reason for the recent flood of proposals for a formal link between wages, long-term loans, and some other monetary payments on the one hand and an index of prices on the other. Some economists regard the indexing of money payments as a way of insulating the real incomes of some sectors from the inequitable effects of inflation. Still others believe that an indexing system would make it more possible for anti-inflationary measures to succeed. On the other hand, there are economists who oppose indexing on the grounds that it would increase the difficulty of restoring monetary stability.

Indexation is not really new. Before the turn of the century, a number of economists were suggesting that the effects of price fluctuations could be minimized if money payments were linked to an index number--what they called a tabular standard. In 1887,

Alfred Marshall wrote a memorandum to the British Royal Commission on the Values of Gold and Silver, suggesting that the British government should publish a tabular standard of value for optional use within the United Kingdom in all transactions which extend over a long period of time. Before that, in the early 1800's, Joseph Lowe, G. Poulett Scrope and G. R. Porter, analyzed the effects of inflation and proposed correcting the standard of value for changes in the cost of living.

During the past ten years, inflation in Brazil has averaged over 20 per cent a year, but this has not impeded economic growth in real terms of about 10 per cent a year. This success in "living with inflation" frequently has been attributed, in part, at least, to the system of indexing or "monetary correction" adopted in 1964 which provided for wages, financial obligations, taxes, the exchange rate, and other economic variables to increase pari passu with the general level of prices, thereby minimizing the distortions usually associated with inflation.

In the United States, as the general price level starts to rise, the value of contracts stated in money terms is slowly eroded. The longer the terms of the contract and the more rapid the rate of inflation, the more the real value of the contract is decreased. In response to historically high rates of inflation, more and more people have attempted to tie their long term contracts to some measure of the rate of inflation. The government has sought to protect certain groups of people from the potential ravages of inflation. Social security payments and food

stamps are both now linked to some measure of the cost of living. In other words, millions of Americans are now benefiting in one way or another from some type of indexing scheme. Yet, the issue of indexation in the United States is quite controversial. Among the indexing schemes that are being hotly debated is tax indexation, a much needed and genuine tax reform, according to many economists and public officials. Other nations that are burdened with high inflation have been looking for a way to eliminate its effects from their tax system, namely Canada, France, West Germany, Brazil and Denmark, among them. Starting in 1974, for example, Canada had been "indexing" its personal income tax by adjusting individual tax brackets, credits, and deductions to take account of changes in the cost of living.

At the present no provisions of the U.S. Internal Revenue Code provide for inflation adjustments or indexation. Since January 1977 over sixty bills designed to index the Federal tax laws have been introduced in the 95th Congress. The Subcommittee on Taxation and Debt Management Generally of the Senate Committee on Finance had held hearings in April 1978 on the subject of tax indexation. To provide information to the current debate on indexation, this bibliography contains citations on the various aspects of indexing.

Most of the citations in this bibliography are annotated and have been compiled from sources as catalogs, on-line data bases, and a selected survey of periodical indexes available in the Library of Congress and other libraries. Unpublished papers and doctoral dissertations are not listed.

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Anderson, Richard and Donald R. Lessard. Price-Level-Adjusted Mortgages in Brazil, in Monetary Conference, Cambridge, Massachusetts, 1975. New Mortgage Designs for Stable Housing in an Inflationary Environment; Proceedings. Boston: Federal Reserve Bank of Boston, 1975, 115-129.

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Auld, D. L. Taxation and Inflation: A Survey of Recent Theory and Empirical Evidence. Public Finance Quarterly, Vol. 5, October 1977, 403-418.

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Australia. Committee of Inquiry into Inflation and Taxation. Inflation and Taxation; Report. Canberra: Australian Government Pub. Service, 1975, 747p.

At head of title: Department of the Prime Minister and Cabinet. Chairman: R. L. Matthews. Bibliography: p. 741-747.

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Bastable, C. W. Is SEC Replacement Cost Data Worth the Effort? Journal of Accountancy, Vol. 144, October 1977, 68-76.

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Baxter, Ian F. G. Depreciation of Money. Canadian Bar Review, Vol. 52, December 1974, 577-587.

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Beer, Gerald A. and Henry W. Walther. Inflation and the Progressivity of the Federal Individual Income Tax. California Western Law Review, Vol. 10, Spring 1974, 537-550.

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Beigie, Carl B. Inflation: New Policy Approaches. Canadian Business Review, Vol. 2, Winter 1975, 37-39.

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Berliner, Robert W. Inflation Accounting: Implications for Income Taxation. Tax Executive, Vol. 28, July 1976, 323-333.

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Braun, Anne Romanis. Indexation of Wages and Salaries in Developed Economies. International Monetary Fund Staff Papers, Vol. 23, March 1976, 226-271.

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Brinner, Roger and Alicia Munnell. Taxation of Capital Gains: Inflation and Other Problems. Federal Reserve Bank of Boston New England Economic Review, September-October 1974, 3-21.

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Brueggeman, William B. and Jerome B. Baesel. The Mechanics of Variable Rate Mortgages and Implications for Home Ownership as an Inflation Hedge. Appraisal Journal, Vol. 44, April 1976, 236-246.

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Bucovetsky, Meyer W. Inflation and the Personal Tax Base: The Capital Gains Issue. Canadian Tax Journal, Vol. 25, January-February 1977, 77-107.

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Burger, Albert E. The Current Inflation: The United States Experience. Federal Reserve Bank of St. Louis Review, September 1974, 13-23.

"The way to reduce inflationary pressures in the United States economy is to slow the growth of the money stock. On an average-of-year to average-of-year basis, the money stock grew at about a 7 percent rate from 1970 to 1973. It seems to be a generally accepted proposition in economics that the growth of prices adjusts to the growth of money over an extended period of time."

Carsberg, Bryan V., E. Victor Morgan, and Michael Parkin. Indexation and Inflation. London: Financial Times, 1975, 165p.

Cheeseman, Henry R. How to Create an Inflation Neutral Tax System. Journal of Accountancy, Vol. 140, August 1975, 44-51.

Cloos, George W. Indexation and Inflation. Federal Reserve Bank of Chicago Economic Perspectives, May/June 1978, 3-9.

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Commerce Clearing House. Colorado Knocks the Wind Out of Inflation. State Tax Review, Vol. 39, May 16, 1978, 1-2.

Committee for Economic Development. Research and Policy Committee. Fighting Inflation and Promoting Growth. New York, 1976, 96p.

Contents.--Introduction: The Changing Nature of Inflation. --Strengthening Resistance to Economic Shocks.--Curbing the Spread of Inflation and Stimulating Economic Growth.

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Corcoran, Patrick J. Inflation, Taxes, and Corporate Investment Incentives. Federal Reserve Bank of New York Quarterly Review, Vol. 2, Autumn 1977, 1-10.

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Croll, John R. General Price Level Indexing: A Delusion, a Mockery and a Snare? CA Magazine, Vol. 106, March 1975, 29-34.

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Cukierman, Alex. Price-Level-Adjusted Mortgages in Israel. In Monetary Conference, Cambridge, Massachusetts, 1975. New Mortgage Designs for Stable Housing in an Inflationary Environment; Proceedings. Boston: Federal Reserve Bank of Boston, 1975, 159-176.

Daly, John Charles (Moderator), et al. Does the Government Profit From Inflation? Washington, D.C.: American Enterprise Institute for Public Research, 1977, 42p. (American Enterprise Institute for Public Policy Research, AEI Public Policy Forum 7)

This is an edited transcript of an AEI Public Policy Forum held on May 25, 1977, dealing with the effects of inflation on real income. The round table discussion also examines proposals to index the tax system as a way of combating the effects of inflation.

DeJantscher, Milka Casanegra. Taxing Business Profits During Inflation: The Latin American Experience. International Tax Journal, Vol. 2, Winter 1976, 128-146.

"Latin American countries have extensive experience in adjusting business profits for income tax purposes in an inflationary setting. The methods used range from one-time revaluations of limited classes of assets to comprehensive and permanent mechanisms extending to all of the firm's assets and liabilities. Some plans aim only to eliminate illusory profits from the income tax base. Others go further and attempt to tax the real gains that some firms derive from inflation. Highly sophisticated schemes, such as those of Brazil and Chile, have proved feasible both for taxpayers and the tax administrators."

Denison, Edward F. Price Series for Indexing the Income Tax System, in Aaron, Henry J., ed., Inflation and the Income Tax. Washington, D.C.: Brookings Institution, c1976, 233-269.

Dernburg, Thomas F. Studies in Fiscal Policy; Paper No. 2--Indexing the Individual Income for Inflation: Will This Help to Stabilize the Economy? A study prepared for the use of the Subcommittee on Fiscal Policy of the Joint Economic Committee, Congress of the United States. Washington, D.C.: U.S. Government Printing Office, 1976, 20p.

At head of title: 94th Congress, 2d session. Joint Committee print. Contents.--Inflation Distortion and the Mechanics of Indexing.--Scope of the Present Analysis.--Indexing and Stabilization Policy.--Policy Issues for the Near Future.

DeVoe, Raymond F., Jr. Under the Southern Cross: The Role of 'Monetary Adjustment' in Brazil's Economic Miracle. Financial Analysts Journal, Vol. 30, September-October 1974, 32-34, 36-38, 40-41, 87.

Author is skeptical of the effects of indexing.

Diamond, P. A. Inflation and the Comprehensive Tax Base. Journal of Public Economics, Vol. 4, August 1975, 227-244.

"Adjusting the basis of assets for inflation is discussed and compared with partial inclusion of gains. The importance of deferral is discussed and compared with the importance of adjustment for inflation."

Economists Conference on Inflation, Washington, D.C., and New York, 1974. Report. Washington, D.C.: U.S. Government Printing Office, 1974, 2 v.

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Edgerton, Jerry. The Tax Reform You May Need Most. Money, Vol. 7, June 1978, 48-51.

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Fane, C. G. Index-Linking and Inflation. National Institute Economic Review, No. 70, November 1974, 40-45.

The case for using index-linking as part of a system of direct controls of the economy is discussed and some policy proposals are provided.

Faustini, Gino. Wage Indexing and Inflation in Italy. Banca Nazionale del Lavoro Quarterly Review, Vol. 29, December 1976, 364-377.

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Feldstein, Martin and Lawrence Summer. Inflation, Tax Rules, and the Longterm Interest Rate. Brookings Papers on Economic Activity, No. 1, 1978, 61-109.

Discusses the interaction of taxes and inflation in determining the interest rate on long-term bonds.

Fellner, William, Kenneth W. Clarkson, and John H. Moore. Correcting Taxes for Inflation. Washington, D.C.: American Enterprise Institute for Public Policy Research, c1975, 47p. (American Enterprise Institute for Public Policy Research. Domestic Affairs Study 34)

Authors explore the distorting effect of the recent steep inflation on the U.S. Federal tax system and suggest specific "indexing" operations for avoiding future distortions.

Gennaro, Vincent A. Indexing Inflation: Remedy or Malady? Federal Reserve Bank of Philadelphia Business Review, March 1975, 3-13.

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Giersch, Herbert, et al. Essays on Inflation and Indexation. Washington, D.C.: American Enterprise Institute for Public Policy Research, c1974, 98p. (American Enterprise Institute for Public Policy Research. Domestic Affairs Study 24)

Contents.--Index Clauses and the Fight Against Inflation, by H. Giersch.--Monetary Correction, by M. Friedman.--The Controversial Issue of Comprehensive Indexation, by W. Fellner. --Indexing Money Payments in a large and Prolonged Inflation, by E. Bernstein.--Indexing for Inflation in Brazil, by A. Kafka.

Gilbert, C. L. The Post-War Tin Agreements. Resources Policy, Vol. 3, June 1977, 108-117.

"The author looks at the economic basis of the tin agreements and at the policy of the International Tin Council (ITC) during the years 1956-76. He goes on to consider the future role of export controls and...the possibility of indexing the agreements to take into account inflation."

Goldstein, Morris. Wage Indexation, Inflation, and the Labor Market. International Monetary Fund Staff Papers, Vol. 22, November 1975, 680-713.

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Gordon, Myron J. Comparison of Historical Cost and General Price Level Adjusted Cost Rate Base Regulation. Journal of Finance, Vol. 32, December 1977, 1501-1512.

"Comparative analysis of the two modes of regulation reveals that investors should be indifferent between them if the regulatory process and capital markets are free of imperfections. However, under the reasonable assumption that there are no markets in what is called human capital, the consumer is better off under price level adjusted rate base regulation than under historical cost regulation."

Gramlich, Edward M. The Economic and Budgetary Effects of Indexing the Tax System, in Aaron, Henry J., ed., Inflation and the Income Tax. Washington, D.C.: Brookings Institution, c1976, 271-289.

Guenther, Jack D. "Indexing" Versus Discretionary Action--Brazil's Fight Against Inflation. Finance and Development, Vol. 12, September 1975, 24-29.

"How far can indexing help in reducing the distortions of inflation? The author examines this question, in detail, with a view to correcting some popular beliefs about the nature and extent of indexing in Brazil."

Fellner, William. Problems to Keep in Mind When It Comes to Tax Reform. Washington, D.C.: American Enterprise Institute for Public Policy Research, 1977, 26p. (American Enterprise Institute for Public Policy Research Studies in Tax Policy. AEI Studies N167)

Criticizes the view that "there is a large potential payoff in broadening the tax base." Also, discusses overtaxation as a result of inflation and double taxation of the dividend component of profits.

Franz, Wolfgang W. Index-Linked Mortgages. Nebraska Journal of Economics and Business, Vol. 15, Spring 1976, 33-46.

"This paper suggests the linking of mortgage payments to a price index as a means of removing the inflation premium portion from mortgage rates." Considers the mechanics of index-linked loans and their probable impact on the finance and housing industries, housing policy, and borrower-lender equity.

Friedman, Milton. Monetary Correction; a Proposal for Escalator Clauses to Reduce the Costs of Ending Inflation. London: Institute of Economic Affairs, 1974, 54p. (Institute of Economic Affairs. Occasional Paper 41)

Summary sheet inserted. Bibliography: p. 46-48.

_____. Using Escalators to Help Fight Inflation. Fortune, Vol. 90, July 1974, 94-97, 174, 176.

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Friedman, Howard M. Price-Level Accounting, Full Disclosure, and Rule 10b-5; Half a Loaf is Not Always Better Than None. University of Pennsylvania Law Review, Vol. 124, April 1976, 1013-1046.

Article examines problems in implementing a 1974 Financial Accounting Standards Board proposal calling for price level accounting in financial statements. Contends that the proposal would not serve creditors or investors.

Gay, William C., Jr. Inflation, Indexation, and the Violation of Human Rights. Price Waterhouse Review, Vol. 23, No. 2, 1978, 20-29.

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Handler, Bruce. Flying High in Rio. New York Times Magazine, June 8, 1975, 16-17, 87-89, 92-93.

"Brazil's 'economic miracle' is based on harsh military rule and a daring program of 'indexing' inflation--a formula that interests economists the world over."

Harriss, C. Lowell. Inflation and Tax Reform. Tax Review, Vol. 35, May 1974, 19-22.

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Harriss, C. Lowell, ed. Inflation: Long-Term Problems. New York: Academy of Political Science, 1975, 214p. (Academy of Political Science, New York. Proceedings, Vol. 31, No. 4)

Partial contents.--Causes and Effects of Inflation, by C. Harriss.--The Financial System of the United States, by J. O'Leary.--Regulated Public Utilities, by P. Manus.--Federal Finances and Inflation, by M. Weidenbaum.--Monetary Policies in the United States, 1965-74, by W. Poole.--Policies that Ended Inflation, 1956-61, by R. Saulnier.--Wage-Price Controls and Inflation, by D. Mitchell.--Indexing: Pro and Con, by J. Kuhn.--Anti-Inflation Lessons from Abroad: The Brazilian Experience, by S. Robock.

Hasselback, James R. Indexing: An Approach to Fair Taxation? Business and Economic Dimensions, Vol. 11, May/June 1975, 1-4.

Discusses the pros and cons of linking income tax to indexing.

Hazlitt, Henry. "Indexing" the Wrong Way Out. Freeman, Vol. 27, May 1977, 284-291.

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Heller, Walter W. and Albert Fishlow. Painless Inflation Through Indexing? Should We Follow Brazil's Example? Minneapolis, Minnesota: National City Bank of Minneapolis, 1974, 4p.

"Brazil has applied the indexing device more widely than any other country. Even more noteworthy, its use of 'monetary correction' has coincided with a marked slowdown in inflation and a strong and sustained rate of real economic growth. The annual rate of inflation was brought down from about 90% in 1964 to 15% in 1973 (though world-wide inflationary pressures have again pushed it up to over 35% in the early months of 1974). Meanwhile, real growth has averaged better than 10% a year since 1968. Small wonder that countries caught in the coils of unrelenting inflation should sit up and take notice. Our purpose in this letter is to separate fact from fiction about Brazil's experience with indexing and to consider what lessons we can and cannot draw from it in the very different United States context."

Hellner, Jan. Indexing of Tort Awards in Sweden. American Journal of Comparative Law, Vol. 26, Winter 1978, 71-78.

Hirschberg, E. Index Value Clauses--the Israeli Experience, Banking Law Journal, Vol. 92, February 1975, 158-165.

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Hoffman, Eileen B. Adjusting Wages to Inflation Via the Escalator Clause. Conference Board Record, Vol. 11, August 1974, 54-60.

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Holm, Douglas R. Compensating for Inflation in Tax Laws. Tax Executive, Vol. 25, January 1973, 101-107.

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How Indexing Can Ease Inflation's Pain. First National City Bank Monthly Economic Letter, October 1974, 7-9.

"Indexing is no miracle cure, but it could offer more relief from the ills of inflation than wage-price controls or guidelines ever did. Here's how, why and where it would work."

Hughes, James. Are Threshold Agreements Inflationary? Banker, Vol. 124, October 1974, 1191-1194.

British economist argues that wage agreements tied to the cost-of-living index are inherently inflationary and could contribute to a deceleration in the rate of inflation.

Hull, Brian and Lawrence Leonard. Indexing the Personal Income Tax: An Ontario Perspective. Canadian Tax Journal, Vol. 22, July-August 1974, 370-377.

"This article outlines the methodology and results of an intensive quantitative examination of indexing undertaken in the Ontario government, based largely on the analytic capacity developed during the long debate on national tax reform."

Humphrey, Thomas M. The Concept of Indexation in the History of Economic Thought. Federal Reserve Bank of Richmond Economic Review, Vol. 60, November-December 1974, 3-16.

Hurst, Thomas R. Drafting Contracts in an Inflationary Era. University of Florida Law Review, Vol. 28, Summer 1976, 879-903.

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Hyer, Michael and J. R. Kearl. Legal Impediments to Mortgage Innovation. Real Estate Law Journal, Vol. 6, Winter 1978, 211-238.

Examines variable-rate and price-level-adjusted mortgages and specific problems these forms might have, "including those involving state and federal regulations, usury statutes, compound-interest laws, the Gold Clause Resolution, negotiability, intervening lienors, Truth-in Lending Act disclosure, and tax treatment." Concludes that these mortgage forms probably can function although there may be some problems.

Indexation of Monetary Assets and Obligations: Arguments for and Against; A Selection of Papers Submitted to the 1976 Sinues y Urbiola Prize Competition. Geneva: International Savings Banks Institute, 1976, 292p.

Summaries in French and German. Includes bibliographies.

Indexing and Inflation: An AEI Round Table Held on 17 July 1974 at the American Enterprise Institute for Public Policy Research, Washington, D.C., Eileen Shanahan, moderator; Milton Friedman...et al. Washington, D.C.: American Enterprise Institute for Public Policy Research, 1974, 56p.

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Contains three articles: Recent Research on Indexation and the Housing Market, by R. Cohn and D. Lessard.--An Empirical Study of Mortgage Payment to Income Ratios in a Variable Rate Mortgage Program, by S. Stansell and J. Millar.--Financial Innovation and the Mortgage Market: The Possibilities for Liability Management by Thrifts, by D. Tucker.

Inflation: The Taxman's Favorite Pickpocket. First National City Bank Monthly Economic Letter, January 1975, 9-12.

"Today's high inflation is countering the 'built-in stabilizer' properties of the progressive income tax. The result is an uneven squeeze on taxpayers' real after-tax incomes."

International Conference on Wage Determination, Paris, 1973. Wage Determinations; Papers. Paris: Organisation for Economic Co-operation and Development, c1974, 367p.

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Jackman, Richard and Kurt Klappholz. Taming the Tiger: An Essay in the Economic Theory and Political Economy of Indexation to Mitigate the Consequences of, and Slow Down, Inflation. London: Institute of Economic Affairs, 1975, 64p. (Hobart Papers; 63)

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Kaplan, Robert S. Indexing Social Security; an Analysis of the Issues. Washington, D.C.: American Enterprise Institute for Public Policy Research, 1977, 67p. (American Enterprise Institute for Public Policy Research. AEI Studies 182)

"Deals with means of correcting a serious error in the 1972 amendments to the Social Security Act regarding the automatic indexing of benefits and argues that looking separately at the effects on future brnefits or costs gives an inadequate measure of the implications of wage versus price indexing."

Kau, Randall K. C. and Michael L. Schler. Inflation and the Federal Income Tax. Yale Law Journal, Vol. 82, March 1973, 716-744.

"The first part of this comment sets forth the major Code revisions that would be necessary to produce a comprehensive system of 'real income taxation' from which the effects of inflation would have been eliminated. The second part evaluates such an inflation neutral system in terms of some of the broader objectives of income taxation."

Kelley, William A., Jr. et al. Indexing for Inflation. Tax Lawyer, Vol. 31, Fall 1977, 17-35.

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Kleiman, Ephraim. Indexation--or How to Live with Inflation. Jerusalem Quarterly, No. 6, Winter 1978, 60-72.

Surveys indexing of financial assets, wages, and other economic variables in Israel. Notes that the rapid acceleration of inflation has raised doubts about the future of indexing.

Kouri, Pentti J. K. The Financing of Housing in Finland with Special Reference to the Application of the Index Clause. In Monetary Conference, Cambridge, Massachusetts, 1975: New Mortgage Designs for Stable Housing in an Inflationary Environment; Proceedings. Boston: Federal Reserve Bank of Boston, 1975, 143-157.

Presents an overview of an alternative type of mortgage in Finland, which has a hybrid scheme lying somewhere between that of price-level indexation and variable nominal interest rates.

Krieger, Ronald A. Inflation and the "Brazilian Solution." Challenge, Vol. 17, September-October 1974, 43-52.

"Brazil's cost-of-living adjustments have spread the burden of inflation more fairly, but there is less chance for price stabilization."

Kuhn, James W. Indexing: Pro and Con, in Harriss, C. Lowell, ed., Inflation: Long-Term Problems. New York: Academy of Political Science, 1975. (Proceedings, Vol. 31, No. 4), 142-155.

Lent, George E. Adjustment of Taxable Profits for Inflation. International Monetary Fund Staff Papers, Vol. 22, November 1975, 641-679.

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Levhari, David and Nissan Liviatan. Government Intermediation in the Indexed Bonds Market. American Economic Review, Vol. 66, May 1976, 186-192.

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Liesner, Thelma, ed. and Mervyn A. King, ed. Indexing for Inflation. London: Heinemann Educational for the Institute for Fiscal Studies, 1975, 185p.

"The papers and a summary of the discussion of a conference held in January 1975 in London under the auspices of the Institute for Fiscal Studies." Includes bibliographical references.

Loyns, R.M.A. Price Indexes and the Inflation Numbers Game; is There a Perfect Answer? Canadian Business Review, Vol. 1, Summer 1974, 3-7.

"Without adequate measures of current inflation, the job of inflation control, which is at best unpopular and uncertain, may become somewhat hazardous."

Lusht, Kenneth M. A New Twist to the Variable Payment Mortgage. Real Estate Review, Vol. 7, Summer 1977, 72-76.

Proposes a fixed-payment variable-yield mortgage as an improvement over other recent proposals for nonstandard mortgages.

Madden, Carl H. Indexing: No Solution to Inflation Problem. Washington Report, Vol. 13, August 26, 1974, 4-5.

Discusses these flaws of indexing--a proposal to increase everyone's income at the same rate as inflation: "(1) The near impossibility of guaranteeing that everyone's income would rise by the same percentage; (2) acceleration of inflation as people counted on its continuation and acted accordingly; (3) boosting the federal deficit as taxes were held down and spending was raised by indexing; (4) sharp increases in the money supply to provide the funds for extra wage and other payments; (5) likely reimposition of wage-price controls, required by the method of administering indexing, and (6) last but not least, the threat of damaging the international position of the dollar as our price level rose faster than those of our trading partners."

Manes, Pietro. Savings, Investment and Indexation. Euromoney, February 1975, 31, 33, 35, 37.

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McDonald, Robert J. Inflation: Concepts of Income, Tax Reform. Tax Lawyer, Vol. 28, Spring 1975, 533-553.

Examines the impact of inflation on taxable income and the practicality of indexing as a means of reducing the distortive effect of inflation on income.

McHugh, Richard and David Greytak. Inflation and the Individual and the Individual Income Tax. Southern Economic Journal, Vol. 45, July 1978, 168-180.

"Some countries (e.g., Brazil and Canada) have introduced forms of indexation into their tax systems. Whether these achieve full equity or whether the costs of a shift to a real income tax system in the U.S. is warranted during moderate inflation are questions beyond the scope of this study. Other methods, although certainly less equitable than full indexation, are available, and on the basis of their simplicity, may appear desirable."

McLeroy, James D. Can Indexing Solve Our Money Problems? Savings and Loan News, Vol. 95, October 1974, 76-79.

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McManus, Richard B. Should Rate Ceilings be Indexed? Credit, Vol. 2, January 1976, 4-5, 26-28.

Discusses the rationale behind rate ceilings, requirements for candidate might be reliably computed.

Means, Gardiner C. How to Control Inflation in the United States: An Alternative to 'Planned Stagnation'. Wage-Price Law and Economics Review, Vol. 1, No. 1, 1975, 47-74.

Argues that the root of the nation's inflation problem is the market power of the firms and unions in some of our major concentrated industries and the solution is to attack this power directly while expanding rather than contracting general demand in the economy at large. Proposes the development of wage and price guidelines, the creation of a "Price Guidance Board," and the construction of an "Administrative Inflation Index" to fight inflation.

Meiselman, David I. Breaking the Tax Barriers to Economic Growth. Tax Review, Vol. 38, August 1977, 29-32.

The author recommends that for full tax equality between the consumption and saving uses of after-tax income, savings should be deductible from the income tax base so that only consumption is taxed.

Mendenhall, John. Taxing Inflationary Profits. Tax Executive, Vol. 28, July 1976, 297-311.

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Mukherjee, Santosh and Claire Orlans. Indexation in an Inflationary Economy: A Case Study of Finland. London: PEP, 1975, 111p. (Broadsheet 551)

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Mullineaux, Donald J. Inflation Insurance: An "Escalator Clause for Securities? Federal Reserve Bank of Philadelphia Business Review, October 1972, 3-10.

Murray, Alan P. Income Tax Progression and Inflation. Tax Review, Vol. 35, December 1974, 47-50.

"Graduated income tax rates designed to take progressively higher percentages of real income operate to produce unlegislated tax increases at a time of persistent inflation. The author believes the public would balk if regular tax increases came from legislation instead of inflation. He proposes that an official agency compute and publish annual estimates of inflation-induced changes in effective rates."

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Organization for Economic Cooperation and Development. Committee on Fiscal Affairs. The Adjustment of Personal Income Tax Systems for Inflation; a Report. Paris, 1976, 71p.

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Reviews "the main issues and principal findings in four selected research areas; (1) Phillips Curve studies and the accelerationist thesis; (2) studies of the U.S. inflation and its international impact; (3) studies of the effect of price anticipations on the level of interest rates; (4) studies of escalator clauses as a means of reducing the costs of ending inflation."

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_____. Inflation and the Incidence of Income Taxes on Interest Income: Some Results for the United States, 1972-74. International Monetary Fund Staff Papers, Vol. 24, July 1977, 500-513.

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"Substantial changes in the tax system would be required to insulate investment decisions from the adverse effect of inflation. The requirements include tying the income levels for personal income tax brackets, as well as deductions and exemptions, to the rate of inflation in order to avoid the disincentives associated with progressivity of the personal income tax. In addition, the personal income tax would have to be altered so as to eliminate the taxation of inflation premiums in interest income from bonds and dividend income from stocks as well as the taxation of inflation-generated capital gains."

Tucker, James F. and Warren E. Weber. Indexation as a Response to Inflation: An Examination. Federal Reserve Bank of Richmond Economic Review, Vol. 60, November-December 1974, 17-21.

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"It is found that the elasticity of the income tax rates with respect to inflation is at least 0.6 on average. This implies that taxes are raised by more than 16 percent after one year of 10 percent inflation."

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Article discusses "some of the justifications for the present tax preference for capital gains" and concludes "that the capital gains system does not adequately respond to those justifications." Also, the author "recognizes the seriousness of problems such as inflation, bunching, and lock-in, and proposes mechanisms to solve such problems generally, not merely in the capital gains area."

Walsh, James I. Can Indexation Help Chronic Trade Deficits? Inter-American Economic Affairs, Vol. 28, Winter 1974, 86-96.

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Whitley, J. D. Mortgages: The Case for Index-Linking. National Institute Economic Review, No. 70, November 1974, 75-79.

Yang, Jai-hoon. The Case for and Against Indexation: An Attempt at Perspective. Federal Reserve Bank of St. Louis Review, Vol. 56, October 1974, 2-11.

"Indexation proposals, however, have encountered historically less-than-enthusiastic receptions in many quarters, in spite of the advocacy by many eminent economists. This article seeks to unveil some of the less apparent aspects of indexation in order that one may achieve a deeper understanding of the theoretical and practical issues involved."

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INTRODUCTION

Undoubtedly there has been a trend, especially outside the United States, away from the principle of the free market economy and toward some form of centrally-planned or controlled economic system. To many of these countries, both the developing and developed, as well as the communist countries, only a centrally-planned economic system, not capitalism, can, first, regulate consumption; second, allocate the limited productive resources to different products; third, divide the limited time and energy between economic product, or income, between the persons of the economy; and fifth, make provision for future growth and progress. In other words, many countries are adopting for their economies alternatives of capitalism to "democratic socialism," and "autocratic socialism." Great Britain, perhaps, is one of the countries representing the working concept of "democratic socialism" in which the government officials who regulate economic relations are selected by democratic processes, and the Soviet Union representing "autocratic socialism," in which the government officials are not in fact answerable to the general public.

In the United States, there are increasingly frequent calls both in and out of Congress for the federal government to expand its economic policy planning horizons beyond short-term immediate problems and to consider long-term economic issues. Legislation has been introduced in both houses of Congress to establish an economic planning capability in the federal government. The Humphrey-Hawkins bill (H.R. 50 and S. 50, 95th Congress) is among the most current and certainly most publicized attempts by Congress to develop legislation for economic planning. First introduced in

the 93rd Congress and originally titled the "Balanced National Growth and Development Act of 1974," the "Balanced Growth and Economic Planning Act of 1975," the "Balanced Economic Growth Act," and the "Equal Opportunity and Full Employment Act of 1976," the bill has gone through several revisions and today is titled the "Full Employment and Balanced Growth Act of 1977."

The Humphrey-Hawkins bill represents the first attempt at centralized national economic planning since the 1930s. It would create an economic planning board in the Executive Office of the President whose job would be to devise a long-range plan, to be reviewed every two years, to guide federal policy and inform private industry and local governments as to national economic goals. The board, with the help of a cabinet-level council on economic planning and an advisory committee including citizen representatives, would establish criteria for monetary policy, unemployment, housing and price controls.

Congressional attention to the problem of national economic planning is a clear indication that national long-range planning is a public issue surfacing for debate. To provide information to this important debate, this bibliography contains citations on economic planning theory and general discussion, economic planning in the United States, in other developed countries, in the developing countries, and in communist countries.

Most of the citations in this bibliography are annotated and have been compiled from sources such as catalogs, on-line data bases, and a selected survey of periodical indexes available in the Library of Congress and other libraries. Unpublished papers and doctoral dissertations are not included. This selected bibliography contains material published in the last 15 years.

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INTRODUCTION

According to a recent Gallup Poll, as many as six in 10 Americans now believe that the high cost of living is the nation's top problem, with the proportion having grown steadily since October 1977 when 35 percent cited this as the number one problem. Another recent survey also indicates that most Americans believe that President Carter "isn't doing enough" to combat high inflation. According to many economists, the only proven way to solve our inflation problem is fiscal and monetary restraint, which takes time to work. However, with the high rate of inflation continuing to accelerate--now creeping up again to double-digit rates--pressure is mounting on the Carter Administration to come up with a quick solution. This quick fix most likely means some form of incomes policy: a government wage-price controls program which directly limits wage and price increases. Using incomes policy to fight inflation continues to be a hotly debated subject.

The United States has tried wage-price controls before. In the early 1970s, President Nixon froze wages and prices and then imposed a program of mandatory guidelines on wage and price

increases. Many articles have been written on the success and failure of this wage-price controls program, with the majority of studies concluding that wage and price controls worked only temporarily against inflation, and that they depressed output. Once controls were removed, prices rose faster than they would have otherwise, and to a higher level.

Still, the government has moved toward an incomes policy this year. In his first State of the Union address, President Carter proposed a system of "voluntary constraints" on wage and price hikes in 1978. But it seemed likely from the outset that emphasis would eventually switch from the "voluntary" to the "constraints" side of this program. That is how AFL-CIO President George Meany saw it when he termed President Carter's proposal "wishboning" and then voiced the concern of many that "it would be 'a step down the road' to outright wage and price controls."

That concern was not unwarranted. President Carter recently appointed Robert Strauss as his special counselor on inflation and assigned him the task of jawboning down wage and price increases.

If the government takes the next step of actually implementing an explicit wage and price constraint policy, there is a strong chance that it will be the newly proposed policy called TIP or tax-based incomes policy. The 1978 Joint Economic Committee Report, in fact, contains this remark advocating tax-based incomes policy:

"We have long been on record as opposed to comprehensive wage-price controls and we do not recommend them now. How-

ever, we are deeply concerned that pressures will mount for such policies if we do not get inflation under control. We should therefore implement an incomes policy now so that we will not be driven into more drastic measures later.... One idea that deserves serious consideration is a tax-based incomes policy (TIP)."

There are numerous TIP proposals. In its basic form, this policy levies a tax on wage increases and counts on lower wage increases turning into lower price increases. Henry Wallich of the Board of Governors of the Federal Reserve System and Sidney Weintraub of the University of Pennsylvania, Arthur M. Okun and George L. Perry of the Brookings Institution, as well as Lawrence Seidman of the University of Pennsylvania, have urged adoption of their own versions of TIP in speeches and articles carried prominently in the media. The Council of Economic Advisers discussed TIP plans in their 1978 annual report. The Ford Foundation gave the Brookings Institution $75,000 for a two-day seminar on TIP (Brookings Panel on Economic Activity, April 20-21, 1978). The Senate's Banking, Housing, and Urban Affairs Committee held two days of hearings on TIP on May 22-23, 1978.

The Wallich-Weintraub plan would place a tax penalty or surcharge on employers who grant wage increases that exceed an "acceptable" wage increase standard established by the Federal government. The designers of this stabilization mechanism believe it would provide an incentive to employers to resist "excessive" wage increases, since they would have to pay a tax penalty based on a formula applied to that portion of the wage increase granted

by the employer that exceeds the economy-wide standard for wage increases established by the government. If the employer were to grant a wage increase in line with the standard, no tax penalty would be assessed. Furthermore, the plan assumes that the penalty could not be automatically passed on by the firm to consumers in higher prices because some of its competitors in the market place may not have incurred as large a tax penalty because of their success in granting lower wage increases. Thus, this element of competition, it is assumed, would make employers generally more resistant to "excessive wage demands."

Instead of the stick approach, the Okun-Perry plan would extend the carrot to both employers and employees, to encourage less inflationary wage and price increases. This plan would establish voluntary government standards or guideposts for wage and prices. If employees of a firm were to agree to wage increases that amounted to less than the government economy-wide standard for wage increases, they would receive a tax rebate in the form of reduced payroll taxes in proportion to the degree of wage restraint exercised. At the same time the employer would receive a tax rebate on its income tax liabilities on domestic operating profits, if the firm held its average rate of price increase (apart from a dollar-and-cents pass through of any increases in costs of materials and supplies) below the government economy-wide standard for price increases during the course of the year.

Despite their differences, the Weintraub-Wallich and Okun-Perry plans are based on the assumption that monetary and fiscal

policies have not been effective in preventing labor from obtaining wage increases in excess of productivity gains, even in periods of economic slack and high unemployment. They consider TIP not a substitute for, but an essential complement to proper monetary and fiscal policy in promoting less inflationary wage and price behavior in the economy. They view TIP as the most effective and least disruptive way of attacking the current wage-price spiral, and reducing the inflationary expectations of both labor and management. Furthermore, because TIP relies on market incentives, the proponents of these concepts believe that direct governmental intervention can be avoided. Neither plan compels the employer or employee to participate in the economic stabilization program. Nonetheless, the plans' incentive features are designed to encourage widespread participation by the private sector.

These proposals have generated considerable interest in policy making circles and among students of public policy, representing a wide spectrum of political philosophies. Because of their novelty and because they offer interesting alternatives to other well known antiinflationary measures, such as jawboning, voluntary guidelines, and direct wage-price controls, TIP will likely continue to receive considerable attention in the current debate over incomes policy. To provide information to this current debate on tax-based incomes policy, this bibliography contains citations of this important concept.

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Appendices: V. 1 - Tides and tidal regime; Geology, foundations and materials; V. 2 - Ice and sediment; Wind, waves and water levels; Dyces, power houses and sluiceways; V. 3 - Generating units and capital and annual cost estimates; Power transmission and markets.

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"Report to the Prime Minister; Editorial." Atlantic Advocate, 52, April 1962, 14-15.

"Rothschild and Fundy Power." Atlantic Advocate, 64, June 1974, 35.

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"Tidal Power May Now Make Sense: Canada Will Probably Be the Next to Test this Long Ignored Power Source." Business Week, November 9, 1974, 115+.

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Wardell, M. "Government and Tidal Power; Editorial," Atlantic Advocate, 60, June 1970, 16.

White, C. A. "Energy Alternatives: Wave Goodbye to Energy Shortages," Canada & World, 43, January 1978, 3-4.

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GOVERNMENT AND POLITICS IN MAINE: An Information Source Survey

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GOVERNMENT AND POLITICS IN MAINE

AN INFORMATION SOURCE SURVEY

by

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TABLE OF CONTENTS

INTRODUCTION

A basic distinguishing feature of the American political system is the division of authority among several levels of government. Besides the national government and the fifty state governments there are many counties, municipalities, townships, school districts and other special districts. The number of governmental units in the United States now number over 90,000 by current estimates. The development of, the degrees of authority of, and the interrelationships among the various types of governmental units--national and, especially, state and local--form the basis of the study of state and local government.

The most outstanding characteristic of the fifty states is their diversity. Different conditions, such as area, natural resources and industrialization, population, and per capita income, in the various states present special governmental problems and determine, to a considerable extent, the particular matters to which some of the states attend. All the states exhibit certain basic similarities, however, in their governmental structures. The following guide will attempt to introduce you to government and politics in the state of Maine and to point out a variety of source materials from which you can obtain more detailed information.

STATE AND LOCAL GOVERNMENT

For those who would like to see the political processes within the state of Maine as compared to those of the other states there is a fairly large body of literature which will provide this kind of information. The works cited below can, for the most part, be classified as surveys of state and local governments within the American political system. Along with discussions of governmental structures, they provide a wealth of material covering special problems which affect local governments and clarify important interrelationships between state and local agencies.

Adrian, Charles R. Governing Urban America, with Charles Press. 5th ed. New York: McGraw-Hill, 1977, 401p.

An excellent overview of municipal government in the United States. Includes index and a bibliography on pages 386-393.

_____. State and Local Governments. 4th ed. New York: McGraw-Hill, 1976, 416p.

Includes illustrations, index and a bibliography on pages 402-412.

Bingham, Richard D. The Adoption of Innovation by Local Government, with the assistance of Thomas P. McNaught. Lexington, Massachusetts: Lexington Books, 1976, 271p.

Includes illustrations, an index and a bibliography on pages 253-264. Discusses the diffusion of innovations in local governments within the United States.

Burns, James MacGregor. State and Local Politics: Government by the People, with Jack W. Peltason and Thomas E. Cronin. Englewood Cliffs, New Jersey: Prentice-Hall, 1976, 199p.

Contains a somewhat revised version of pt. 8 of the 9th ed. of the author's Government by the People, with additional new material. Includes illustrations, an index and a bibliography on pages 195-199.

Danielson, Michael N. One Nation, So Many Governments, with Alan M. Hershey and John M. Bayne. Lexington, Massachusetts: Lexington Books, 1977, 141p.

A report to the Ford Foundation. Includes bibliographical references and index. Also has a number of illustrations.

Dye, Thomas R. Politics in States and Communities. 3d ed. Englewood Cliffs, New Jersey: Prentice-Hall, 1977, 494p.

Includes illustrations, bibliographical references and index.

Jacob, Herbert. Politics in the American States: A Comparative Analysis, edited with Kenneth N. Vines. 3d ed. Boston: Little, Brown, 1976, 509p.

Includes illustrations, bibliographies and index.

Levin, Melvin R. Community and Regional Planning: Issues in Public Policy. 3d ed. New York: Praeger, 1977, 278p.

Includes index and a bibliography on pages 260-274. Along with regional planning this work also deals with program budgeting.

Maddox, Russell Webber. State and Local Government, with Robert F. Fuquay. 3d ed. New York: Van Nostrand, 1975, 618p.

Includes bibliographical references and index.

Palmer, Kenneth T. State Politics in the United States. 2d ed. New York: St. Martin's Press, 1977, 158p.

Includes an index and a bibliography on pages 145-151.

Rapp, Brian W. Managing Local Government for Improved Performance: A Practical Approach, with Frank M. Patitucci. Boulder, Colorado: Westview Press, 1977, 422p.

Includes bibliographical references.

Stedman, Murray Salisbury. State and Local Governments. Cambridge, Massachusetts: Winthrop Publishers, 1976, 419p.

Includes illustrations, bibliographical references and index.

Straayer, John A. American State and Local Government. 2d ed. Columbus, Ohio: Merrill, 1977, 362p.

Includes illustrations and bibliographies.

Uslander, Eric M. Patterns of Decision Making in State Legislatures, with Ronald E. Weber. New York: Praeger, 1977, 210p.

Includes index and a bibliography on pages 195-206.

Yin, Robert K. Tinkering with the System: Technological Innovations in State and Local Services, with Karen A. Held and Mary E. Vogel. Lexington, Massachusetts: Lexington Books, 1977, 275p.

Presents case studies on technological innovations in state and local governments. Includes an index and a bibliography on pages 253-265.

CONSTITUTIONAL BACKGROUND AND DEVELOPMENT

The state constitution was adopted by the people on December 6, 1819, and it went into effect in the following year, when Maine was admitted to the Union. Amendments require approval by a state convention or a two-thirds vote of both houses of the legislature, followed in either case by the approval of the voters. Since there is no constitutional initiative provision, changes cannot be made directly by the voters. The 99 amendments adopted by 1965, all of which were made by legislative proposal, did not basically alter the original constitution.

Maine. Constitution. Constitution of the State of Maine: Codification of 1965. Augusta?, 1965, 54p.

_____. _____. Constitution of the State of Maine; Codification of 1973 with Supplemental Amendments. Augusta?, 1973, 54p.

_____. Constitutional Commission. Report, 1st+, January 1963+. Augusta?.

_____. Governor's Task Force on Government Reorganization. Toward a More Responsive and Effective State Government; a Report. Augusta, 1969, 22p.

Includes bibliographical references.

MAINE STATE GOVERNMENT -- Legislative Branch

The legislature is composed of a Senate of 34 members and a House of Representatives of 151 members, all of whom are elected biennially in even-numbered years. It meets annually in regular session on the first Wednesday of January. Special legislative sessions may be called by the governor, who may deliver messages and suggest programs but cannot limit the time or subject matter of any session. Senators are chosen by counties on the basis of population, and representatives are elected from districts consisting of a city or of one or more towns. A system of determining representative districts that favored the smaller towns was eliminated by an amendment which was adopted in 1949 and became effective with the 1957 legislature. In response to a federal court order, the legislature reapportioned the Senate in 1961. A constitutional amendment to reapportion the House was passed in 1963, approved by the voters, and implemented in a 1964 special session.

Revenue bills originate in the House of Representatives. Impeachments also originate there, but the cases are judged by the Senate. The governor's veto may be overruled by a two-thirds vote of each house.

Daily Kennebec Journal, Augusta, Maine. Biographical Sketches of Members: 102nd Maine Legislature. Augusta, 1965, 62p.

Includes portraits.

Legislative Information Office. Maine. Legislative Documents and Papers of the 107th Legislature, Regular Session, January 1, 1975 to July 2, 1975: History and Final Disposition. Augusta: The Office, 1975, 345p.

Includes an index.

Maine. Commission on Legislative Compensation. Legislative Compensation in Maine: Some First Steps: A Report to the 106th Maine Legislature. Augusta: The Commission, 1973, 9p.

_____. Legislature. Legislature Documents. Augusta, 1868+, v.1+.

Title varies. Previously included in Documents (Later Public documents of the State of Maine). From 1889-1929 issued separately as House documents and Senate documents.

_____. _____. House of Representatives. Journal. Augusta, 1855-1925, 47 vols.

Journal for 1859 and 1862-64 not printed. Includes special sessions.

_____. _____. A Manual for New Legislators. 97th+. Legislature; 1955+. Augusta.

_____. _____. Clerk. Register of All Bills and Resolves; History and Final Disposition. Augusta, n.d., biennial.

History of all bills considered in both branches of the legislature; arranged by subject. The 1971 edition lists over 3,000 subjects and includes the bill's sponsors. There are numerous cross references and suggestions for further research. (Parish)

_____. _____. Interim Joint Committee on Legislative Procedure. Report to the One Hundredth Legislature. Augusta, 1960, 1v.

_____. _____. Legislative Research Committee. Authority, Rules and Assignments, v.1+. Augusta.

_____. _____. Summary Report, No. 1+. Augusta.

_____. _____. Senate. Journal. Augusta, 1854-1925, 49 vols.

Journals for 1855, 1859 and 1862 not printed. Includes special sessions.

MAINE STATE GOVERNMENT -- Executive Branch

The governor is the only state official elected by the voters; there is no lieutenant governor, and the department heads either are appointed by the governor or are elected by the legislature. The legislature elects the secretary of state, treasurer, attorney general, auditor, and commissioner of agriculture. The term of the governor and legislators was one year until biennial election was adopted in 1879. In 1957 the governor's term was increased from two to four years, effective in 1959. In case of a vacancy in the office of governor the president of the Senate and the Speaker of the House of Representatives are in the line of succession.

The governor has veto power but no pocket or item veto. Until 1975, he was further limited by the constitutional and legislative powers of the Executive Council of seven members, who were elected biennially by the houses of the legislature in joint session, one from each of seven council districts. The council met at the governor's call and advised him on many matters. It had the power to confirm or reject nominations for appointive office, and sat with the governor as a board of pardons. In the elections of November 1975, the electorate voted to abolish the 155-year old Executive Council.

Hunt, Harry Draper. The Blaine House: Home of Maine's Governors. Somersworth: New Hampshire Publishing Co., 1974, 136p.

Includes bibliographical references. Has illustrations, 4 leaves of plates and an index.

Jacobs (J. L.) and Company, Chicago. Report with Recommendations on the Compensation Plan for Classified Positions. Chicago, 1960, 76 leaves.

Chiefly tables.

Maine. Bureau of Accounts and Control. List of Salaries of State Officials and Employees Paid During December 1950. Augusta, 195?, 96p.

_____. Bureau of the Budget. Maine State Government Administrative Report. Augusta: Department of Finance and Administration, Bureau of the Budget, 1973/74+, v.1+, annual.

Includes illustrations. This is a "compilation of annual administrative reports of state departments and agencies."

_____. _____. Maine State Government Reference Manual. Augusta: The Bureau, 1976, 143p. in v.p.

_____. _____. State Budget Document--Bureau of the Budget. Supplement. Augusta: Bureau of the Budget, v.1--.

_____. Citizens Task Force on Municipal and State Revenues. Report...to the Honorable Kenneth M. Curtis, Governor of the State of Maine. Augusta?, 1968, 92p.

_____. Commission on Intergovernmental Relations. Report. Augusta, v.1+.

_____. Department of Personnel. Salary Plan, Classified Service. Augusta, v.1+.

_____. _____. State of Maine Compensation Plan for State Government Employees. Rev. Augusta, 1969, 27 leaves.

_____. Governor. Messages to the Legislature. Augusta, n.d., v.1+.

Includes annual, biennial and special messages, inaugural addresses, speeches, etc. before the legislature.

_____. Governor, 1967- (Curtis). Message of Kenneth M. Curtis, Governor of Maine, to the Special Session of the One Hundred and Sixth Legislature, State of Maine, January 2, 1974. Augusta, 1974, 18p.

_____. Governor, 1975- (Longley). Legislative Address, January 19, 1976, and Legislative Program Message, January 21, 1976 to the Special Session, One Hundred and Seventh Legislature, State of Maine. Augusta: The State, 1976, 17p.

_____. Intergovernmental Relations Commission. Report. Augusta, v.1+.

_____. Legislative Finance Office. Compendium of State Fiscal Information, 1962+, v.1+.

_____. Legislature. Committee on State Government. Report ...on Its Study of the Organization of State Data Processing. Augusta: The Committee?, 1974, 28 leaves.

_____. _____. Legislative Research Committee. Revised Compensation Plan for State of Maine Government Employees. Jointly developed and approved by the Legislative Research Committee and the State Personnel Board. Effective December 23-25, 1967. Augusta: State Department of Personnel, 1967, 26 leaves.

_____. Manpower Research Division. Maine Occupational Staffing Patterns in Federal, State, and Local Governments. Augusta: The Division, 1976, 18p.

Includes a graph.

Maine State Archives. Agencies of Government, State of Maine, 1820-1971. Rev. Augusta, 1972, 313p.

"Contains the legislative history of the agencies of the Legislative, Executive, and Judicial Branches created, transferred, or abolished under the Constitution or by public law since 1820 and provides a general description of their function." Does not include those created by private and special law or resolve. Over 900 agencies, offices, and departments are described, arranged under 39 agency groups. Gives duties, composition, and membership changes, and statutory citations for further reference. There is an agency and subject index. Publication is a preliminary effort to develop a listing of state governmental agencies as a basis for guide of Maine State Archives. (Parish)

_____. State Planning Office. State of Maine Governmental Reorganization: a Summary of New Departments and Agencies Approved by the State Governmental Reorganization Project, May 1971-July 1973. Augusta, 1973, 143p.

Includes illustrations.

Vose, Clement E. The Executive Council of Maine in Decline. Brunswick: Bureau for Research in Municipal Government, Bowdoin College, 1959, 25p.

Includes illustrations. This is no. 21 of Government research series.

MAINE STATE GOVERNMENT -- Judicial Branch

There are three levels of courts: (1) probate and district courts; (2) the Superior Court; and (3) the Supreme Judicial Court. The only judges who are elected are the probate judges, one to each county, who are chosen for four-year terms. All others are appointed by the governor with the consent of the Council for seven-year terms.

The district courts, established by the legislature in 1961 to replace municipal and trial justice courts, hear a variety of petty criminal cases and a smaller number of civil cases. They also serve as juvenile courts. The state has 13 districts and a total of 17 district judges. Appeals from a district court go to the Superior Court of the county.

The lower courts hold preliminary hearings in important criminal cases to determine whether the suspect shall be held for the grand jury. If the grand jury finds an indictment, the accused is brought before a Superior Court judge and a jury for trial. Civil actions of consequence start in the superior court.

The superior court contains 10 judges who are assigned by the chief justice of the Supreme Judicial Court to court terms in the various counties, one judge to a term. The 6-member Supreme Judicial Court has the usual function of deciding appeals on legal questions and the less common duty of rendering advisory opinions at the request of the legislature or the governor.

Institute of Judicial Administration. A District Court for Maine; Report to the Legislative Research Committee of Maine on the Desirability of Integrating Activities of Municipal Courts and Trial Justices, Authorized by Chapter 91, Resolves of 1959. Augusta?, 1961, 54p.

Includes maps and tables. This is Publication no. 100-4.

_____. A Report to the Legislative Research Committee of Maine on the Desirability of Integrating Activities of the Probate Courts of Maine into the Superior Court. New York, 1969, 49 leaves.

Includes bibliographical references in "Footnotes." This is Publication no. 104-21.

Maine. Courts. Maine Rules of Court, 1970, with Amendments to February 1, 1970. St. Paul: West Publishing Co., 1970, 632p.

Includes forms.

POLITICS IN MAINE

Maine's social and political history has been dominated by struggles against the adversity of frontier life and economic limitations, coupled with strong drives within the state for social reform, including world peace, antislavery, prohibition, and women's suffrage. Jeffersonian and Jacksonian Democrats held sway from statehood until the rise of the Whigs and the emergence

of the Republican Party. The Abolitionist movement gave the Republican Party its start in Maine in 1854, and the Grand Old Party dominated the state for almost a century. Democrats scored temporary gains in the elections of 1910 and 1912 and in the Depression elections of 1932 and 1934, but it was not until 1954 that sustained competition began to develop between the major parties.

With the election of 1954, traditional Republican dominance in Maine's state offices and national representation ended. From 1954 through 1970, Democrats won six of the eight elections for governor, ten of the 22 elections for the U.S. House of Representatives, and three of the six elections for the U.S. Senate. During the same period, the Republicans controlled all but one state legislature. Registered Republicans narrowly outnumbered Democrats, and most elections turned upon the large percentage of independent voters. Party officials are elected in local caucuses and state conventions. Nominations for county and state offices are obtained through primary elections, but as of 1971 Maine had no presidential-preference primary.

Banks, Ronald F. Maine Becomes a State: the Movement to Separate Maine from Massachusetts, 1785-1820. Middletown, Connecticut: Published for the Maine Historical Society by Wesleyan University Press, 1970, 425p.

Includes illustrations, facsimilies, portraits, a map and a bibliography on pages 404-415.

_____. Maine During the Federal and Jeffersonian Period: A Bibliographical Guide. Portland: Maine Historical Society, 1974, 49p.

Includes an index.

Donovan, John C. Congressional Campaign: Maine Elects a Democrat. New York: Holt, 1958, 13p.

Downeast Politics: The Government of the State of Maine, by James F. Horan...et al. Dubuque, Iowa: Kendall/Hunt Publishing Co., c1975, 189p.

Includes illustrations, an index and bibliographical references.

Eastman, Joel W. The Maine Thing; Some of Our Best Friends are Republicans. Freeport: Bond Wheelwright Co., 1964, 1v.

Chiefly illustrations.

Longley, James B. Inaugural Address of James B. Longley, Governor of Maine, to the One Hundred and Seventh Legislature, State of Maine, January 2, 1975. Augusta?: State of Maine, 1975, 11p.

Includes portrait.

Maine. Election Division. Special Election-November 5, 1974: Official Vote for Local Option Referendum Questions: Reviewed and Accepted by the Governor and Council, November 21, 1974. Augusta: Secretary of State's Office, Election Division, 1974, 23p.

Walker, David Bradstreet. A Maine Profile: Some Conditioners of her Political System. Brunswick: Bowdoin College, Bureau for Research in Municipal Government, 1964, 55p.

Includes bibliographical footnotes. This is Government research series, no. 25.

_____. Politics and Ethnocentrism: The Case of the Franco-Americans. Brunswick: Bowdoin College, Bureau for Research in Municipal Government, 1961, 48p.

Includes illustrations. This is Government research series, no. 23.

Willey, Austin. The History of the Antislavery Cause in State and Nation. New York: Negro Universities Press, 1969, 503p.

Includes portraits. This is a reprint of the 1860 ed.

LOCAL GOVERNMENT IN MAINE

Despite the lack of home rule provisions in its constitution, Maine allows local units much self-government. Cities must appeal to the legislature for their charters, but a new or revised charter is seldom denied and, having passed the legislature, is then customarily submitted to the voters in a local referendum election. In the fields of education, highways, health, and welfare there is a considerable amount of state control and assistance, but local taxation and civil service are largely free from supervision.

The basic feature of town government is the annual town meeting, at which officers are elected and taxes and appropriations are voted. Between meetings administration is handled by a board of selectmen, consisting of three, five, or seven persons, and such officers as the tax collector, treasurer, assessors, over-

seers of the poor, and road commissioner. Cities are governed by either the mayor and council or the manager and council form of government, and many towns have also adopted the manager plan. At the end of 1965, Maine had 149 manager communities; over half of the population, a larger percentage than in any other state, were living under the manager type of government.

Incorporated villages are not common, but there are a few, such as Ogunquit and Farmington village, which have governmental functions. More than half of the area of the state, largely in the northern and eastern sections, is surveyed into unorganized townships which have no local government and little population. In addition, there are a number of lightly settled local units called plantations, which posses a rudimentary form of government somewhat like that of the towns. The counties, serve chiefly as court and law enforcement units. In each of them the voters elect a three-member board of county commissioners, a sheriff, clerk of courts, register of deeds, county attorney, probate judge, and treasurer. Maine counties have little authority over roads and bridges and none over education, welfare, or property assessment. The governor appoints the county medical examiner, and he also has power to remove the sheriff or the county attorney for cause.

Hang, James J. Guidelines fot Charter Drafting, with Stuart G. Snyder. Bangor: Bureau of Public Administration, University of Maine at Orono, 1971, 89p.

Includes a form on the cover. This is no. 5 of Maine municipal government, charter study series.

_____. Introduction to the Charter Drafting Process. Bangor: Bureau of Public Administration, University of Maine, South Campus, 1970, 44p.

Includes illustrations and a form. Also included is a bibliography on pages 38-44. This is Charter study series, no. 1.

_____. The Manager Plan in Maine. Orono: Bureau of Public Administration, University of Maine, 1971, 61p.

Includes a map. This is no. 2 of Maine municipal series.

_____. Municipal Legislative Bodies in the United States and in Maine. Bangor: Bureau of Public Administration, University of Maine, South Campus, 1970, 52p.

Includes bibliographical references. This charter study series, no. 3.

_____. A Study of Plantation Government in Maine. Orono: Bureau of Public Administration, University of Maine, 1973, 20p.

This is Municipal Series, no. 3. Includes illustrations.

Maine. Intergovernmental Relations Commission. Report on County Government. Augusta, 1966, 29 leaves.

Maine Municipal Executive's Handbook. Freeport: Municipal Manual Publishers, v.1+.

Includes illustrations.

Maine Municipal Government, Charter Study Series. Bangor: Bureau of Public Administration, University of Maine at Orono, 1970-71, 5no.

Includes illustrations, forms, and bibliographical reference.

Maine. State Planning Office. Official Standard Geographic Code for Maine Counties and Minor Civil Divisions. Augusta, 1971, 87p.

Includes a map.

_____. _____. A Survey of Municipal Planning Activity. August 1972, 24p.

"Current status of local planning and land use controls in Maine, comparison with the situation as it existed in 1968, and a series of planning activity charts showing status of each municipality in Maine." Grouping is according to eight official planning and development districts and is followed by an alphabetical community listing. Shows membership in Regional Planning Commissions, planning boards, those with zoning ordinances, housing and building codes, mobile ordinances, and capital improvement programs. Useful maps of the current status of land use controls. (Parish)

REFERENCE MATERIALS

This list below contains those reference materials of a broad or general nature. They will be useful in providing an overview of governmental structures and persons involved in Maine's state and local government.

A Guide to Maine's Natural Resources. Prepared in cooperation with the Bryant Pond Conservation Education School, Conservation Education Foundation of Maine and Maine State Department of Education, by the following committee: Frank Downie and others. The illustrator, Paul Busch. Freeport: Bond Wheelwright Co., 1962, 68p.

Includes illustrations and maps. This is The Maine annual, v.1.

Maine. State and County Officers. Augusta, v.1+.

Lists U.S. Senators, Representatives, Governor, Executive Council by district, and officials for state departments, with home community. Elected officials by county include judges, registers of probate, court clerks, treasurers, sheriffs and county commissioners, and registers of deeds. (Parish)

_____. Legislature. Legislative Research Committee. Index to Studies. Augusta, v.1+, annual.

_____. _____. Senate. Secretary. Legislature, Senate, and House Registers, State of Maine. Augusta, 1867+, v.1+, annual.

The 106th Legislature's edition (1973) includes the state Constitution, executive officials, and a directory of House and Senate members (by district, followed by an alphabetical listing). Brief bibliographic information and legislative code of ethics are included. Political party officials, legislative body rules with index, members of standing committees, legislative assistants, and the press are other features.

Maine Register, State Year-book and Legislative Manual. Portland: Tower Publishing Co., 1870+, annual.

Guide to reorganization and personnel of Maine government through state, county, and town levels. Scope of coverage is identical to that of the New Hampshire Register..., also published by Tower. Usually issued around August 20 of each year. A "who-does-what" for Maine including industries and occupations according to location. (Parish)

Maine. Secretary of State. (No.) Legislature, Official List of State Senators and Representatives of the Legislature of the State of Maine. Augusta, 1973, 5 leaves.

A list of state Senators by election district is followed by a list of Representatives by county, subdivided by city. Provides home address. Summary of legislators by political party. (Parish)

_____. State Library. Checklist of State of Maine Publications Received by the Maine State Library. Augusta, 1941-, v.1-, quarterly.

About 60 to 70 official state publications are listed in each quarterly issue, arranged alphabetically by issuing agency. Priced items are indicated as well as those not available for distribution and those with limited availability. Items should be requested directly from issuing departments. Most Maine state publications are under 50 pages and present minimal data.

U.S. Library of Congress. Maine: The Sesquicentennial of Statehood; an Exhibition in the Library of Congress, Washington, D.C., December 21, 1970 to September 6, 1971. Washington, D.C.: For sale by the Superintendent of Documents, U.S. Government Printing Office, 1970, i.e. 1971, 86p.

Includes illustrations, facsimilies, maps and portraits. This is no. 25 of State exhibition catalogs.

GENERAL SOURCES

For the person interested in state and local government in the United States there is a number of basic reference materials that one will find useful. David W. Parish's State Government Reference Publications: An Annotated Bibliography (Littleton, Colorado: Libraries Unlimited, 1974) is a selective, annotated guide to more than 800 important and representative documents issued by the offices and agencies of various states and U.S. territories. Parish includes bibliographies, legislative manuals and handbooks, directories, and other important reference works published by the states, as well as some reports that are important enough to serve as models for other state, local, or federal agencies. The arrangement is alphabetical first by state then by main entry. Appendixes include a bibliography of writings about state documents and a directory of agencies in the main part.

A comprehensive manual on state activities is the Book of the States (Chicago: Council of State Governments, 1935+) which is published biennially. Two supplements are usually issued in the odd-numbered years: one listing state elective officials and legislators; the other, administrative officials classified by functions. The main volume includes articles and many pages of precise tables on revenues and expenditures of all the states, operation of state legislators, health and welfare progress, public school financing, environmental control progress, labor relations, innovations in law enforcement, recent state constitutional changes, modernization of election systems, and many other relevant topics.

The Municipal Year Book (Washington, D.C.: International City Management Association, 1934+) issued annually is the source for statistical, financial and demographic data on local governments. It provides local government administrators, students, researchers and interested citizens with comprehensive, concise information on urban management operations in the United States and Canada.

Another valuable research and ready reference tool is The County Year Book (Washington, D.C.: National Association of Counties, 1975+). This work is issued annually and includes profiles of individual counties, salary data, feature articles, names and phone numbers of top county officials in every county in the United States, and listings of reports, studies and additional information on administration and management, intergovernmental relations, human resources, personnel management, and labor relations. Those familiar with the time consuming task of maintaining a current collection of state directories will recognize the convenience of a one-volume alternative. Such a work is the State Information Book (Washington, D.C.: Patomac Books, 1977), 306p. edited by Susan Lubowski and others, which includes for each state, Washington, D.C., and the outlying territories the following: chief officers in all branches of government; 12 major state agencies; and a large section of local officers of federal agencies. Addresses and phone numbers are supplied throughout.

One will find the two bibliographies listed below helpful:

Bollens, John C. American County Government; with an Annotated Bibliography, with John R. Bayless and Kathryn L. Utter. Beverly Hills, California: Sage Publications, 1969, 433p.

A review of the literature, suggested approaches to new research, and bibliographical commentary on books, monographs, articles, and documents relating to American county government in general and to individual states.

Yarger, Susan R. State Constitutional Conventions, 1959-1975: a Bibliography, introduction by Richard H. Leach. Westport, Connecticut: Greenwood Press, 1976, 50p.

Supplements and updates C. E. Browne's State Constitutional Conventions from Independence to the Completion of the Present Union, 1776-1959. Includes bibliographical references.

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GOVERNMENT AND POLITICS IN MARYLAND

AN INFORMATION SOURCE SURVEY

by

Robert B. Harmon
Bibliographic Research Library

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INTRODUCTION

A basic distinguishing feature of the American political system is the division of authority among several levels of government. Besides the national government and the fifty state governments there are many counties, municipalities, townships, school districts and other special districts. The number of governmental units in the United States now number over 90,000 by current estimates. The development of, the degrees of authority of, and the interrelationships among the various types of governmental units--national and, especially, state and local--form the basis of the study of state and local government.

The most outstanding characteristic of the fifty states is their diversity. Different conditions, such as area, natural resources and industrialization, population, and per capita income, in the various states present special governmental problems and determine, to a considerable extent, the particular matters to which some of the states attend. All the states exhibit certain basic similarities, however, in their governmental structures. The following guide will attempt to introduce you to government and politics in the state of Maryland and to point out a variety of source materials from which you can obtain more detailed information.

STATE AND LOCAL GOVERNMENT

For those who would like to see the political processes within the state of Maryland as compared to those of the other states there is a fairly large body of literature which will provide this kind of information. The works cited below can, for the most part, be classified as surveys of state and local governments within the American political system. Along with discussions of governmental structures, they provide a wealth of material covering special problems which affect local governments and clarify important interrelationships between state and local agencies.

Adrian, Charles R. Governing Urban America, with Charles Press. 5th ed. New York: McGraw-Hill, 1977, 401p.

An excellent overview of municipal government in the United States. Includes index and a bibliography on pages 386-393.

_____. State and Local Governments. 4th ed. New York: McGraw-Hill, 1976, 416p.

Includes illustrations, index and a bibliography on pages 402-412.

Bingham, Richard D. The Adoption of Innovations by Local Government, with the assistance of Thomas P. McNaught. Lexington, Massachusetts: Lexington Books, 1976, 271p.

Includes illustrations, an index and a bibliography on pages 253-264. Discusses the diffusion of innovations in local governments within the United States.

Burns, James MacGregor. State and Local Politics: Government by the People, with Jack W. Peltason and Thomas E. Cronin. Englewood Cliffs, New Jersey: Prentice-Hall, 1976, 199p.

Contains a somewhat revised version of pt. 8 of the 9th ed. of the author's Government by the People, with additional new material. Includes illustrations, an index and a bibliography on pages 195-199.

Danielson, Michael N. One Nation, So Many Governments, with Alan M. Hershey and John M. Bayne. Lexington, Massachusetts: Lexington Books, 1977, 141p.

A report to the Ford Foundation. Includes bibliographical references and index. Also has a number of illustrations.

Dye, Thomas R. Politics in States and Communities. 3d ed. Englewood Cliffs, New Jersey: Prentice-Hall, 1977, 494p.

Includes illustrations, bibliographical references and index.

Jacob, Herbert. Politics in the American States: A Comparative Analysis, edited with Kenneth N. Vines. 3d ed. Boston: Little, Brown, 1976, 509p.

Includes illustrations, bibliographies and index.

Levin, Melvin R. Community and Regional Planning: Issues in Public Policy. 3d ed. New York: Praeger, 1977, 278p.

Includes index and a bibliography on pages 260-274. Along with regional planning this work also deals with program budgeting.

Maddox, Russell Webber. State and Local Government, with Robert F. Fuquay. 3d ed. New York: Van Nostrand, 1975, 618p.

Includes bibliographical references and index.

Palmer, Kenneth T. State Politics in the United States. 2d ed. New York: St. Martin's Press, 1977, 158p.

Includes index and a bibliography on pages 145-151.

Rapp, Brian W. Managing Local Government for Improved Performance: A Practical Approach, with Frank M. Patitucci. Boulder, Colorado: Westview Press, 1977, 422p.

Includes bibliographical references.

Stedman, Murray Salisbury. State and Local Governments. Cambridge, Massachusetts: Winthrop Publishers, 1976, 419p.

Includes illustrations, bibliographical references and index.

Straayer, John A. American State and Local Government. 2d ed. Columbus, Ohio: Merrill, 1977, 362p.

Includes illustrations and bibliographies.

Uslander, Eric M. Patterns of Decision Making in State Legislatures, with Ronald E. Weber. New York: Praeger, 1977, 210p.

Includes index and a bibliography on pages 195-206.

Yin, Robert K. Tinkering with the System: Technological Innovations in State and Local Services, with Karen A. Held and Mary E. Vogel. Lexington, Massachusetts: Lexington Books, 1977, 275p.

Presents case studies on technological innovations in state and local governments. Includes an index and a bibliography on pages 253-265.

CONSTITUTIONAL BACKGROUND AND DEVELOPMENT

Maryland has been a political entity for over 300 years. The present constitution, the state's fourth, dates from 1867. By its provisions, the question of a new constitutional convention is submitted to the voters every 20 years. Despite vigorous efforts in 1930 and again in 1950, no constitutional convention was held until 1967. The constitution drafted at the convention included major revisions in the state court structure, the legislature and the governor's office. It was rejected in a referendum in 1968. The existing document has been amended more than 100 times.

Bard, Harry. Maryland State and Government, Its New Dynamics. Cambridge: Tidewater Publishers, 1974, 386p.

Includes illustrations and an index.

_____. Maryland Today: The State, the People, the Government. New York: Oxford Book Co., 1961, 188p.

Includes illustrations.

Commission on Governmental Efficiency and Economy, Baltimore. Maryland's Present and Proposed Constitution; a Comparison. Baltimore, 1968, 15p.

Harry, Jamed Warner. The Maryland Constitutions of 1851. Baltimore: The Johns Hopkins Press, 1902, 86p.

Lewis, Walker. The Maryland Constitution, 1776. Baltimore: Lewis, c1976, 92p.

Includes bibliographical references.

Maryland. Commission on the Functions of Government. Report of the Maryland Commission on the Functions of Government. Annapolis: The Commission, 1975, 3v.

Includes a bibliography in vol. 2 on pages 54-58.

_____. Constitution. Constitution of Maryland with Amendments to January 1, 1971, and Constitution of the United States of America, edited by Department of Legislative Reference. Annapolis: Secretary of State of Maryland, 1972, 144p.

_____. _____. Constitution of Maryland, with Amendments to January 1, 1973, and Constitution of the United States of America, edited by State Department of Legislative Reference. Annapolis: Secretary of State of Maryland, 1974?, 148p.

Includes indexes.

_____. Constitutional Convention, 1967. Memorandum. Annapolis, 1967.

_____. Constitutional Convention, 1967-1968. Committee Memoranda, Recommendations, and Reports; Delegate Proposals; Resolutions, etc. Annapolis, 1967, v.1-.

_____. _____. Comparison of Present Constitution and Constitution Proposed by Convention. Annapolis, 1968, 252p.

_____. _____. Constitution of Maryland as Adopted by the Convention. Annapolis, 1968, 79p.

Constitution information series, no. 1.

_____. _____. Constitutional Convention of the State of Maryland Proceedings, Honorable H. Vernon Eney, President. Reported by C. J. Hunt. Annapolis?, 1967-, v.1-.

_____. Constitutional Convention Commission. Constitutional Revision Study Documents of the Constitutional Convention Commission of Maryland. Annapolis, 1968, 1188p.

Includes bibliographical references.

_____. _____. Interim Report to his Excellency, Spiro T. Agnew, Governor of Maryland and to the Honorable, the General Assembly of Maryland. Annapolis, 1967, 219p.

Includes text of draft Constitution and commentary. Includes bibliographical footnotes.

_____. _____. Report on Constitutional Convention Enabling Act to His Excellency, the Governor and the General Assembly of the State of Maryland. Baltimore, 1967, 36p.

_____. _____. Report to His Excellency, Spiro T. Agnew, Governor of Maryland, the Honorable, the General Assembly of Maryland, the Delegates to the Constitutional Convention of Maryland, and to the People of Maryland. Annapolis: Published by the State of Maryland for the Constitutional Convention Commission, 1967, 594p.

Includes portraits. This includes the "Draft Constitution 1967" on pages 71-93.

_____. Department of Education. Resource Guide on the Maryland Constitutional Convention. Baltimore, 1967, 115p.

Maryland State Government, edited by George H. Cordory...for the Board of Education of Wicomico County. Riderwood: Media Materials, 1972, 97p.

Includes illustrations and a bibliography on pages 92 and 93.

Statewide Questions on the Ballot, State of Maryland, November 7, 1972: Constitutional Amendments; Question on Referendum. Annapolis: State Department of Legislative Reference, 1972, 44p.

Wheeler, John P. Magnificent Failure: the Maryland Constitutional Convention of 1967-1968, with Melissa Kinsey, with a statistical study by Robert D. Loevy. New York: National Municipal League, 1970, 239p.

Includes bibliographical references. This is no. 3 of State constitutional convention studies.

Yaniger, Ernest S. The Free State: Its Government, with Irving L. Yaniger. Randallstown: Simplified Texts, c1964, 96p.

Includes illustrations (some colored), maps (some colored).

MARYLAND STATE GOVERNMENT -- Legislative Branch

The General Assembly meets annually for a 70-day regular session on the third Wednesday in January. The governor may call a special legislative session of no more than 30 days. The state legislature consists of a Senate and a House of Delegates. Members of both houses serve for four-year terms. A 1965 reapportionment plan raising the number of senators from 29 to 43 and reducing house membership to 123 delegates was approved by the state courts in 1966. The Senate and the House of Delegates are equal in power, and the governor of Maryland, especially when he is a Democrat, can exercise a substantial degree of leadership in legislative matters.

The General Assembly is assisted by a Department of Legislative Reference, whose director is secretary of the Legislative Council. The council comprises 6 senators, 6 delegates, and 8 other members who function between legislative sessions to study and recommend new legislation. The council's recommendations carry great weight in the assembly.

Bell, George Alfred. The Legislative Process in Maryland; a Study of the General Assembly, with Jean E. Spencer. 2d ed. College Park: Bureau of Governmental Research, College of Business and Public Administration, University of Maryland, 1963, 97p.

Includes tables. This is from Studies in Government.

Hopkins, Samuel B. The Apportionment of the Maryland House of Delegates: An Historical View. Baltimore?, 1965, 63, 28 leaves.

Includes illustrations, a map, and bibliographical footnotes.

Maryland Association for Retarded Citizens. A Basic Guide to the Legislative Process in Maryland and the Role of the Associations for Retarded Citizens in That Process. Owings Mills: The Maryland Association for Retarded Citizens, c1975, 32 leaves.

Includes a map. This is pt. 1 of The State government by the association.

_____. Department of Law. Division of Securities. Rules Under the Maryland Securities Act. Baltimore, 1962, 37p.

_____. Department of Legislative Reference. Synopsis of Laws Enacted by the State of Maryland. Annapolis, 1916+, v.1+, annual.

Gives brief description of the subject matter of each act, as well as reference to introductory bill number and name of member who introduced it. Words "amended" or "enrolled" indicate that bill was amended during passage through two houses. The 1973 edition includes about 400 various subjects with citation to chapter of Maryland State Code. Abbreviated list of bills passed and approved by the Governor, along with sections of Code added, amended, or repeated for each session. (Parish)

_____. General Assembly. Documents. Annapolis, n.d., v.1+.

Includes documents accompanying the executive messages.

_____. _____. Reports of the Fiscal Committees to the Maryland Legislative Council. Annapolis, s.n., v.1+.

Includes illustrations. Some volumes include reports of the Senate Budget and Taxation Committee and other similar committees.

_____. _____. House of Delegates. House Joint Resolutions. Annapolis, v.1+.

_____. _____. Journal of the Proceedings. Annapolis, etc., 1777+, v.1+.

Title varies. Journals for some are bound with those of the Senate.

_____. _____. Rules of the House of Delegates of Maryland. Adopted, Regular Session, 1972. Rev. March 24, 1972. Baltimore: King Bros., State Printers, 1972, 82p.

_____. _____. Senate. Journal of the Proceedings. Annapolis, 1777+, v.1+.

Title varies. Journal for some sessions bound with those of the House of Delegates.

_____. Laws, Statutes, etc. (Bills). House of Delegates Bills. Annapolis, v.1+.

_____. Legislative Council. Report to the General Assembly, Proposed Bills. Annapolis, 1972, 401p.

Comprises a report on the work of the Legislative Assembly for the preceding year, and recommendations for consideration during the present year. There are reports of the nine standing committees, while there were four statutory committees during 1972--Budget, Legislative Ethics, Administrative Review, and Intergovernment Cooperation. Major portion of the report presents texts of bills, organized by board subjects. Minutes of Legislative Council are included. (Parish)

Maryland Register. Annapolis: Division of State Documents, October 17, 1974+, v.1+, biweekly during the sessions.

Riley, Elihu Samuel. A History of the General Assembly of Maryland, 1635-1904. Port Washington, New York: Kennikat Press, 1972, 423p.

Reprint of the 1905 ed. This is no. 11 of Middle Atlantic States Historical Publications series.

Rosenthal, Alan. Strengthening the Maryland Legislature. New Brunswick, New Jersey: Published for the Eagleton Institute of Politics by Rutgers University Press, c1968, 191p.

Includes bibliographical footnotes.

Smith, Odell M. Maryland Legislator's Handbook. 3d ed. Annapolis: Maryland General Assembly, 1974?, 133p.

Describes the working of the state legislature, rules, and committees. Useful for new legislators as well as interested citizens. 1974 edition includes 4 leaves of plates and other illustrations. Also includes bibliography on p. 28. (Parish)

MARYLAND STATE GOVERNMENT -- Executive Branch

The principal policy-making branches of the government are the governor and the General Assembly. The governor is popularly elected for four years, but may not serve for more than two consecutive terms. There is no lieutenant governor, succession going to the president of the Senate and the Speaker of the House of Delegates. The governor's veto of legislation may be overridden by a vote of three-fifths of the members elected to each house. The comptroller and the attorney general are popularly elected. The treasurer is chosen by the General Assembly. Other state administrative officials are appointed. Principal departments or commissions are those of Education, State Roads, Health, Public Welfare, Corrections, and Comptroller of the Treasury.

Although there was substantial administrative reorganization under Governor Albert C. Ritchie in 1922 and extensive recommendations were made by the Sobeloff Commission in 1952, boards and commissions are still more numerous than is the case in most other states. The state service operates under a merit system which was the first in the United States on a state level to be established (1920) with a single head rather than a civil service commission. There is also an active Maryland State Planning Commission. Budgeting and central purchasing are performed by the Department of Budget and Procurement.

Maryland. Commission for the Modernization of the Executive Branch of the Maryland Government. Modernizing the Executive Branch of the Maryland Government; Report. Baltimore, 1967, 90p.

Includes illustrations.

_____. Commission on Administrative Organization of the State. Personnel Administration in Maryland; Ninth Report. Baltimore, 1952, 2, 23 leaves.

_____. _____. Summary and Final Report; Twelfth Report. Baltimore, 1953, 31 leaves.

_____. Commission on Intergovernmental Cooperation. Annual Report. Annapolis: Commission on Intergovernmental Cooperation, v.1+.

_____. Commission on Interracial Problems and Relations. Survey of Non-white Employees in Maryland State Government. Baltimore, 1964, 21 leaves.

Includes tables.

_____. Commission on More Equitable Representation in the General Assembly. Final Report. Baltimore: Department of Legislative Reference, 1960, 15p.

Includes tables.

_____. Commission to Study Reapportionment of the General Assembly. Report to the Governor of Maryland. Annapolis, 1964, 39 leaves.

_____. Department of Juvenile Services. Population and Expenditures; Cumulative Statistical Supplement, 1967-1971, Fiscal Years. Baltimore: Division of Department of Health and Mental Hygiene, 1972, 2, 2, 27 leaves.

_____. Governor. The Maryland State Budget. Annapolis?, 1918+, v.1+.

_____. _____. Messages to the General Assembly. Annapolis, etc., v.1+.

Includes annual, biennial and special messages, inaugural addresses, speeches, etc. before the General Assembly.

_____. _____. Personnel Detail of the Maryland State Budget. Baltimore, v.1+.

Report year ends June 30.

_____. Governor's Commission to Study Wages and Benefits of the State Employees. Report. Annapolis, 1970, 20, 2 leaves.

_____. Governor's Executive Reorganization Committee. Executive Reorganization: A Comprehensive Plan for Maryland; Report. Baltimore, 1969, 4, 14p.

Includes illustrations.

_____. Legislative Council. Committee on Taxation and Fiscal Matters. Salaries of Maryland Public School Teachers and State Employees. 1959 Report. Baltimore: Legislative Council, 1959, 16p.

Maryland Legislative Council, Senate Finance Committee, House Committee on Appropriations, House Committee on Ways and Means, Joint Budget Subcommittees: 1972 Report. Annapolis: Legislative Council of Maryland, 1972?, 379p.

Maryland. State Commissioner of Personnel. State Employees Personnel Rules, as Amended by the State Commissioner of Personnel and as Approved by the Attorney General. Baltimore, 1961?-, 1v., looseleaf.

Seganish, W. Michael. An Introduction and Overview to Civil Litigation and Procedure in Maryland: Statutes, Cases, and Comments. Towson?: Seganish, c1976, 139 leaves.

Tawes, J. Millard. Governor's Report to the People: Maryland 1959-1966. Annapolis, 1967 or '68, 64p.

Includes illustrations, some of which are colored, and a folded map.

_____. Messages, Addresses, and Public Papers of J. Millard Tawes, Governor of Maryland, edited by Conley H. Dillon. Annapolis: State of Maryland, 1967, 2v.

Includes illustrations and portraits.

White, Frank F. The Governors of Maryland, 1777-1970. Annapolis: Hall of Records Commission, 1970, 351p.

Includes illustrations and portraits. This is Publication no. 15 of the Commission. Includes bibliographical references.

MARYLAND STATE GOVERNMENT -- Judicial Branch

The administration of justice is performed in the 23 counties by 7 circuit courts. At the same level in Baltimore City is the Supreme Bench of Baltimore. There are four appellate circuit courts, one of which serves Baltimore City alone. The state's highest court, the Court of Appeals of Maryland, has seven justices and sits at Annapolis. Appellate judges are elected for 15-year terms, usually without opposition after endorsement by the bar and by both political parties. Lower state courts include orphans', probate, and people's courts.

Bell, Charles W. Precedents in Pleading Before the Circuit Court of Montgomery County, Maryland, with Marjorie E. Tobey. Rockville: Lawyers' Service Bureau, c1958-61, 2v.

Clagett, Charles. A Review Relative to the Court of Appeals of Maryland. Baltimore, 1959, 58p.

Includes bibliographical references.

Hartsook, Elisabeth (Schroeder). Land Office and Prerogative Court Records of Colonial Maryland, with Gust Skordas. Baltimore: Genealogical Publishing Co., 1968, 124p.

This is no. 4 of the Publications of the Hall of Records Commission.

Institute of Judicial Administration. Survey of the Judicial System of Maryland. New York: The Institute, 1967, 98p.

Includes a bibliography on pages 80-82. Prepared under a grant from the William G. Baker, Jr., Memorial Fund.

Lewis, Walker. The United States District Court of Maryland. Baltimore: The Association, c1977, 98p.

Includes bibliographical references and an index. Sponsored by the Bicentennial Committee of the Maryland State Bar Association.

Maryland. Administrative Office of the Courts. Amicus Curiarum. No. 90-, April 1976-. Annapolis: Administrative Office of the Courts.

Continues: Maryland. Administrative Office of the Courts. Newsletter.

Maryland (Colony) County Court (Prince Georges Co.). Court Records of Prince Georges County, Maryland, 1695-1699, edited by Joseph H. Smith and Philip A. Crowl. Washington: American Historical Association, 1964, 674p.

This is v. 9 of American Legal Records.

POLITICS IN MARYLAND

Maryland is more likely to be Democratic than Republican. There have been only four Republican governors of Maryland since 1900. In recent years the tendency has been toward a more even balance between the major political parties in statewide elections. Both houses of the General Assembly are generally Democratic, although the Republican minority is usually large enough to make itself felt. Republican governors find it difficult to accomplish a full measure of legislative leadership. Party candidates are nominated in primaries, with run-off primaries in the absence of a majority.

The qualifications for voting in the state of Maryland include the following: citizenship in the United States, age of 18 years or over, and minimum residence of one year in the state and six

months in the county (or legislative district of Baltimore City). The state has no poll tax requirement for voting. A requirement for voter registration is established by law. The use of voting machines is required throughout the state. Popular initiation of legislation is not used, and popular referendum is employeed only for constitutional amendments and, on petition, for approval or nullification of any act of the General Assembly not involving an appropriation. Elections for state offices are held in even-numbered years in which there is not a presidential election. Maryland sends eight congressmen and the usual two senators to Congress.

Andrews, Matthew Page. History of Maryland: Providence and State, introduction by Morris L. Radoff. Hatboro, Pennsylvania: Tradition Press, 1965, c1929, 721p.

Includes facsimilies, maps, and portraits.

Baker, Jean H. The Politics of Continuity; Maryland Political Parties from 1858 to 1870. Baltimore: Johns Hopkins University Press, 1973, 239p.

Includes a bibliography on pages 221-228.

Callcott, Margaret Law. The Negro in Maryland Politics, 1870-1912. Baltimore: Johns Hopkins Press, 1969, 199p.

Includes a map. This is from Studies in Historical and Political Science, series 87, no. 1.

Carr, Lois Green. Maryland's Revolution of Government, 1689-1692, with David William Jordan. Ithaca, New York: Cornell University Press, 1974, 321p.

Includes bibliographical references. This is no. 1 of St. Mary's City Commission publications.

Clark, Charles Branch. Politics in Maryland During the Civil War. Chestertown, 1952, 201p.

Dulany, Daniel. Maryland and the Empire, 1773; the Antilon-First Citizen Letters, edited and with an introduction by Peter S. Onuf. Baltimore: Johns Hopkins University Press, 1974, 236p.

Includes bibliographical references. First appeared in the Maryland gazette, January-July 1773.

Evitts, William J. A Matter of Allegiances; Maryland from 1850 to 1861. Baltimore: Johns Hopkins University Press, 1974, 212p.

Includes maps and a bibliography on pages 197-205. This is no. 1 of the 92nd series of Studies in Historical and Political Science.

Fenton, John H. Politics in the Border States; a Study of the Patterns of Political Organization, and Political Change, Common to the Border States: Maryland, West Virginia, Kentucky, and Missouri. New Orleans: Hauser Press, 1957, 230p.

Includes maps, diagrams and tables.

Hoffman, Ronald. A Spirit of Dissension: Economics, Politics, and the Revolution in Maryland. Baltimore: Johns Hopkins University Press, 1973, 280p.

Includes maps and bibliographical references.

Kent, Frank Richardson. The Story of Maryland Politics; an Outline History of the Big Political Battles of the State from 1864 to 1910, with Sketches and Incidents of the Men and Measures that Figured as Factors, and the Names of Most of Those Who Held Office in That Period, introduction by James H. Beady. Hatboro, Pennsylvania: Tradition Press, 1968, 439p.

Includes portraits. Reprint of the 1911 ed. with a new introduction and index.

McMahon, John Van Lear. An Historical View of the Government of Maryland, from Its Colonization to the Present Day. Vol. 1. Baltimore: F. Lucas, Jr., 1831. Spartanburg, South Carolina: Reprint Co., 1968, 539p.

Includes a portrait. This is no. 3 of Maryland Heritage series.

Maryland: A Political Profile. Prepared by the Institute for Political Education, Vivian O. Pierson, ed. Baltimore: Institute for Political Education, Morgan State College, 1966, 61 leaves.

Includes a bibliography on leaf 60.

Maryland (Colony) Convention. Proceedings of the Convention of the Province of Maryland, Held at the City of Annapolis on Thursday the Seventh of December 1775. Annapolis: Printed by F. Green, 1776, 62p.

Maryland. Commission on the Functions of Government. Report... on the Functional Area of Elections. Annapolis: The Commission, 1974, 39p.

Maryland, Virginia, and Washington. Baltimore: Published under the auspices of the Johns Hopkins University, N. Murray, publication agent, 1885. New York: Johnson Reprint Corp., 1973, 7v. (596;.) in 1.

Each volume also paged separately. Includes bibliographical references.

Mereness, Newton Dennison. Maryland as a Proprietary Province. Cos Cob, Connecticut: J. E. Edwards, 1968, 530p.

Owings, Donnell MacClure. His Lordship's Patronage: Offices of Profit in Colonial Maryland. Baltimore: Maryland Historical Society, 1953, 214p.

This is no. 1 of Studies in Maryland History.

Renzulli, L. Marx. Maryland: The Federalist Years. Rutherford: Fairleigh Dickinson University Press, 1972, 354p.

Includes illustrations and a bibliography on pages 322-337.

Schmeckebier, Laurence Frederick. History of the Know Nothing Party in Maryland. Baltimore: Johns Hopkins Press, 1899. New York: Johnson Reprint Corp., 1973, 125p.

Includes bibliographical references. Pages also numbered 154-269. Original ed. issued as no. 4-5 of Economic History --Maryland and the South, which forms the 17th series of the Johns Hopkins University studies in historical and political science.

Silver, John Archer. The Provisional Government of Maryland (1774-1777). Baltimore: Johns Hopkins Press, 1895. New York: Johnson Reprint Corp., 1973, 61p.

Includes bibliographical references. Pages also numbered 482-537. Original ed. issued as no. 10 of South Carolina, Maryland, and Virginia, which forms the 13th series of Johns Hopkins University studies in historical and political science.

Skaggs, David Curtis. Roots of Maryland Democracy, 1753-1776. Westport, Connecticut: Greenwood Press, 1973, 253p.

Includes maps and a bibliography on pages 235-238.

Snyder, George E. Beyond the Game Plan. Hagerstown: Hub Publishers, 1974, 95p.

South Carolina, Maryland, and Virginia. Baltimore: Johns Hopkins Press, 1895. New York: Johnson Reprint Corp., 1973, 8v., 601p. in 1.

Each vol. also paged separately. Originally issued as the 13th series of Johns Hopkins University studies in historical and political science. Includes bibliographical references.

Steiner, Bernard Christian. Life and Administration of Sir Robert Eden. Baltimore: Johns Hopkins Press, 1898. New York: Johnson Reprint Corp., 1973, 142p.

Includes a portrait. Pages also numbered 342-476. Original ed. issued as no. 7-9 of Anglo-American relations and Southern history, which forms the 16th series of Johns Hopkins University studies in historical and political science. Includes bibliographical references.

_____. Maryland Under the Commonwealth; a Chronicle of the Years 1649-1658. New York: AMS Press, 1971, 178p.

Includes bibliographical references. Reprint of the 1911 ed. This is no. 1 of series 29 of the Johns Hopkins University studies in history and political science.

Street, Dolores. Women Appointees: State of Maryland, Boards and Commissions, with Dee Dee Sasatsiotis. Baltimore: Maryland Commission on the Status of Women, 1976, 46p.

Wagandt, Charles Lewis. The Mighty Revolution; Negro Emancipation in Maryland, 1862-1864. Baltimore: Johns Hopkins Press, 1964, 299p.

Includes illustrations and maps.

LOCAL GOVERNMENT IN MARYLAND

There is great variety in Maryland local government, despite the fact that two local government forms, the town and township, are not found in the state. In 1962, 351 local governmental units were counted for the state, including 23 counties, 152 municipalities and 176 special districts.

Governmental units range from the City of Baltimore to the incorporated municipality of only a few people and the special taxing district organized in a suburban area. Some units, such as the Baltimore Metropolitan Police District and the Maryland-National Capital Park and Planning Commission, transcend county boundaries. The entire area of the state is included in the 23 counties and Baltimore City; the latter is not included in any county. In the main, the counties are regarded as instruments of state administration. Under the county home rule provision however, counties may alter their forms of government and free themselves from specific legislative control. Montgomery County, suburban to Washington, was the first to do so. Cities in Maryland may under certain conditions amend their own charters. This privilege was extended to Baltimore in 1915 and to other cities in 1954. The General Assembly, however, still may classify cities and pass general laws concerning municipalities.

Several counties, especially Montgomery and Prince Georges near Washington, and Anne Arundel, Howard, and Baltimore, near Baltimore City, perform municipal as well as the traditional county functions. Except for Montgomery, Wicomico, Baltimore, and Anne Arundel counties, which have county councils, all Maryland counties are governed by a board of commissioners, in general the great bulk of county funds support highways and schools.

City governments are organized mostly as mayor-council types, although some have the commission form and even though the number of council-manager cities is growing. The Maryland Municipal League has done much to stimulate better governmental practice since its organization in 1947. Two counties, Howard and Baltimore, contain no incorporated municipalities; at the other extreme, Prince Georges County contains 28 municipalities. Many teeming communities, like Silver Spring and Bethesda in Montgomery County and Dundalk, Wheaton, Catonsville, and Essex in Baltimore County are unincorporated and receive governmental services from the county.

Allied Civil Group, Silver Spring, Maryland. Government Operations Committee. Survey of Montgomery County Government: Report and Recommendations. Silver Spring, 1962, 201p.

Azzaretto, John F. A Study of Local Government Organization: Calvert County, Maryland. College Park: Maryland Technical Advisory Service, Bureau of Governmental Research, University of Maryland, 1974, 43 leaves.

Includes bibliographical references.

Baltimore. Department of Planning. Neighborhood Services: Inventory. Baltimore: Baltimore City Department of Planning, 1969, 120p.

Includes maps.

Crooks, James B. Politics and Progress: The Rise of Urban Progressivism in Baltimore, 1895 to 1911. Baton Rouge: Louisiana State University Press, 1968, 259p.

Includes illustrations, map and portraits. Bibliographical references included in "Notes on sources" on pages 237 to 246.

Eppes, M. Henry. Home Rule in Maryland Counties. College Park: Maryland Technical Advisory Service, Bureau of Governmental Research, Division of Behavioral and Social Sciences, University of Maryland, 1975, 47p.

Includes illustrations and bibliographical references.

_____. Municipal Annexation in Maryland, 1969-1974. College Park: Maryland Technical Advisory Service, Bureau of Governmental Research, Division of Behavioral and Social Sciences, University of Maryland, 1975, 38 leaves.

Includes a graph.

Fact Research Inc. Beyond the Mid-million Mark: Life, Change, and Government in Montgomery County, Maryland. Washington: Fact Research, 1974, 142p.

Includes illustrations. Prepared for the Office of the County Executive, Montgomery County.

Florestano, Patricia S. A Survey of the Interstate Compacts in Which the State of Maryland Currently has Membership. Annapolis: The Commission?, 1972, 41p.

Includes a bibliography on pages 40-41. Prepared for the Maryland Commission on Intergovernmental Cooperation.

League of Women Voters of Prince Georges County. Know Your Country, editor Mrs. Frederick M. Smith. Hyattsville, 1972, 62p.

Maryland. State Planning Department. The Counties of Maryland and Baltimore City: Their Origin, Growth, and Development, 1634-1963. Baltimore, 1963, 106p.

Includes a map. The Department Publication no. 126.

Maryland Technical Advisory Service. Compensation Plans of Maryland Counties and Municipalities. College Park: The Service, 1977, 2v.

Chiefly tables. Prepared in cooperation with the Maryland Municipal League, Maryland Association of Counties, Department of Economic and Community Development.

Spencer, Jean Elizabeth. Contemporary Local Government in Maryland. College Park: Bureau of Governmental Research, College of Business and Public Administration, University of Maryland, 1965, 116p.

Includes illustrations and maps.

Thomas, Thaddeus Peter. The City Government of Baltimore. Baltimore: Johns Hopkins Press, 1896. New York: Johnson Reprint Corp., 1973, 51p.

Pages also numbered 48-91. Original ed. issued as no. 2 of Baltimore, slavery and constitutional history, which forms the 14th series of Johns Hopkins University studies in historical and political science.

Thompson, Daniel R. The Applicability in Maryland of County Law to Municipalities Located Within the County, with Edward D. Kelleher. College Park: Maryland Technical Advisory Service, Bureau of Governmental Research, Division of Behavioral and Social Sciences, University of Maryland, 1975, 28 leaves.

REFERENCE MATERIALS

The list below contains those reference materials of a broad or general nature. They will be useful in providing an overview of governmental structures and persons involved in Maryland's state and local government.

Bayliff, William Henry. A Selected List of State Publications on the Natural Resources of Maryland. Annapolis: Board of Natural Resources, 1949, 15p.

This is Bulletin no. 3 of the Bd. of Natural Resources.

Directory of Maryland Legislators, 1635-1789, by Edward C. Papenfuse and others. Annapolis: Maryland Bicentennial Comission, 1974, 56p.

Includes a bibliography on p. iv.

Directory of Maryland Municipal Officials. College Park: Maryland Municipal League, 1952+, v.1+, annual.

Began publication in 1952.

Directory of Maryland Planning Agencies. Annapolis: Department of State Planning, v.1+, annual.

Continues: Maryland. State Planning Department Directory of Local Planning Agencies in Maryland.

League of Women Voters of Maryland. Publication, no. 1+.

Many numbers issued without title.

Maryland. Hall of Records Commission. Maryland Manual...a Compendium of Legal, Historical, and Official Information. Annapolis, 1885+, v.1+, biennial.

Detailed account of state agency functioning and personnel. Primary purpose is to present to citizens of Maryland a brief description of their government. Chapter titles include "Maryland at a Glance" and "Historical Sketch." Fiscal data,

election returns, descriptions of legislature, judiciary, and miscellaneous information about the state are other features. There is a lengthy index to proper names as well as a general index. Supplemental lists vary from year to year but usually include historical directories of governors, treasurers, and mayors of Baltimore, along with institutions of higher learning and newspapers. (Parish)

_____. _____. Maryland State Publications Received at the Hall of Records. Annapolis: Hall of Records Commission, 1969+, v.1+.

This new bibliographic service lists state publications previously listed only in the "Maryland Manual." Titles are arranged under issuing agency. Subscription provides for purchase of basic volume with monthly supplements until the next edition is issued. (Parish)

Maryland Lawyers' Manual. Baltimore: Maryland State Bar Association, v.1+, annual.

Maryland. Morgan State College. Baltimore. Urban Studies Institute. Baltimore Metropolitan Area Urban Affairs Bibliography. Baltimore, 1967, 70 leaves.

Reynolds, Michael M. Maryland: A Guide to Information and Reference Sources. Adelphi: Research and Reference Publications, c1976, 151p.

Includes indexes. This is no. 7 of Guides to State Information and Reference Sources.

GENERAL SOURCES

For the person interested in state and local government in the United States there is a number of basic reference materials that one will find useful. David W. Parish's State Government Reference Publications: An Annotated Bibliography (Littleton, Colorado: Libraries Unlimited, 1974) is a selective, annotated guide to more than 800 important and representative documents issued by the offices and agencies of various states and U.S. territories. Parish includes bibliographies, legislative manuals and handbooks, directories, and other important reference works published by the states, as well as some reports that are important enough to serve as models for other state, local, or federal agencies. The arrangement is alphabetical first by state then by main entry. Appendixes include a bibliography of writings about state documents and a directory of agencies in the main part.

A comprehensive manual on state activities is the Book of the States (Chicago: Council of State Governments, 1935+) which is published biennially. Two supplements are usually issued in the odd-numbered years: one listing state elective officials and legislators; the other, administrative officials classified by functions. The main volume includes articles and many pages of precise tables on revenues and expenditures of all the states, operation of state legislators, health and welfare progress, public school financing, environmental control progress, labor relations, innovations in law enforcement, recent state constitutional changes, modernization of election systems, and many other relevant topics.

The Municipal Year Book (Washington, D.C.: International City Management Association, 1934+) issued annually is the source for statistical, financial and demographic data on local governments. It provides local government administrators, students, researchers and interested citizens with comprehensive, concise information on urban management operations in the United States and Canada.

Another valuable research and ready reference tool is The County Year Book (Washington, D.C.: National Association of Counties, 1975+). This work is issued annually and includes profiles of individual counties, salary data, feature articles, names and phone numbers of top county officials in every county in the United States, and listings of reports, studies and additional information on administration and management, intergovernmental relations, human resources, personnel management, and labor relations. Those familiar with the time consuming task of maintaining a current collection of state directories will recognize the convenience of a one-volume alternative. Such a work is the State Information Book (Washington, D.C.: Patomac Books, 1977), 306p. edited by Susan Lubowski and others, which includes for each state, Washington, D.C., and the outlying territories the following: chief officers in all branches of government; 12 major state agencies; and a large section of local officers of federal agencies. Addresses and phone numbers are supplied throughout.

One will find the two bibliographies listed below helpful:

Bollens, John C. American County Government; with an Annotated Bibliography, with John R. Bayless and Kathryn L. Utter. Beverly Hills, California: Sage Publications, 1969, 433p.

A review of the literature, suggested approaches to new research and bibliographical commentary on books, monographs, articles, and documents relating to American county government in general and to individual states.

Yarger, Susan R. State Constitutional Conventions, 1959-1975; a Bibliography, introduction by Richard H. Leach. Westport, Connecticut: Greenwood Press, 1976, 50p.

Supplements and updates C. E. Browne's State Constitutional Conventions from Independence to the Completion of the Present Union, 1776-1959. Includes bibliographical references.

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GOVERNMENT AND POLITICS IN MICHIGAN

AN INFORMATION SOURCE SURVEY

BY

Robert B. Harmon
Bibliographic Research Library

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INTRODUCTION

A basic distinguishing feature of the American political system is the division of authority among several levels of government. Besides the national government and the fifty state governments there are many counties, municipalities, townships, school districts and other special districts. The number of governmental units in the United States now number over 90,000 by current estimates. The development of, the degrees of authority of, and the interrelationships among the various types of governmental units--national and, especially, state and local--form the basis of the study of state and local government.

The most outstanding characteristic of the fifty states is their diversity. Different conditions, such as area, natural resources and industrialization, population, and per capita income, in the various states present special governmental problems and determine, to a considerable extent, the particular matters to which some of the states attend. All the states exhibit certain basic similarities, however, in their governmental structures. The following guide will attempt to introduce you to government and politics in the state of Michigan and to point out a variety of source materials from which you can obtain more detailed information.

STATE AND LOCAL GOVERNMENT

For those who would like to see the political processes within the state of Michigan as compared to those of the other states there is a fairly large body of literature which will provide this kind of information. The works cited below can, for the most part, be classified as surveys of state and local governments within the American political system. Along with discussions of governmental structures, they provide a wealth of material covering special problems which affect local governments and clarify important interrelationships between state and local agencies.

Adrian, Charles R. Governing Urban America, with Charles Press. 5th ed. New York: McGraw-Hill, 1977, 401p.

An excellent overview of municipal government in the United States. Includes index and a bibliography on pages 386-393.

_____. State and Local Governments. 4th ed. New York: McGraw-Hill, 1976, 416p.

Includes illustrations, index and a bibliography on pages 402-412.

Bingham, Richard D. The Adoption of Innovation by Local Government, with the assistance of Thomas P. McNaught. Lexington, Massachusetts: Lexington Books, 1976, 271p.

Includes illustrations, an index and a bibliography on pages 253-264. Discusses the diffusion of innovations in local governments within the United States.

Burns, James MacGregor. State and Local Politics: Government by the People, with Jack W. Peltason and Thomas E. Cronin. Englewood Cliffs, New Jersey: Prentice-Hall, 1976, 199p.

Contains a somewhat revised version of pt. 8 of the 9th ed. of the author's Government by the People, with additional new material. Includes illustrations, an index and a bibliography on pages 195-199.

Danielson, Michael N. One Nation, So Many Governments, with Alan M. Hershey and John M. Bayne. Lexington, Massachusetts: Lexington Books, 1977, 141p.

A report to the Ford Foundation. Includes bibliographical references and index. Also has a number of illustrations.

Dye, Thomas R. Politics in States and Communities. 3d ed. Englewood Cliffs, New Jersey: Prentice-Hall, 1977, 494p.

Includes illustrations, bibliographical references and index.

Jacob, Herbert. Politics in the American States: A Comparative Analysis, edited with Kenneth N. Vines. 3d ed. Boston: Little, Brown, 1976, 509p.

Includes illustrations, bibliographies and index.

Levin, Melvin R. Community and Regional Planning: Issues in Public Policy. 3d ed. New York: Praeger, 1977, 278p.

Includes index and a bibliography on pages 260-274. Along with regional planning this work also deals with program budgeting.

Maddox, Russell Webber. State and Local Government, with Robert F. Fuquay. 3d ed. New York: Van Nostrand, 1975, 618p.

Includes bibliographical references and index.

Palmer, Kenneth T. State Politics in the United States. 2d ed. New York: St. Martin's Press, 1977, 158p.

Includes an index and a bibliography on pages 145-151.

Rapp, Brian W. Managing Local Government for Improved Performance: A Practical Approach, with Frank M. Patitucci. Boulder, Colorado: Westview Press, 1977, 422p.

Includes bibliographical references.

Stedman, Murray Salisbury. State and Local Governments. Cambridge, Massachusetts: Winthrop Publishers, 1976, 419p.

Includes illustrations, bibliographical references and index.

Straayer, John A. American State and Local Government. 2d ed. Columbus, Ohio: Merrill, 1977, 362p.

Includes illustrations and bibliographies.

Uslander, Eric M. Patterns of Decision Making in State Legislatures, with Ronald E. Weber. New York: Praeger, 1977, 210p.

Includes index and a bibliography on pages 195-206.

Yin, Robert K. Tinkering with the System: Technological Innovations in State and Local Services, with Karen A. Held and Mary E. Vogel. Lexington, Massachusetts: Lexington Books, 1977, 275p.

Presents case studies on technological innovations in state and local governments. Includes an index and a bibliography on pages 253-265.

CONSTITUTIONAL BACKGROUND AND DEVELOPMENT

Michigan's present constitution, adopted in 1963, went into effect on January 1, 1964. Previous constitutions were adopted in 1835, 1850, and 1908, the first of these two years before the state was admitted to the Union.

The constitution contains a declaration of rights and provides for the division of state government into executive, legislative, and judicial branches. It sets forth the bases of local government, public education, finance, and taxation. Many features of the constitution are designed to make the state government and the various local governments flexible and responsive to the needs of the people.

Michigan voters must decide every 16 years whether a convention should be called to propose a general revision: legislative proposal and voter petition, or initiative. Legislative amendments require the approval of two-thirds of the members of each house of the legislature. Petitions must be signed by at least 10% of the voters who cast ballots for a gubernatorial candidate in the last election for governor. All constitutional amendments must be submitted to the people and be approved by a majority of those voting on the proposal.

Under the power of initiative, voters may petition for other laws besides constitutional amendments and may enact such legislation even if the legislature rejects it. By referendum, they may reject laws passed by the legislature, other than appropriations made for state institutions or to meet deficiencies in state funds. In addition, the voters may recall any elective officer except a judge.

Carr, Robert W. Government of Michigan Under the 1962 Constitution. Ann Arbor, Michigan: Ann Arbor Public Schools, 1963, 96 leaves.

Includes illustrations and a bibliography on leaves 94-96.

_____. Government of Michigan Under the 1964 Constitution. Ann Arbor: University of Michigan Press, 1967, 147p.

Includes illustrations, maps and a bibliography on pages 111-112.

Citizens Research Council of Michigan. Michigan Constitutional Issues. Lansing: The Council, 1960, 42p.

Its report no. 201.

Dixon, Ramon B. New Michigan Politics. Dearborn?, 1965, 50p.

Includes illustrations and maps.

Ervin, Theodore R. Crosscurrents of Influence in the Committee on Legislative Organization in Michigan's 1961-1962 Constitutional Convention. East Lansing: Institute for Community Development and Services, Continuing Education Service, Michigan State University, 1964, 128p.

Includes maps.

Fischer, Floyd C. The Government of Michigan. Boston: Allyn and Bacon, 1965, 230p.

Includes illustrations and maps.

Friedman, Robert S. The Michigan Constitutional Convention and Administrative Organization; a Case Study on the Politics of Constitution-Making. Ann Arbor: Institute of Public Administration, University of Michigan, 1963, 186p.

Includes bibliographical footnotes. Part of the series: Michigan governmental studies, no. 44.

Hathaway, Ellen C. Your Capitol and Mine, a Story of Michigan's Government for Young Readers, illustrated by Marion Boyd Major. Lansing, Michigan: Michigan Historical Commission, 1954, 94p.

Includes illustrations.

Kauper, Paul G. The State Constitution; Its Nature and Purpose. Detroit: Citizens Research Council of Michigan, 1961, 29p.

Part of the series: Con-con research paper, no. 2.

Ketchum, Robert S. The 1958 Constitutional Revision Compaign in Michigan. Ann Arbor: Institute of Public Administration, University of Michigan, 1960, 90 leaves.

Includes illustrations. Part of the series: Papers in public administration, no. 36.

LaPalombara, Joseph G. Guide to Michigan Politics. East Lansing: Bureau of Social and Political Research, College of Business and Public Service, Michigan State University, 1960, 112p.

Includes illustrations.

Lewis, Ferris Everett. State and Local Government in Michigan. 1st revision. Hillsdale, Michigan: Hillsdale School Supply, 1961, 266p.

Includes illustrations.

McClave, Harry. Michigan Civil Government; a Classroom Textbook. arranged with the assistance of others. Hillsdale, Michigan: Hillsdale School Supply Co., 1949, 112p.

Includes illustrations. Apparently this was superseded by the above.

McHargue, Daniel S. Michigan Government in Brief, prepared by the Institute of Public Administration. Rev. ed. Ann Arbor: University of Michigan Press, 1961, 76p.

Includes illustrations.

Michigan. Constitution. The Constitution of the State of Michigan. Reprinted with amendments January 1972. Lansing, 1972, cover 1963, 64p.

_____. Constitutional Convention, 1961-1962. Journal. Lansing, 1961-62, No. 1-137, 2v., 1339p.

_____. _____. Official Record, Austin C. Knapp, ed, Lynn M. Nethaway, associate ed. Lansing?, 1964?, 2 v., 3505p.

Includes portraits.

Pealy, Robert H., ed. The Voter and the Michigan Constitution. Ann Arbor: Institute of Public Administration, University of Michigan, 1960, 100p.

Includes diagrams. Part of the series: Michigan pamphlets, no. 29.

Pollock, James Kerr. Making Michigan's New Constitution, 1961-1962. Ann Arbor: G. Wahr Publishing Co., 1962, 141p.

Sturm, Albert Lee. Constitution-Making in Michigan, 1961-1962. Ann Arbor: Institute of Public Administration, University of Michigan, 1963, 306p.

Includes illustrations, tables and bibliographical footnotes. Part of the series: Michigan governmental studies, no. 43.

_____. Implementing a New Constitution: The Michigan Experience, with Margaret Whitaker. Ann Arbor: Institute of Public Administration, University of Michigan, 1968, 240p.

Includes bibliographical references. Part of the series: Michigan governmental studies, no. 50.

Trebilcock, William Everett. Michigan's Government. East Lansing?, 1953, 170p.

Includes illustrations.

White, John P. Voting Machines and the 1958 Defeat of Constitutional Revision in Michigan. Ann Arbor: Institute of Public Administration, University of Michigan, 1960, 50 leaves.

Includes illustrations. Part of the series: Papers in public administration, no. 35.

MICHIGAN STATE GOVERNMENT -- Legislative Branch

The Michigan legislature consists of a Senate of 38 members and a House of Representatives with 110 members. Senators are elected to four-year terms and representatives to two-year terms. Election districts for both houses are drawn on a population basis and redrawn by a bipartisan commission after each federal census. The state's system of reapportionment was approved by the U.S. Supreme Court in 1975.

Most bills become law when they are passed by a majority vote of the members of both houses and signed by the governor. A two-thirds majority of each house is required to override a gubernatorial veto.

Fuller, Margaret G. Leadership in the Michigan Legislature. East Lansing?, n.p., 1957, 73p.

Includes tables.

Garfinkel, Herbert. Fair Representation: A Citizen's Guide to Legislative Apportionment in Michigan, with I. J. Fein. East Lansing: Bureau of Social and Political Research, College of Business and Public Service, Michigan State University, 1960, 28p.

Includes illustrations.

Michigan. Budget Division. Statement of Legislative Appropriations. Lansing, n.d., v.1+, annual.

_____. Commission of Legislative Apportionment. Michigan House of Representatives 1972 Apportionment Plan: House Districts. Lansing: R. H. Austin, Secretary of State, 1972?, 120p.

Includes maps.

_____. Legislative Service Bureau. Michigan Legislator's Guidebook. Lansing, 1967+, v.1+, biennial.

This guide for the new legislator briefly outlines the composition, organization, and procedures of the Michigan Legislature. It discusses responsibilities and provides information on such practical matters as office organization and legislative compensation. Includes a directory of members with political party and district, and maps of the district. (Parish)

_____. _____. Synopsis of Legislation. Lansing, n.d., v.1+.

Annual summary of legislation, however, has been published irregularly. Information sheets about bills under consideration are available free of charge on a monthly basis from the speaker's office. (Parish)

_____. _____. A Twelve Year Summary of Legislative Action, 1957-1968, in the Fields of Consumer Protection... Lansing, 1968, 46 leaves.

Has cover title.

_____. Legislature. House of Representatives. House Joint Resolutions. Lansing, n.d., v.1+.

Carries a caption title. No frequency of publication is given.

_____. _____. _____. House Status of Bills and Joint Resolutions. Lansing, n.d., v.1+.

No indication of frequency is given.

_____. _____. _____. Journal. Lansing, 1835/36+, v.1+.

Includes extra sessions.

_____. _____. _____. Year-End Report. Lansing, 1964+, v.1+, annual.

Summary of legislative accomplishments of the Michigan House of Representatives. (Parish)

_____. _____. Senate. Executive Journal. Detroit, etc., 1835/36+, v.1+.

_____. _____. _____. Journal. Lansing, 1835/36+, v.1+.

Includes extra sessions.

_____. _____. _____. Senate Final Status ( ) Legislation of State of Michigan. Lansing, 1973, 195p.

Complete history of enrolled Senate bills and final status of all introduced legislation. There is a summary of bills introduced by each Senator and also of House bills in the Senate. Also included are a checklist of bills referred to committee, and a comprehensive subject index. (Parish)

_____. _____. _____. Senate Joint Resolutions. Lansing, n.d., v.1+.

No indication of frequency

_____. _____, Secretary. Michigan Legislative Handbook. Lansing, 19??+, v.1+, biennial.

Gives comprehensive legislative data, including personnel (and addresses), rules, standing committees, officers, fiscal agencies. Directory of official newspaper, radio, and TV correspondents, joint convention rules, joint House-Senate rules, and the Constitution of Michigan. Has an index. (Parish)

Shull, Charles W. Legislative Apportionment in Michigan. Detroit: Citizens Research Council of Michigan, 1961, 71p.

Part of the series: Con-con research paper, no. 6.

MICHIGAN STATE GOVERNMENT -- Executive Branch

The governor, lieutenant governor, secretary of state, and attorney general are elected by popular vote. The 1964 constitution increased their terms of office from two years to four years and provided for joint election of the governor and lieutenant governor on the same party ticket. Candidates for governor are nominated by popular vote in primary elections, but nominees for the other three offices are chosen in party conventions. A governor may serve any number of terms.

With the advice and consent of the Senate, the governor appoints executive department heads and members of the numerous state commissions and boards, unless the officials are constitutionally elective or are appointed as otherwise specified in the constitution. The governor may call special sessions of the legislature on extraordinary occasions to consider only the items mentioned in the call. He or she must submit a balanced budget to the legislature and has veto power over bills passed by the legislature, including individual items in appropriations bills.

There may not be more than 20 principal executive departments. Some state bodies, such as the civil rights commission required by the constitution, must be bipartisan.

Baker, Curtis O. A Guide to the Work of Executive Agencies in Michigan. Ann Arbor: Institute of Public Administration, University of Michigan, 1959, 153p.

Part of the series: Papers in public administration, no. 34.

Beal, Vernon L. Promise and Performance; the Political Record of a Michigan Governor, Chase Salmon Osborn. Ann Arbor: University of Michigan, 1950, 19p.

Includes illustrations. Part of the series: Michigan Historical Collections, Bulletin no. 4.

Brown, David Stanley. A Goveronr's Residence in Michigan? Ann Arbor: Institute of Public Administration, University of Michigan, 1961, 41 leaves.

Includes illustrations. Part of the series: Papers in public administration, no. 40.

Citizens Research Council of Michigan. Constitutional Earmarking of State Tax Revenues. Detroit: The Council, 1962, 21, 7p.

Includes illustrations and maps. Part of the series: Concon research papers no. 7. Bibliographical references included in "Footnotes" pages 20-21.

_____. Recent Michigan Expenditure Trends. Detroit: The Council, 1975, 15p.

Includes illustrations. Part of the series: Report no. 248.

Fuller, Richard C. George Romney and Michigan. New York: Vantage Press, 1966, 119p.

A rather critical account.

Heady, Ferrel. The Michigan Department of Administration, with Robert H. Pealy. Ann Arbor: Bureau of Government, Institute of Public Administration, University of Michigan, 1956, 146p.

Part of the series: Michigan governmental studies, no. 31.

Hobart, Lawrence S. Governor's Press Secretary: A Profile of Paul Weber. Ann Arbor: Bureau of Government, Institute of Michigan, 1958, 26 leaves.

Part of the series: Papers in public administration, no. 25.

Major Recommendations of Present State Agencies in Planning for Reorganization Under the New Constitution, compiled at Michigan State Library. Lansing, 1963, 43 leaves.

Has a cover title.

Michigan. The Executive Budget. Lansing?, n.d., v.1+.

Frequency not indicated. Includes illustrations.

_____. Department of Administration. Report. Lansing?, 1948/49+, v.1+, annual.

Summarizes departmental activities for the year.

_____. _____. Special Report. Lansing, 1953+, v.1+.

_____. _____. Budget Division. Statement of Legislative Appropriations. Lansing, n.d., v.1+, annual.

_____. Department of Management and Budget. Annual Report... Lansing, 1972/73+, v.1+.

Contains report issued under the earlier name: Department of Administration. Report year ends June 30.

Michigan Efficiency Task Force. Summary Findings and Recommendations. Lansing: The Task Force, 1976, 195p.

Discusses ways to streamline management of the executive departments.

Michigan. Executive Office. Management Sciences Group. State of Michigan Management Information System (SOMMIS) Master Plan. Ann Arbor?: The Group, 1971, 76p.

Includes illustrations and a bibliography on pages 75-76.

_____. Governor. Messages of the Governors of Michigan. Lansing: The Michigan Historical Commission, 1925+, v.1+.

Includes portraits and tables.

_____. _____. Messages to the Legislature. Lansing, 1836+, v.1+.

Includes annual, biennial and special messages, inaugural addresses etc. before the legislature.

_____. _____. Program Policy Guidelines. Lansing, n.d., v.1+.

Frequency not indicated. Includes illustrations.

_____. Legislative Service Bureau. Women in Michigan State Government. Lansing, 1972, 33p.

Includes a bibliography on page 9.

_____. Legislature. Joint Committee on Reorganization of State Government. Staff Report. Lansing, 19??+, v.1+.

Frequency not indicated. Includes illustrations.

_____. _____. Senate. Committee on Governmental Efficiency. Annual Committee Report. Lansing, 1972+, 1st+.

Frequency not indicated.

_____. _____. _____. A Program to Study, Investigate and Determine Where State Government Inefficiencies Exist, Where Further Reorganization is Needed, and to Recommend Associated Needed Legislation. Lansing, 1972, 106p.

_____. State Civil Service Commission. Salary Survey Report, Public Jurisdictions. Lansing: The Commission, n.d., v.1+, annual.

Report year ends September 30.

_____. State Library, Lansing. Michigan's Governors; a Portfolio. Lansing, 1954, 1 leaf.

Contains 39 portraits.

Pealy, Robert H. Field Organizations of Michigan State Government Departments, with John C. Robertson. Ann Arbor: Bureau of Government, Institute of Public Administration, University of Michigan, 1956, 113p.

Includes maps. Part of the series: Papers in public administration, no. 19.

Public Administration Service. The Federal Grant-in-Aid System; Its Impact in the State of Michigan. Chicago, 1954, 1v. in v.p.

Includes illustrations and tables.

MICHIGAN STATE GOVERNMENT -- Judicial Branch

The highest court in Michigan is the state supreme court, consisting of seven members elected to eight-year terms. The court selects a chief justice from its members. A court of appeals was introduced under the present constitution. The highest trial courts are the circuit courts. There are also probate, common pleas, and district courts, the latter replacing justices of the peace and most municipal courts. Judges other than those on the Supreme Court serve for six years. All judges are elected on nonpartisan ballots.

Downs, William T. Michigan Juvenile Court; Law and Practice. Ann Arbor: Institute of Continuing Legal Education, 1963, 545p.

Part of the series: Michigan specialty handbook, no. 2.

Michigan. Office of the Court Administrator. Judicial Statistics. Lansing, 1937/74+, v.1+, annual.

Report year ends June 30.

_____. _____. Report... Lansing, n.d., v.1+, annual.

Includes illustrations. Report year ends June 30.

Norton, Clark Frederic. A History of the Supreme Court of the State of Michigan, 1836-1857. n.p., 1942-46, 1v. in v.p.

Includes portraits.

Scigliano. Robert G. Politics and the Judicial Process: the Michigan One-Man Grand Jury. Chicago: Department of Photographic Reproduction, University of Chicago Library, 1957, paging not given.

Apparently a dissertation completed at the University of Chicago.

POLITICS IN MICHIGAN

The precinct is the primary unit in the structure of political party organization, and the precinct delegates carry considerable importance in the annual party conventions. These conventions nominate the candidates for lieutenant governor, attorney general, and the members of the boards that govern the state system of higher education and the Board of Education. They also nominate justices of the supreme court, who, however, do not bear a partisan label on the ballot. The convention also selects delegates to national presidential conventions.

A new interest in politics has resulted from the civil rights movement and from the formation of coalitions among college students. The civil rights groups have been responsible for a new awareness of politics on the part of the black voters. Blacks have been nominated for major state offices by both parties. Unions have been very active in Michigan politics, and the UAW has endorsed candidates at the municipal, state, and national levels.

Chuang, Marisa Y. Toward Equality: Two-Year Report of Claims Activity, 1968-1969. Detroit: Michigan Civil Rights Commission, 1970, 28p.

Includes illustrations.

Dilla, Hariette May. The Politics of Michigan, 1865-1878. New York: AMA Press, 1970, 259p.

Includes maps. A reprint of the 1912 ed. Part of the series: Columbia University studies in the social sciences, 118. Includes a bibliography on pages 255-258.

Hare, James M. With Malice Towards None; the Musings of a Retired Politician, with a foreword by Russel B. Nye. East Lansing: Michigan State University Press, 1972, 196p.

The autobiography of Mr. Hare. Includes a portrait.

Michigan, Citizenship Clearing House. Parties and Politics in Michigan, a Symposium. Ann Arbor, 1961, 23 leaves.

Public Policy Agenda for State Government: A Memo Writing Exercise, edited by John P. Crecine and Arnold Kanter. Ann Arbor: Institute of Public Policy Studies, University of Michigan, 1973, 58 leaves.

Part of the series Discussion paper no. 57.

Sarasohn, Stephen Beisman. Political Party Patterns in Michigan, with Vera H. Sarasohn; foreword by David B. Truman. Detroit: Wayne State University Press, 1957, 76p.

Part of the series: Wayne State University studies. Political science, no. 2.

Sawyer, Robert Lee. The Democratic State Central Committee in Michigan, 1949-1959; the Rise of the New Politics and the New Political Leadership. Ann Arbor: Institute of Public Administration, University of Michigan, 1960, 280p.

Part of the series: Michigan governmental studies, no. 40.

Steude, William L. The Lawyer in Michigan State Government. Ann Arbor: Institute of Public Administration, University of Michigan, 1959, 64 leaves.

Includes diagrams. Part of the series: Papers in public administration, no. 31.

Stieber, Carolyn. The Politics of Change in Michigan. East Lansing: Michigan State University Press, 1970, 139p.

Includes bibliographical references.

LOCAL GOVERNMENT IN MICHIGAN

The Michigan constitution permits counties and cities to form, adopt, and amend their charters. Their powers to tax property and borrow money are restricted by the state legislature. Most counties have as their governing body a board of supervisors representing the townships and cities in the county. Most cities are administered by a mayor and council, but many have city managers.

Bauckham, John H. Authority and Responsibilities of Michigan Township Officials, Boards and Commissions. Lansing: Michigan Townships Association, 1976, 92p.

Includes index.

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Includes illustrations and maps.

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A comprehensive manual on state activities is the Book of the States (Chicago: Council of State Governments, 1935+) which is published biennially. Two supplements are usually issued in the odd-numbered years: one listing state elective officials and legislators; the other, administrative officials classified by functions. The main volume includes articles and many pages of precise tables on revenues and expenditures of all the states, operation of state legislators, health and welfare progress, public school financing, environmental control progress, labor relations, innovations in law enforcement, recent state constitutional changes, modernization of election systems, and many other relevant topics.

The Municipal Year Book (Washington, D.C.: International City Management Association, 1934+) issued annually is the source for statistical, financial and demographic data on local governments. It provides local government administrators, students, researchers and interested citizens with comprehensive, concise information on urban management operations in the United States and Canada.

Another valuable research and ready reference tool is The County Year Book (Washington, D.C.: National Association of Counties, 1975+). This work is issued annually and includes profiles of individual counties, salary data, feature articles, names and phone numbers of top county officials in every county in the United States, and listings of reports, studies and additional information on administration and management, inter-governmental relations, human resources, personnel management, and labor relations. Those familiar with the time consuming task of maintaining a current collection of state directories will recognize the convenience of a one-volume alternative. Such a work is the State Information Book (Washington, D.C.: Patomac Books, 1977), 306p. edited by Susan Lubowski and others, which includes for each state, Washington, D.C., and the outlying territories the following: chief officers in all branches of government; 12 major state agencies; and a large section of local officers of federal agencies. Addresses and phone numbers are supplied throughout.

One will find the two bibliographies listed below helpful:

Bollens, John C. American County Government: with an Annotated Bibliography, with John R. Bayless and Kathryn L. Utter. Beverly Hills, California: Sage Publications, 1969, 433p.

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by

Anthony G. White

A variety of specializations within the broad classification of "public management" require especially-designed education programs to provide managers ready for service. Professions within technical specialities and within paramilitary organizations are among those areas of interest.

The fire service is a paramilitary organization, that is, the organizational structure is designed along military lines. As such, questions of motivation, discipline, responsibility, and managerial rank are handled differently than in civilian-oriented organizations.

The fire service in the last two decades has grappled with the question of how educated, and in what direction, its officers should be. While many community colleges have developed curricula aimed at the fire-fighter on the line, the question of command training is still unresolved. As a semi-closed societal group,

many fire officers prefer to train new officers in old techniques, using "old-timers" as instructors. Others disagree.

With the advent of the National Fire Academy, and partially due to pressures from within the service (plus such external factors as California's Proposition 13), four-year colleges are developing fire-oriented management programs to bring new and prospective officers within the mainstream of management thought. This trend, coupled with a growing awareness of the need to educate other fire-related specialities (urban planners, builders, interior decorators), makes this educational field one of the most interesting at this time in the area of public management education.

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PREFACE

This research guide contains over 100 selected research studies published chiefly during 1955-1973. The references listed in the bibliography are by no means definitive, nor are they meant to be, but they represent many of the old and current publications which may be used as guides for further research that pertain to this subject. The guide is divided into two sections: Section one includes listing of books and section two contains articles and periodicals. The references are arranged by the author in alphabetical order where possible.

I would like to thank Mrs. Mary Vance, Editor, Vance Bibliographies, for her encouragement and partial financial assistance in the completion of the bibliography.

It is my hope that those engaged in research studies related to executive stress will find this guide a useful and informative reference material.

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INTRODUCTION

This bibliography deals only with legal aid in Canada. Therefore, any reference to legal aid outside of Canada has not been included. This bibliography was partially compiled from primary sources, that is, from the documentation available at the National Legal Aid Research Centre, and partially from secondary sources, that is, from bibliographies utilized in the legal field in Canada.

References have been classified according to provinces. Within this classification, references are given alphabetically by author. References dealing with legal aid in several provinces or with Canada in general, or those pertaining to subjects of general interest, have been classified at the beginning of the bibliography under the heading "General".

Statutes and regulations concerning legal aid have been omitted in this bibliography. Reference to these can be found in a publication entitled L'Aide juridique au Canada/Legal Aid in Canada which is published by the Commission des services juridiques. This publication contains the text of the legal aid statutes of each province of Canada which pass legislation in this domain, as well as related regulations or directives. This publication contains regulations or rules of conduct pertaining to financial eligibility.

Also excluded from this bibliography are the annual reports of the various provincial legal aid organizations as these reports are generally widely circulated and easily accessible. Legal aid case law has also been excluded from this bibliography. We consider that precedents could constitute a separate bibliography.

Since a large number of documents concerning legal aid published by various organizations are not always circulated through traditional channels, it is possible that this bibliography is not an exhaustive one. Therefore, we invite our readers to inform us of any references with which they are familiar, and

which have not been included in this bibliography. We would be pleased to include these in a separate issue of the Canadian Legal Aid Bulletin.

At the end of the bibliography, you will find a list of the bibliographic sources consulted in the compilation of this bibliography as well as an alphabetical listing of the periodicals cited. You will also find an index of the authors used in this bibliography.

We hope that this bibliography will be useful to those working in the legal aid field.

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GOVERNMENT AND POLITICS IN MINNESOTA: An Information Source Survey

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GOVERNMENT AND POLITICS IN MINNESOTA

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INTRODUCTION

A basic distinguishing feature of the American political system is the division of authority among several levels of government. Besides the national government and the fifty state governments there are many counties, municipalities, townships, school districts and other special districts. The number of governmental units in the United States now number over 90,000 by current estimates. The development of, the degrees of authority of, and the interrelationships among the various types of governmental units--national and, especially, state and local--form the basis of the study of state and local government.

The most outstanding characteristic of the fifty states is their diversity. Different conditions, such as area, natural resources and industrialization, population, and per capita income, in the various states present special governmental problems and determine, to a considerable extent, the particular matters to which some of the states attend. All the states exhibit certain basic similarities, however, in their governmental structures. The following guide will attempt to introduce you to government and politics in the state of Minnesota and to point out a variety of source materials from which you can obtain more detailed information.

STATE AND LOCAL GOVERNMENT

For those who would like to see the political processes within the state of Minnesota as compared to those of the other states there is a fairly large body of literature which will provide this kind of information. The works cited below can, for the most part, be classified as surveys of state and local governments within the American political system. Along with discussions of governmental structures, they provide a wealth of material covering special problems which affect local governments and clarify important interrelationships between state and local agencies.

Adrian, Charles R. Governing Urban America, with Charles Press. 5th ed. New York: McGraw-Hill, 1977, 401p.

An excellent overview of municipal government in the United States. Includes index and a bibliography on pages 386-393.

_____. State and Local Governments. 4th ed. New York: McGraw-Hill, 1976, 416p.

Includes illustrations, index and a bibliography on pages 402-412.

Bingham, Richard D. The Adoption of Innovation by Local Government, with the assistance of Thomas P. McNaught. Lexington, Massachusetts: Lexington Books, 1976, 271p.

Includes illustrations, an index and a bibliography on pages 253-264. Discusses the diffusion of innovations in local governments within the United States.

Burns, James MacGregor. State and Local Politics: Government by the People, with Jack W. Peltason and Thomas E. Cronin. Englewood Cliffs, New Jersey: Prentice-Hall, 1976, 199p.

Contains a somewhat revised version of pt. 8 of the 9th ed. of the author's Government by the People, with additional new material. Includes illustrations, an index and a bibliography on pages 195-199.

Danielson, Michael N. One Nation, So Many Governments, with Alan M. Hershey and John M. Bayne. Lexington, Massachusetts: Lexington Books, 1977, 141p.

A report to the Ford Foundation. Includes bibliographical references and index. Also has a number of illustrations.

Dye, Thomas R. Politics in States and Communities. 3d ed. Englewood Cliffs, New Jersey: Prentice-Hall, 1977, 494p.

Includes illustrations, bibliographical references and index.

Jacob, Herbert. Politics in the American States: A Comparative Analysis, edited with Kenneth N. Vines. 3d ed. Boston: Little, Brown, 1976, 509p.

Includes illustrations, bibliographies and index.

Levin, Melvin R. Community and Regional Planning: Issues in Public Policy. 3d ed. New York: Praeger, 1977, 278p.

Includes index and a bibliography on pages 260-274. Along with regional planning this work also deals with program budgeting.

Maddox, Russell Webber. State and Local Government, with Robert F. Fuquay. 3d ed. New York: Van Nostrand, 1975, 618p.

Includes bibliographical references and index.

Palmer, Kenneth T. State Politics in the United States. 2d ed. New York: St. Martin's Press, 1977, 158p.

Includes an index and a bibliography on pages 145-151.

Rapp, Brian W. Managing Local Government for Improved Performance: A Practical Approach, with Frank M. Patitucci. Boulder, Colorado: Westview Press, 1977, 422p.

Includes bibliographical references.

Stedman, Murray Salisbury. State and Local Governments. Cambridge, Massachusetts: Winthrop Publishers, 1976, 419p.

Includes illustrations, bibliographical references and index.

Straayer, John A. American State and Local Government. 2d ed. Columbus, Ohio: Merrill, 1977, 362p.

Includes illustrations and bibliographies.

Uslander, Eric M. Patterns of Decision Making in State Legislatures, with Ronald E. Weber. New York: Praeger, 1977, 210p.

Includes index and a bibliography on pages 195-206.

Yin, Robert K. Tinkering with the System: Technological Innovations in State and Local Services, with Karen A. Held and Mary E. Vogel. Lexington, Massachusetts: Lexington Books, 1977, 275p.

Presents case studies on technological innovations in state and local governments. Includes an index and a bibliography on pages 253-265.

CONSTITUTIONAL BACKGROUND AND DEVELOPMENT

Although amended many times during its more than a century of existence, the state constitution of 1858 still serves the citizens of Minnesota. The procedure for amendment requires that proposals be approved by a majority of both houses of the Legislature and then by a majority of voters at a general election. The constitution also permits revision by convention, but none has ever been held.

The constitutional convention of July 1857 occurred at a time when the political climate in the Territory of Minnesota was so intensely partisan that the Republican and Democratic delegates, about equal in number, refused to sit together in the same room. The two parties met separately for a month and a half, but through the good offices of a conference committee the same constitution was approved by each faction. The Democrats signed one copy of the document and the Republicans another, giving Minnesota the distinction of having two constitutions. Since they were substantially the same, however, no legal difficulty ensued. The voters of the territory accepted the constitution on October 13, 1857, and it went into effect the following year when Minnesota became a state.

The document that issued from bitter factional cleavage proved workable and generally adaptable to meet the state's needs. The most frequently amended article is that concerned with the finances of the state. Important amendments enabled the state to improve its road and highway system and to develop its airports.

Kise, Joseph. Minnesota, the State and its Government. Moorhead, 1965, 99p.

Includes illustrations and a map.

Minnesota. Constitution. Constitution of the State of Minnesota. St. Paul: Documents Section, Department of Administration, 1971, 1ip.

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_____. Constitution of the State of Minnesota, as Amended, 1974. St. Paul: Documents Section, 1975?, 13p.

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Includes a bibliography on page 39.

Mitau, G. Theodore. Politics in Minnesota. 2d rev. ed. Minneapolis: University of Minnesota Press, 1970, 176p.

Includes illustrations, maps and a bibliography on pages 163-165.

MINNESOTA STATE GOVERNMENT -- Legislative Branch

The Legislature consists of the House of Representatives, whose 134 members are elected for two-year terms, and the Senate, with 67 members who serve four-year terms. Before 1974, all members of the Legislature were elected without party designation, the houses having been organized by caucuses of so-called liberal and conservative factions. In that year, however, the lawmakers voted to abandon nonpartisan elections.

In 1972 voters approved a constitutional amendment providing for "flexible sessions" of the Legislature to replace the previous biennial sessions. The measure retained a maximum 120 legislative days but allowed them to be spread over a two-year period, permitting the lawmakers to hold what are in effect annual sessions.

Although the constitution established population as the basis of representation, the legislative districts remained the same from 1913 until 1966, when the governor signed a bill reapportioning both houses of the Legislature. The bill did not change the number of legislators in either house, but it gave the Minneapolis-St. Paul urban area 11 more House seats and 5½ more Senate seats.

Another reapportionment in 1972, this time by a judicial panel, reflected further population shifts. The panel drastically reduced the number of legislators, but after that plan was overturned by the U.S. Supreme Court, lines were redrawn with only one House seat eliminated.

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Covers rules and practice of the Legislature.

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Includes illustrations.

Minnesota. Laws, Statutes, Etc. Session Laws of the State of Minnesota.... St. Paul: State of Minnesota, 1975, 1789p.

Enacted by the 69th Legislature at the 1975 regular session, commencing January 7, 1975 and adjourning May 19, 1975. Includes index.

The Minnesota Legislative Manual. St. Paul, 1967/68+, v.1+, biennial.

Purpose is to provide for Legislators, members of Executive and Judicial branches of government, and citizens of Minnesota a reference book on their state government. Reflects a portrait of state government as it exists at the end of each session. (Parish)

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Includes addresses and phone numbers.

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Includes illustrations and bibliographical references. Part of the series: University of North Dakota, Bureau of Governmental Affairs, Special report, no. 30.

MINNESOTA STATE GOVERNMENT -- Executive Branch

The executive department is headed by six constitutional officers: governor, lieutenant governor, secretary of state, attorney general, auditor, and treasurer. Since 1962, all these officers have been elected for four-year terms.

In the years following statehood, the administrative functions of the executive branch became more complex. It therefore became necessary to set up a number of specialized boards and commissions to take care of these new duties. In time the authority of these agencies overlapped. In 1939 a thorough reorganization integrated these functions in a more orderly arrangement of agencies.

Another reorganization, approved by the Legislature in 1973, created new departments of finance and personnel, consolidated functions that were previously fragmented, and gave the governor greater control over them. Heads of most state departments, boards, and commissions are appointed by the governor for terms ranging from two to six years.

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Covers economic and social policy.

Minnesota. Department of Administration. Services of Your State Government. St. Paul, 1954, 98p.

_____, Bureau of Program Management and Budget Coordination. Functional Analysis of State Activities Performed by the Executive Branch of the State of Minnesota. St. Paul: The Department, n.d., v.1+, biennial.

Period covered by report ends June 30.

Minnesota. Department of Personnel. Training and Development. St. Paul: The Department, n.d., v.1+.

Frequency not indicated.

Minnesota. Efficiency in Government Commission. Report.... St. Paul, 1950, 175p.

Includes a chart. Contains recommendations.

Minnesota. Governor. Message. St. Paul, 1849+, v.1+, irregular.

Includes annual, biennial and special messages, inaugural addresses, proclamations, speeches etc. before the legislature.

Minnesota. Governor's Commission on Compensation of Unclassified Personnel. Report and Recommendations. St. Paul, 1970, 17, viii leaves.

Deals with salaries, allowances, etc.

Minnesota. Governor's Committee on Ethics in Government. Ethics in Government; a Report to Governor Orville L. Freeman. St. Paul, 1959, 65p.

Minnesota. Special Committee on Intergovernmental Relations. Minnesota Federal-State Programs. Preliminary Report, April 1958. St. Paul: The Committee, 1958, 102 leaves.

Minnesota. State Auditor. Appropriation Statements by Departments and Agencies (all funds). St. Paul, n.d., v.1+.

Apparently annual. Report year ends June 30.

Minnesota. State Planning Agency. State Program and Operations Manual. St. Paul, 1969, 390p.

Peterson, Orville C. Governmental Responsibility for Torts in Minnesota. Minneapolis: League of Minnesota Municipalities, 1942, 185p.

Includes bibliographical references and index.

Public Administration Service. Modernizing State Executive Organization, Government of Minnesota. Chicago, 1968, 133p.

Includes illustrations.

Stinnett, Ronald F. Recount, with Charles H. Backstrom. Washington: National Document Publishers, 1964, 284p.

Includes illustrations and portraits.

Weidner, Edward W. Intergovernmental Relations as Seen by Public Officials. Westport, Connecticut: Greenwood Press, 1974, 162p.

A reprint of the 1960 ed. Part of the series: Intergovernmental Relations in the United States: Research Monograph, no. 9. Includes bibliographical references.

MINNESOTA STATE GOVERNMENT -- Judicial Branch

The judicial branch of the state government is composed of the supreme court, district court, county courts, municipal courts, and justices of the peace. The system is headed by the supreme court, the state's court of last resort, made up of a chief judge and eight associate judges, elected for six-year terms on a nonpartisan ballot.

Reform of the judicial procedures in the lower courts began in 1948 and accelerated in 1956 when a constitutional amendment was adopted authorizing reorganization of the state court system. Under it the chief judge of the supreme court supervises and coordinates the work of the state district court. In 1971 the Legislature adopted a judicial reform measure that turned all probate courts into county courts with expanded duties and jurisdictions.

Haugh, William E. The Judicial System in Minnesota, 1972. St. Paul: West Publishing Co., 1972, 47p.

Hetland, James L. Rules of Civil Procedure Annotated, with Oscar C. Adamson. St. Paul: West Publishing Co., 1970, 3 v.

The work deals with the Rules of civil procedure for the District Courts of Minnesota, the Rules of civil procedure for the municipal courts, and the Rules of civil appellate procedure.

McCarr, Henry W. Criminal Law and Procedure. St. Paul: West Publishing Co., 1976, 3 v.

Includes index.

Minnesota. Courts. Minnesota Rules of Court, 1976. St. Paul: West Publishing Co., 1976, 1134p.

Includes forms.

Young (Arthur) and Company. A Study of the Financial Aspects of the Minnesota Court System.... St. Paul: The Select Committee on the State Judicial System, 1975, 61, 32 leaves.

POLITICS IN MINNESOTA

Among Minnesota's most significant characteristics is its political environment and high degree of citizen involvement in public affairs. These traditions were laid in Minnesota by the early settlers from New England, who brought their town-meeting form of government. This foundation was reinforced by the Scandinavian and German immigrants, with their ambition and high regard for education. As a result, government has always been accepted as the legitimate means for public decision-making in Minnesota. From those early years, business has played an important role as a strong participant in public decisions.

The traditions of citizen involvement can be seen in the many neighborhood and community organizations and ad hoc issue-related groups in the state and in the relatively large number of Minnesotans in national political prominence. Minnesota has been a leader in such national movements as those to guarantee the rights of women, and American Indians. The average Minnesotan is usually well informed about public issues. As a result, the political parties usually have focussed their attention on the visible public issues, thus bringing about a balanced political system in which neither major party has been dominant over an extended period.

Ackerman, Donald Henry. The Write-In Vote for Dwight Eisenhower in the Spring, 1952, Minnesota Primary: Minnesota Politics on the Grass-Roots Level. Ann Arbor: University Microfilms, 1954, n.p.

Chrislock, Carl Henry. The Progressive Era in Minnesota, 1899-1918. St. Paul: Minnesota Historical Society, 1971, 242p.

Includes bibliographical references, and illustrations.

Esbjornson, Robert. A Christian in Politics, Luther W. Youngdahl; a Story of a Christian's Faith at Work in a Modern World. Minneapolis: T. S. Denison, 1955, 384p.

Includes illustrations.

Kruschke, Merle L. Minnesota Body Politic 1967. Thief River Falls, Minnesota: Printed by Thief River Falls Times Publishing Co., 1967, 133p.

Includes illustrations by Donald Lerud.

Larson, Bruce L. Lindbergh of Minnesota; a Political Biography. New York: Harcourt Brace Jovanovich, 1973, 363p.

Includes illustrations and a bibliography on pages 343-351.

McCurry, Dan C., comp. The Farmer-Labor Party: History, Platform, and Programs. New York: Arno Press, 1975, v.p.

Mayer, George H. The Political Career of Floyd B. Olson. Minneapolis: University of Minnesota Press, 1951, 329p.

Includes illustrations and portraits.

Minnesota. Secretary of State. State of Minnesota Primary Election, September 10, 1974: Vote Totals. St. Paul: A. I. Erdahl, Secretary of State, 1974, 30p.

Perkins, Floyd E. Minnesota, Its Geography, History and Government, with Dudley S. Brainard. Boston: Allyn and Bacon, 1949, 166p.

Includes illustrations, portraits, and maps.

Shields, James M. Mr. Progressive: A Biography of Elmer Austin Benson. Minneapolis: Denison, 1971, 346p.

Includes illustrations and portraits.

Smolka, Richard G. Election Day Registration: The Minnesota and Wisconsin Experience in 1976. Washington: American Enterprise Institute for Public Policy Research, 1977, 69p.

Includes bibliographical references.

LOCAL GOVERNMENT IN MINNESOTA

The state's 87 counties range in size from 155 square miles of land area to 6,092 and in population from about 3,400 to 960,000 in 1970. The 1967 Census of Governments reports 850 municipalities and 1,817 townships. Counties and municipalities provide most of the local governmental services, while the responsibilities of townships are limited to maintenance of local roads and certain welfare services. The number of school districts has been declining steadily through consolidation, especially in rural areas. Special districts, much fewer in number than in many states, provide for sewers, conservation, water supply, fire protection, parks, airports, and mosquito control.

Altshuler, Alan A. A Report on Politics in Minneapolis. Cambridge, Massachusetts: Joint Center for Urban Studies of the Massachusetts Institute of Technology and Harvard University, 1959, 1 v.

Includes illustrations.

Banovetz, James M. A Handbook for Minnesota Villages. 2d ed. Minneapolis: League of Minnesota Municipalities, 1963, 538p.

Includes diagrams and forms.

Minneapolis. Annual Report. Minneapolis: Office of Public Information, n.d., v.1+.

Frequency not indicated. Includes illustrations.

Minneapolis. Charters. Minneapolis City Charters and Ordinances.... Minneapolis, 1949+, 1v., loose-leaf.

Includes tables. Kept up to date with revisions.

Minnesota. Municipal Commission. Annual Report. St. Paul: The Commission, n.d., v.1+.

Frequency not indicated. Includes illustrations.

Minnesota. State Auditor. Report of the State Auditor of Minnesota on the Revenues, Expenditures, and Debt of Local Governments in Minnesota. St. Paul: State Auditor, 1972/73+, v.1+, annual.

Includes illustrations. Report year ends June 30.

Public Administration Service. Report on a Preliminary Review of the Government of the City of Minneapolis, 1946. Chicago, 1946, 76p.

Includes illustrations and bibliographical references.

REFERENCE MATERIALS

The list of reference materials below will be useful for obtaining specific types of information relating to Minnesota's politics and government.

Guide to Minnesota Executive Documents, 1860-1924, Microfiche Edition. Washington, D.C.: Brookhaven Press, 1975, 20 leaves.

An index to the microfiche documents.

Jerabek, Esther. Check List of Minnesota State Documents, 1858-1923. St. Paul: Minnesota Historical Society, 1972, 216p.

Includes in alphabetical order publications of all central agencies of state government, literature of special commissions, state institutions, and state-supported societies and agencies. Notes at beginnings of subheadings indicate year of establishment and legal authority of agency. Following main alphabetical arrangement is complete table of contents for executive documents. (Parish)

The Minnesota Almanac. Minneapolis: R. A. Jones, 1977+, v.1+.

Frequency not indicated. Includes illustrations and many types of data related to government and politics in the state.

Minnesota. Department of Administration. Directory and Guide to Agencies of Minnesota State Government, Including Executive, Legislative, and Judicial Offices. St. Paul, 1965, 44p.

Includes addresses and phone numbers.

_____, Division of Central Services. Minnesota Township List. St. Paul: The Department, n.d., v.1+.

Frequency not indicated. A register of townships.

Minnesota. Department of Administration, Documents Section. Minnesota State Publications. St. Paul: The Department, 1957+, v.1+.

This is a short price list of sales items that can be ordered directly from the Documents Section. There are over 350 titles in each list, arranged by subject and by form. Includes maps. (Parish)

Minnesota Historical Society. Checklist of Minnesota Public Documents. St. Paul: The Society, 1941-50+, v.1+.

This continuation is related to the Jerabek work listed above.

Minnesota. Secretary of State. Minnesota State, Congressional, Judicial, and County Officers. St. Paul: The Secretary of State, 1943-45+, v.1+.

Includes names and addresses.

Minnesota State Documents. St. Paul: Minnesota Historical Society Library, 1970+, v.1+, quarterly.

This bibliography serves as a listing of Minnesota state publications received by the Historical Society. (Parish)

Minnesota. University. Public Administration Center. Inventory of Research Resources Concerning a State-Wide Planning Program for Minnesota. Minneapolis: The Center, 1964, 64 leaves.

A bibliography on regional planning.

Toensing, W. F. Minnesota Congressmen, Legislators, and Other Elected State Officials; an Alphabetical Check List, 1849-1971. St. Paul: Minnesota Historical Society, 1971, 143p.

Lists all known territorial and state elected officials above the county and municipal level, as well as Minnesota members in the U.S. Congress. State officers reported are governor, lieutenant governor, secretary of state, auditor, treasurer, attorney general, justices and clerks of the Supreme Court, elected members of the Railroad and Warehouse Commission, legislators, and members of 1857 Convention that formed the Constitution. Entries are arranged in alphabetical order by surname, followed by year of birth and death, country, and post office address. Many Minnesota ghost towns are named. For legislators, the session dates have been recorded. There are 4,628 persons listed. Indexed by county and by office held. (Parish)

GENERAL SOURCES

For the person interested in state and local government in the United States there is a number of basic reference materials that one will find useful. David W. Parish's State Government Reference Publications: An Annotated Bibliography (Littleton, Colorado: Libraries Unlimited, 1974) is a selective, annotated guide to more than 800 important and representative documents issued by the offices and agencies of various states and U.S. territories. Parish includes bibliographies, legislative manuals and handbooks, directories, and other important reference works published by the states, as well as some reports that are important enough to serve as models for other state, local, or federal agencies. The arrangement is alphabetical first by state then by main entry. Appendixes include a bibliography of writings about state documents and a directory of agencies in the main part.

A comprehensive manual on state activities is the Book of the States (Chicago: Council of State Governments, 1935+) which is published biennially. Two supplements are usually issued in the odd-numbered years: one listing state elective officials and legislators; the other, administrative officials classified by functions. The main volume includes articles and many pages of precise tables on revenues and expenditures of all the states, operation of state legislators, health and welfare progress, public school financing, environmental control progress, labor relations, innovations in law enforcement, recent state constitutional changes, modernization of election systems, and many other relevant topics.

The Municipal Year Book (Washington, D.C.: International City Management Association, 1934+) issued annually is the source for statistical, financial and demographic data on local governments. It provides local government administrators, students, researchers and interested citizens with comprehensive, concise information on urban management operations in the United States and Canada.

Another valuable research and ready reference tool is The County Year Book (Washington, D.C.: National Association of Counties, 1975+). This work is issued annually and includes profiles of individual counties, salary data, feature articles, names and phone numbers of top county officials in every county in the United States, and listings of reports, studies and additional information on administration and management intergovernmental relations, human resources, personnel management, and labor relations. Those familiar with the time consuming task of maintaining a current collection of state directories will recognize the convenience of a one-volume alternative. Such a work is the State Information Book (Washington, D.C.: Patomac Books, 1977), 306p. edited by Susan Lubowski and others, which includes for each state, Washington, D.C., and the outlying territories the following: chief officers in all branches of government; 12 major state agencies; and a large section of local officers of federal agencies. Addresses and phone numbers are supplied throughout.

One will find the two bibliographies listed below helpful:

Bollens, John C. American County Government; with an Annotated Bibliography, with John R. Bayless and Kathryn L. Utter. Beverly Hills, California: Sage Publications, 1969, 433p.

A review of the literature, suggested approaches to new research, and bibliographical commentary on books, monographs, articles, and documents relating to American county government in general and to individual states.

Yarger, Susan R. State Constitutional Conventions, 1959-1975: a Bibliography, introduction by Richard H. Leach. Westport, Connecticut: Greenwood Press, 1976, 50p.

Supplements and updates C. E. Browne's State Constitutional Conventions from Independence to the Completion of the Present Union, 1776-1959. Includes bibliographical references.

GOVERNMENT AND POLITICS IN MINNESOTA - AN INFORMATION SOURCE SURVEY

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GOVERNMENT AND POLITICS IN MISSISSIPPI

AN INFORMATION SOURCE SURVEY

by

Robert B. Harmon
Bibliographic Research Library

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INTRODUCTION

A basic distinguishing feature of the American political system is the division of authority among several levels of government. Besides the national government and the fifty state governments there are many counties, municipalities, townships, school districts and other special districts. The number of governmental units in the United States now number over 90,000 by current estimates. The development of, the degrees of authority of, and the interrelationships among the various types of governmental units--national and, especially, state and local--form the basis of the study of state and local government.

The most outstanding characteristic of the fifty states is their diversity. Different conditions, such as area, natural resources and industrialization, population, and per capita income, in the various states present special governmental problems and determine, to a considerable extent, the particular matters to which some of the states attend. All the states exhibit certain basic similarities, however, in their governmental structures. The following guide will attempt to introduce you to government and politics in the state of Mississippi and to point out a variety of source materials from which you can obtain more detailed information.

STATE AND LOCAL GOVERNMENT

For those who would like to see the political processes within the state of Mississippi as compared to those of the other states there is a fairly large body of literature which will provide this kind of information. The works cited below can, for the most part, be classified as surveys of state and local governments within the American political system. Along with discussions of governmental structures, they provide a wealth of material covering special problems which affect local governments and clarify important interrelationships between state and local agencies.

Adrian, Charles R. Governing Urban America, with Charles Press. 5th ed. New York: McGraw-Hill, 1977, 401p.

An excellent overview of municipal government in the United States. Includes index and a bibliography on pages 386-393.

_____. State and Local Governments. 4th ed. New York: McGraw-Hill, 1976, 416p.

Includes illustrations, index and a bibliography on pages 402-412.

Bingham, Richard D. The Adoption of Innovation by Local Government, with the assistance of Thomas P. McNaught. Lexington, Massachusetts: Lexington Books, 1976, 271p.

Includes illustrations, an index and a bibliography on pages 253-264. Discusses the diffusion of innovations in local governments within the United States.

Burns, James MacGregor. State and Local Politics: Government by the People, with Jack W. Peltason and Thomas E. Cronin. Englewood Cliffs, New Jersey: Prentice-Hall, 1976, 199p.

Contains a somewhat revised version of pt. 8 of the 9th ed. of the author's Government by the People, with additional new material. Includes illustrations, an index and a bibliography on pages 195-199.

Danielson, Michael N. One Nation, So Many Governments, with Alan M. Hershey and John M. Bayne. Lexington, Massachusetts: Lexington Books, 1977, 141p.

A report to the Ford Foundation. Includes bibliographical references and index. Also has a number of illustrations.

Dye, Thomas R. Politics in States and Communities. 3d ed. Englewood Cliffs, New Jersey: Prentice-Hall, 1977, 494p.

Includes illustrations, bibliographical references and index.

Jacob, Herbert. Politics in the American States: A Comparative Analysis, edited with Kenneth N. Vines. 3d ed. Boston: Little, Brown, 1976, 509p.

Includes illustrations, bibliographies and index.

Levin, Melvin R. Community and Regional Planning: Issues in Public Policy. 3d ed. New York: Praeger, 1977, 278p.

Includes index and a bibliography on pages 260-274. Along with regional planning this work also deals with program budgeting.

Maddox, Russell Webber. State and Local Government, with Robert F. Fuquay. 3d ed. New York: Van Nostrand, 1975, 618p.

Includes bibliographical references and index.

Palmer, Kenneth T. State Politics in the United States. 2d ed. New York: St. Martin's Press, 1977, 158p.

Includes an index and a bibliography on pages 145-151.

Rapp, Brian W. Managing Local Government for Improved Performance: A Practical Approach, with Frank M. Patitucci. Boulder, Colorado: Westview Press, 1977, 422p.

Includes bibliographical references.

Stedman, Murray Salisbury. State and Local Governments. Cambridge, Massachusetts: Winthrop Publishers, 1976, 419p.

Includes illustrations, bibliographical references and index.

Straayer, John A. American State and Local Government. 2d ed. Columbus, Ohio: Merrill, 1977, 362p.

Includes illustrations and bibliographies.

Uslander, Eric M. Patterns of Decision Making in State Legislatures, with Ronald E. Weber. New York: Praeger, 1977, 210p.

Includes index and a bibliography on pages 195-206.

Yin, Robert K. Tinkering with the System: Technological Innovations in State and Local Services, with Karen A. Held and Mary E. Vogel. Lexington, Massachusetts: Lexington Books, 1977, 275p.

Presents case studies on technological innovations in state and local governments. Includes an index and a bibliography on pages 253-265.

CONSTITUTIONAL BACKGROUND AND DEVELOPMENT

Mississippi's constitution, the fourth in the history of the state, dates from 1890 and has been amended more than 40 times. The three previous constitutions were adopted in 1817, 1832, and 1869. The 1832 constitution was modified in 1861 when Mississippi joined the Confederacy.

Ethridge, William N. Modernizing Mississippi's Constitution. University: Bureau of Public Administration, University of Mississippi, 1950, 116p.

Part of the series: State Administration Series, no. 12.

Highsaw, Robert Baker. The Government and Administration of Mississippi, with Charles N. Fortenberry. New York: Crowell, 1954, 414p.

Part of the series: American Commonwealth Series, v. 22.

Hobbs, Edward Henry, ed. Yesterday's Constitution Today; an Analysis of the Mississippi Constitution of 1890, with others. University: Bureau of Public Administration, University of Mississippi, 1960, 151p.

Part of the series: State Administration Series, no. 19.

Howerton, Huey Blair. Mississippi's Leading Constitutional Decisions. University: Bureau of Governmental Research, University of Mississippi, 1964, 171p.

Part of the series: State Administration Series, no. 22.

McKeigney, Alex. Mississippi Government. 3d ed. Austin, Texas: Stick-Vaughn Co., 1972, 96, 32p.

Describes the history, structure, and services of the Mississippi state government. Includes illustrations and a copy of the state constitution.

Mississippi. Constitution. The Constitution of the State of Mississippi.... Jackson: Secretary of State, 1968, 97p.

Mississippi Government and Politics in Transition, edited by David M. Landry and Joseph B. Parker. Dubuque, Iowa: Kendall/Hunt Pub. Co., 1976, 172p.

Includes illustrations, index and a bibliography on pages 159-165.

Wilber, Leon A. Mississippi State Government: The Constitution, Legislature, and Administration, with Jean Fletcher. Hattiesburg: Department of Political Science, University of Southern Mississippi, 1974, 97p.

Includes bibliographical references.

MISSISSIPPI STATE GOVERNMENT -- Legislative Branch

The Legislature, generally considered the dominant branch of government in the state, consists of a 52-member Senate and a 122-member House of Representatives. Both senators and representatives are elected for four-year terms. The legislature shifted from biennial to limited annual sessions in 1970.

Hobbs, Edward Henry. Legislative Apportionment in Mississippi. University: Bureau of Public Administration, University of Mississippi, 1956, 96p.

Includes maps, diagrams, and tables. Part of the series: State Government Series, no. 18.

Mississippi. Auditor of Public Accounts. Expenses and Appropriations of the Mississippi Legislature. Jackson: Auditor of Public Accounts, n.d., v.1+.

Frequency not indicated.

Mississippi. Legislature. Directory. Biographical Data Regarding Members of Senate and House. House and Senate Rules. Jackson, 19??+, v.1+.

Title varies. Frequency not indicated.

_____. Senate and House Committees. Jackson, 19??+, v.1+.

Arranged by name of committee under each house.

_____, General Investigating Committee. A Report to the Mississippi State Legislature. Jackson: The Committee, 1970, 71 leaves.

Includes illustrations.

_____. House of Representatives. Journal. Jackson, etc., 1817/18+, v.1+.

Includes called, adjourned and extraordinary sessions.

_____. Senate. Journal. Jackson, etc., 1817-18+, v.1+.

Includes called, adjourned and extraordinary sessions.

Mississippi. University. Bureau of Governmental Research. A Handbook for Mississippi Legislators. University: The Bureau, 1947+, v.1+.

Provides a compact, readable manual for legislators, citizens, researchers, and public school students. Explains makeup of Mississippi Senate and House, steps in enacting a bill, lobbying, and joint activities. There is a directory of members. (Parish)

Ogle, David B. Strengthening the Mississippi Legislature. New Brunswick, New Jersey: Published for the Eagleton Institute of Politics by Rutgers University Press, 1971, 256p.

Includes bibliographical references.

MISSISSIPPI STATE GOVERNMENT -- Executive Branch

Mississippi's state government is divided into the traditional executive, legislative, and judicial branches. The chief executive is the governor, who is elected for a four-year term and may not succeed himself. The governor's ability to direct and control administration is limited by the division of power among a number of elected officials and more than 100 largely independent departments, boards, and commissions.

Kynerd, Thomas Eugene. Administrative Reorganization of Mississippi Government: A Study in Politics. Jackson: University Press of Mississippi, 1977, n.p.

Includes index and bibliographies.

McKinsey and Company. The Impact of Federal Grants-in-Aid in the State of Mississippi. Washington, 1954, 1v., v.p.

Includes tables.

Mississippi. Civil Defense Council. Biennial Report of the Mississippi Civil Defense Council. Jackson: The Council, n.d., v.1+.

Frequency not indicated.

Mississippi. Department of Audit. Report on Receipts and Expenditures of State Departments, Institutions, and Boards, Including Levee Boards. Jackson, n.d., v.1+, biennial.

Mississippi. Governor. Messages to the Legislature. Jackson, 1836+, v.1+.

Includes annual, biennial and special messages, inaugural addresses, etc. before the legislature.

Mississippi. Legislature. Fact-Finding Committee on Reorganization of State Government. Mississippi: A Report on State Reorganization. Jackson: The Committee, 1950, 104p.

Includes diagrams.

Mississippi. Secretary of State. Annual Report.... Jackson, n.d., v.1+.

Annual year ends June 30.

Mississippi. University. Bureau of Governmental Research. A Handbook of Mississippi State Agencies. University: The Bureau, 1948, 191p.

Part of the series: State Administration Series, no. 5.

MISSISSIPPI STATE GOVERNMENT -- Judicial Branch

Mississippi's highest court is the supreme court, composed of nine justices elected from each of three districts, and the senior member of the court serves as chief justice. The other principal courts are the circuit courts, which handle primarily criminal cases, and the chancery courts, which deal mainly with civil suits. Judges are elected for four-year terms.

Grant, Leslie B. Summary of Mississippi Law; Selected Principles of Mississippi Law for Use in Circuit Court Practice. Rochester, New York: Lawyers Co-operative Publishing Co., 1969, 3 v.

The Mississippi Attorney's Desk Book, edited by Richard F. Yarborough, Jr. University: Mississippi Law Journal, 1976, 1v.

Loose-leaf for updating.

Mississippi Courts and Election System; a Summary of Constitutional and Statutory Provisions. Hattiesburg: Department of Political Science, University of Southern Mississippi, 1967, 22 leaves.

Includes illustrations.

Mississippi. Supreme Court. Mississippi Cases Reported in Southern Reporter, Second Series. St. Paul: West Publishing Co., n.d., v.1+.

The official reports of the decisions and opinions of the Supreme Court of Mississippi from July 1, 1966.

POLITICS IN MISSISSIPPI

Mississippi politics were dominated by the Democratic party throughout most of the state's history. Except for 1948, when the States' Rights candidate won Mississippi's electoral votes, the state supported the Democratic party nominee in every presidential election from the end of Reconstruction (1876) until 1960. Beginning in 1960 and continuing until 1976, Mississippi denied its electoral votes to the Democratic candidate, voting for unpledged electors in 1960, Republican electors in 1964 and 1972, and independent electors in 1968. The Democratic victory in 1976 came only after a union had been effected between the party's predominantly black faction (loyal to the national party) and its predominantly white faction (representing most of the state officeholders).

State and local politics largely have been dominated by factional Democratic politics, in which personalities have outweighed issues. Since the 1960's, several developments have had a significant impact on Mississippi politics, including increased participation by black voters; court-ordered redistricting of municipalities, counties, and the legislature; and the growing strength of the Republicans, especially in urban areas.

Allen, Tip H. Mississippi Votes; the Presidential and Gubernatorial Elections, 1947-1964. State College: Mississippi State University, 1967, 64p.

Includes maps and bibliographical references. Part of the series: Preliminary Report, no. 17.

Barney, William. The Secessionist Impulse: Alabama and Mississippi in 1860. Princeton, New Jersey: Princeton University Press, 1974, 371p.

Includes maps and a bibliography on pages 323-350.

Berry, Jason. Amazing Grance; with Charles Evers in Mississippi. New York: Saturday Review Press, 1973, 370p.

Includes a bibliography on pages 359-362.

Chandler, Greene Callier. Journal and Speeches, with foreword by Walter Chandler. Memphis?, Tennessee, 1954, 244p.

Includes illustrations. Chandler was prominent in Mississippi politics.

Green, Adwin Wigfall. The Man Bilbo. Westport, Connecticut: Greenwood Press, 1976, 150p.

Reprint of the 1963 ed. Includes bibliographical references and index.

Hamilton, Charles Granville. Mississippi Politics in the Progressive Era, 1904-1920. Ann Arbor: University Microfilms, 1958, n.p.

Hearon, Cleo Carson. Mississippi and the Compromise of 1850. New York: AMS Press, 1972, 229p.

Reprint of the 1913 ed. Includes illustrations and a bibliography on pages 228-229.

Kirwan, Albert Dennis. Revolt of the Rednecks; Mississippi Politics; 1876-1925. Gloucester, Massachusetts: P. Smith, 1964, 328p.

Reprint of the 1951 ed. Includes illustrations, maps, portraits and a bibliography on pages 315-320.

Lively, Earl. The Invasion of Mississippi. Belmont, Massachusetts: American Opinion, 1963, 121p.

Politics in Mississippi from a conservative viewpoint. Includes illustrations.

Lynch, John Roy. Reminiscences of an Active Life; the Autobiography of John Roy Lynch, edited and with an introduction by John H. Franklin. Chicago: University of Chicago Press, 1970, 521p.

Includes a portrait.

McCutchen, Samuel Proctor. The Political Career of Albert Gallatin Brown. n.p., 1930, 259 leaves.

Includes maps and portraits.

Miles, Edwin Arthur. Jacksonian Democracy in Mississippi. New York: DaCapo Press, 1970, 192p.

A reprint of the 1960 ed.

Owens, George W. "I was There...": an Autobiographical Sketch of Educational, Legislative and Rehabilitation Experiences During the Changing Systems of Government in Mississippi. Fulton, Mississippi: Printed by Itawamba County Times, 1973, 268p.

Includes illustrations.

Rainwater, Percy Lee. Mississippi: Storm Center of Seccession, 1856-1861. New York: DaCapo Press, 1969, 248p.

A reprint of the 1938 ed. Includes illustrations and a bibliography on pages 227-234.

Ranck, James Byrne. Albert Gallatin Brown, Radical Southern Nationalist. Philadelphia: Porcupine Press, 1974, 320p.

A reprint of the 1937 ed. Includes illustrations and a bibliography on pages 299-306.

Republican Party. Mississippi. State Executive Committee. The Mississippi Text Book of Law and Facts, for the Canvas of 1869, Arranged for Convenient Reference. Jackson?: Vicksburg Republican Print, 1869, 48p.

Silver, James Wesley. Mississippi: The Closed Society. New enl. ed. New York: Harcourt, Brace and World, 1966, 375p.

One of the more significant studies on the political process in Mississippi. Includes illustrations.

U.S. Congress. Senate. Committee on Governmental Operations. Activities of the Mississippi Democratic Committee... Washington, D.C.: U.S. Government Printing Office, 1951, 621p.

Hearings before the committee. Includes illustrations.

Williamson, Henry Cuthbert. Memoirs of a Statesman, Being an Account of the Events in the Career of a Mississippi Journalist-Legislator, edited by C. Fred Thompson. Rochester, New York: Press of the Good Mountain, 1964, 168p.

LOCAL GOVERNMENT IN MISSISSIPPI

Mississippi is divided into 82 counties, each of which acts as an administrative area for the state in addition to providing important services as a local government. A five-member board of supervisors, elected by district, is the chief governing body of each county.

Municipalities are classified as villages, towns, or cities, depending on their population. Nearly 290 municipal corporations exist within the state. Most have a mayor-council form of government, commonly known as the "mayor-board of aldermen" form. A number of municipalities operate under the commission type of government, and some under the council-manager plan.

Howerton, Huey Blair. A Guidebook of County Appointive Offices. University: Bureau of Public Administration, University of Mississippi, 1949, 77p.

Part of the series: Publication, no. 25, County Government Series, no. 4.

Mississippi. Department of Audit. County Receipts and Disbursments and Bonded Debt. Jackson: The Department, 1967/69+, v.1+.

Frequency not indicated.

Mississippi. Legislature. General Investigating Committee. An Analysis of Mississippi County Governmental Expenditures: A Report to the Mississippi State Legislature. Jackson: The Committee, 1973, 358p., v.p.

REFERENCE MATERIALS

The materials listed in the section below will provide you with specific types of information relating to government and politics in Mississippi.

Governmental Guide. Mississippi Edition. Madison, Tennessee: G. R. Boone, n.d., v.1+, annual.

Includes illustrations. Also provides names and addresses of governmental officials.

McDowell, Jennifer. Black Politics: A Study and Annotated Bibliography of the Mississippi Freedom Democratic Party, with Milton Loventhal. San Jose, California: Bibliographic Information Center for the Study of Political Science, 1971, 96p.

An extensive bibliography covering all types of materials. Part of the series: Occasional Papers Series, no. 3.

Mississippi. Economic Council. Legislative Action. Jackson, n.d., v.1+, daily.

Sponsored by the State Chamber of Commerce, this publication provides a useful citizen service by listing Senate and House action on bills, appropriations passed, action on committee reports, and bills vetoed and signed by the Governor. (Parish)

Mississippi Government Almanac and Business Guide. Jackson: United Republican Fund of Mississippi, 1965+, v.1+, annual.

Includes illustrations and portraits.

Mississippi. Secretary of State. Directory of Mississippi Elective Officials. Jackson, n.d., v.1+.

Frequency not indicated. Quick reference guide of names, addresses, and governmental title for over 1,500 officials. The listing of major state officials is followed by an alphabetical list of district attorneys in numerical district order, county attorneys, and members of the Mississippi state Senate and House of Representatives. Home district is given for Senators and Representatives. Counties are also listed in alphabetical order, with county seat designates. Sheriff, clerks, assessors, tax collectors, coroners, county attorney, supervisors, justices of peace, and constables are listed. No indexes. (Parish)

_____. Public Documents of the State of Mississippi. Jackson, 1966+, v.1+, semi-annual.

Includes official publications reviewed by the Recorder of Documents during each half year. A useful feature is the description of classification scheme; complete and selective depositories are listed for interlibrary loan convenience. (Parish)

_____. Mississippi Official and Statistical Register. Jackson, 1948+, v.1+, annual.

The Blue Book provides a primary reference on state and local government in Mississippi spanning all segments of life. The 1968-72 edition has 478 pages divided into an overview of the

Magnolia State, state government, federal officials, local government, education, industry and commerce, resources, recreation, environmental services, law enforcement, historical general information (such as census and political paritis), and elections. Very detailed information on all the above subject; for example, the section on health lists every county and district medical director, registrars, and hospitals (with geographical location and number of beds). (Parish)

Mississippi State Capitol Directory. Jackson: Capitol Directory Publications, n.d., v.1+.

Frequency not indicated. Includes illustrations, addresses, etc.

Mississippi. University. Bureau of Governmental Research. An Annotated Bibliography on Mississippi's Economy, Business, Industry, and Government, 1930-1963. Tentative ed. University: University of Mississippi, 1964, 259p.

_____. Public Administration Survey. University: The Bureau, 1953+, v.1+, bimonthly.

Includes maps, portraits, etc.

GENERAL SOURCES

For the person interested in state and local government in the United States there is a number of basic reference materials that one will find useful. David W. Parish's State Government Reference Publications: An Annotated Bibliography (Littleton, Colorado: Libraries Unlimited, 1974) is a selective, annotated guide to more than 800 important and representative documents issued by the offices and agencies of various states and U.S. territories. Parish includes bibliographies, legislative manuals and handbooks, directories, and other important reference works published by the states, as well as some reports that are important enough to serve as models for other state, local, or federal agencies. The arrangement is alphabetical first by state then by main entry. Appendixes include a bibliography of writings about state documents and a directory of agencies in the main part.

A comprehensive manual on state activities is the Book of the States (Chicago: Council of State Governments, 1935+) which is published biennially. Two supplements are usually issued in the odd-numbered years: one listing state elective officials and legislators; the other, administrative officials classified by functions. The main volume includes articles and many pages of precise tables on revenues and expenditures of all the states, operation of state legislators, health and welfare progress, public

school financing, environmental control progress, labor relations, innovations in law enforcement, recent state constitutional changes, modernization of election systems, and many other relevant topics.

The Municipal Year Book (Washington, D.C.: International City Management Association, 1934+) issued annually is the source for statistical, financial and demographic data on local governments. It provides local government administrators, students, researchers and interested citizens eith comprehensive, concise information on urban management operations in the United States and Canada.

Another valuable research and ready reference tool is The County Year Book (Washington, D.C.: National Association of Counties, 1975+). This work is issued annually and includes profiles of individual counties, salary data, feature articles, names and phone numbers of top county officials in every county in the United States, and listings of reports, studies and additional information on administration and management, intergovernmental relations, human resources, personnel management, and labor relations. Those familiar with the time consuming task of maintaining a current collection of state directories will recognize the convenience of a one-volume alternative. Such a work is the State Information Book (Washington, D.C.: Patomac Books, 1977), 306p. edited by Susan Lubowski and others, which includes for each state, Washington, D.C., and the outlying territories the following: chief officers in all branches of government; 12 major state agencies; and a large section of local officers of federal agencies. Addresses and phone numbers are supplied throughout.

One will find the two bibliographies listed below helpful:

Bollens, John C. American County Government; with an Annotated Bibliography, with John R. Bayless and Kathryn L. Utter. Beverly Hills, California: Sage Publications, 1969, 433p.

A review of the literature, suggested approaches to new research, and bibliographical commentary on books, monographs, articles, and documents relating to American county government in general and to individual states.

Yarger, Susan R. State Constitutional Conventions, 1959-1975: a Bibliography, introduction by Richard H. Leach. Westport, Connecticut: Greenwood Press, 1976, 50p.

Supplements and updates C. E. Browne's State Constitutional Conventions from Independence to the Completion of the Present Union, 1776-1959. Includes bibliographical references.

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GOVERNMENT AND POLITICS IN MISSOURI

AN INFORMATION SOURCE SURVEY

By

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Bibliographic Research Library

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INTRODUCTION

A basic distinguishing feature of the American political system is the division of authority among several levels of government. Besides the national government and the fifty state governments there are many counties, municipalities, townships, school districts and other special districts. The number of governmental units in the United States now number over 90,000 by current estimates. The development of, the degrees of authority of, and the interrelationships among the various types of governmental units--national and, especially, state and local--form the basis of the study of state and local government.

The most outstanding characteristic of the fifty states is their diversity. Different conditions, such as area, natural resources and industrialization, population, and per capita income, in the various states present special governmental problems and determine, to a considerable extent, the particular matters to which some of the states attend. All the states exhibit certain basic similarities, however, in their governmental structures. The following guide will attempt to introduce you to government and politics in the state of Missouri and to point out a variety of source materials from which you can obtain more detailed information.

STATE AND LOCAL GOVERNMENT

For those who would like to see the political processes within the state of Missouri as compared to those of the other states there is a fairly large body of literature which will provide this kind of information. The works cited below can, for the most part, be classified as surveys of state and local governments within the American political system. Along with discussions of governmental structures, they provide a wealth of material covering special problems which affect local governments and clarify important interrelationships between state and local agencies.

Adrian, Charles R. Governing Urban America. With Charles Press. 5th ed. New York: McGraw-Hill, 1977, 401p.

An excellent overview of municipal government in the United States. Includes index and a bibliography on pages 386-393.

_____. State and Local Governments. 4th ed. New York: McGraw-Hill, 1976, 416p.

Includes illustrations, index and a bibliography on pages 402-412.

Bingham, Richard D. The Adoption of Innovation by Local Government. With the assistance of Thomas P. McNaught. Lexington, Massachusetts: Lexington Books, 1976, 271p.

Includes illustrations, an index and a bibliography on pages 253-264. Discusses the diffusion of innovations in local governments within the United States.

Burns, James MacGregor. State and Local Politics: Government by the People. With Jack W. Peltason and Thomas E. Cronin. Englewood Cliffs, New Jersey: Prentice-Hall, 1976, 199p.

Contains a somewhat revised version of pt. 8 of the 9th ed. of the author's Government by the People, with additional new material. Includes illustrations, an index and a bibliography on pages 195-199.

Danielson, Michael N. One Nation, So Many Governments. With Alan M. Hershey, and John M. Bayne. Lexington, Massachusetts: Lexington Books, 1977, 141p.

A report to the Ford Foundation. Includes bibliographical references and index. Also has a number of illustrations.

Dye, Thomas R. Politics in States and Communities. 3rd ed. Englewood Cliffs, New Jersey: Prentice-Hall, 1977, 494p.

Includes illustrations, bibliographical references and index.

Jacob, Herbert. Politics in the American States: A Comparative Analysis. Edited with Kenneth N. Vines. 3d ed. Boston: Little, Brown, 1976, 509p.

Includes illustrations, bibliographies and index.

Levin, Melvin R. Community and Regional Planning: Issues in Public Policy. 3d ed. New York: Praeger, 1977, 278p.

Includes index and a bibliography on pages 260-274. Along with regional planning this work also deals with program budgeting.

Maddox, Russell Webber. State and Local Government. With Robert F. Fuquay. 3d ed. New York: Van Nostrand, 1975, 618p.

Includes bibliographical references and index.

Palmer, Kenneth T. State Politics in the United States. 2d ed. New York: St. Martin's Press, 1977, 158p.

Includes an index and a bibliography on pages 145-151.

Rapp, Brian W. Managing Local Government for Improved Performance: A Practical Approach. With Frank M. Patitucci. Boulder, Colorado: Westview Press, 1977, 422p.

Includes bibliographical references.

Stedman, Murray Salisbury. State and Local Governments. Cambridge, Massachusetts: Winthrop Publishers, 1976, 419p.

Includes illustrations, bibliographical references and index.

Straayer, John A. American State and Local Government. 2d ed. Columbus, Ohio: Merrill, 1977, 362p.

Includes illustrations and bibliographies.

Uslander, Eric M. Patterns of Decision Making in State Legislatures. With Ronald E. Weber. New York: Praeger, 1977, 210p.

Includes index and a bibliography on pages 195-206.

Yin, Robert K. Tinkering with the System: Technological Innovations in State and Local Services. With Karen A. Held and Mary E. Vogel. Lexington, Massachusetts: Lexington Books, 1977, 275p.

Presents case studies on technological innovations in state and local governments. Includes an index and a bibliography on pages 253-265.

CONSTITUTIONAL BACKGROUND AND DEVELOPMENT

The state's first constitution went into effect in 1820, the year before Missouri was admitted to the Union. A new constitution, drafted by Radical Republicans, was adopted in 1865 after the Civil War. It did away with slavery, but harsh provisions prohibiting Southern sympathizers from voting or holding office or many other jobs made it short-lived. With the Southern element back in power, the constitution of 1875 eliminated these severe terms.

Other provisions of the 1875 constitution were restrictive, however, and constituted a barrier to economic and social progress following World War I. Many amendments, including those financing highways through a gasoline tax, providing a social welfare system, and establishing a conservation commission, were approved, but by 1940 the people were ready for a new constitution. The new document, which kept most of the provisions provided by amendments to the old one, was adopted in 1945, following a constitutional convention. The objectives were to increase efficiency through flexibility.

Cox, Evelyn Candace. Origin, Drafting, and Ratification of the Missouri Constitution of 1945. Ann Arbor: University Microfilms, 1954.

This is from University Microfilms. AC-1, no. 8961.

Faust, Martin Luther. The Constitution and the Administrative Structure. Columbia: Research Center, School of Business and Public Administration, University of Missouri, 1964 75p.

Includes illustrations, a map on the cover, and bibliographical footnotes. This is Missouri economy study no. 4.

_____. Constitution Making in Missouri: The Convention of 1943-1944. New York: National Municipal League, 1971, 176p.

Includes bibliographical references. This is State constitutional convention studies, no. 6.

_____. Five Years Under the New Missouri Constitution: A Progress Report. Jefferson City: Missouri Public Expenditure Survey, 1950, 27p.

Karsch, Robert Frederick. The Government of Missouri. 12th ed. Columbia: Lucas Bros. Publishers, 1974, 263p.

Includes bibliographies and illustrations. First edition published in 1951 under title: Essentials of Missouri Government.

_____. The Living Constitution--Missouri. Peggy Elzea, photographer. Columbia: Lucas Brothers Publishers, 1974, 113p.

Includes index. Has 3 leaves of plates.

_____. Missouri Under the Constitution: a Textbook for High Schools. Columbia: Lucas Bros., 1968, 158p.

Includes illustrations and maps.

_____. Understanding the Missouri Constitution. St. Louis: State Pub., 1967, 135p.

Includes illustrations and portraits.

McCandless, Perry. Constitutional Government in Missouri, and the Constitution of the State of Missouri. Warrensburg(?), 1971, 52, 83p.

Includes illustrations. Has a bibliography on pages 47-48 of the second group of pages. A folded sheet is inserted on the "Organization of the executive branch of Missouri State Government".

Missouri. Constitution. Constitution, State of Missouri, 1945. Rev. Jefferson City, J. C. Kirkpatrick, Secretary of State, 1969, 244p.

Includes a portrait. Also includes bibliographical references.

_____. Constitution, State of Missouri, 1945. Rev., 1974. Jefferson City: J. C. Kirkpatrick, Secretary of State, 1974, 238p.

Includes bibliographical references and index.

St. Louis. Division of Curriculum and Educational Research. Missouri: The Simplified Constitution. St. Louis: Webster Division, McGraw-Hill, c1965, 76p.

Includes illustrations. This is a simplified adaptation of the Missouri constitution for use in the State public schools.

St. Louis. Division of Instruction and Research. The Simplified Missouri Constitution. St. Louis: Webster Publishing Company, 1950, 72p.

Includes illustrations.

MISSOURI STATE GOVERNMENT -- Legislative Branch

Until the late 1950's the state's bicameral legislature met for only five months every two years, with occasional special sessions called by the governor. Annual budget sessions were added then, and in 1970 the voters authorized regular annual sessions of four and five months in alternate years. At the same time, the number of legislative employees was greatly increased. The number of members of the House of Representatives, now 163, is determined by population. The Senate membership is fixed at 34. Apportionment of the two houses is handled every ten years by separate bipartisan commissions. Missouri has both the initiative and referendum.

Associated Industries of Missouri. Missouri Laws Enacted 1969 by 75th General Assembly. St. Louis, 1969, 56p.

_____. Missouri Laws Enacted by 76th General Assembly, 1st Regular Session. St. Louis, 1971, 42p.

_____. Missouri Laws Enacted 1972 by 76th General Assembly, Second Regular Session. St Louis, 1972, 47p.

This is a digest of each law enacted.

_____. 1976 Missouri Laws Enacted: 78th General Assembly, First Special Session of the First Regular Session, and Second Regular Session. St. Louis: Associated Industries of Missouri, c1976, 29p.

Includes index.

Karsch, Robert Frederick. The Standing Committees of the Missouri General Assembly. Columbia: Bureau of Government Research, University of Missouri, 1959, 34p.

Includes diagrams and tables. This is no. one of the series.

Leuthold, David A. The Missouri Legislature: A Preliminary Profile. Columbia: Research Center, School of Business and Public Administration, University of Missouri, 1967, 23p.

Includes illustrations.

Missouri. General Assembly. Appendix to the House and Senate Journals. Jefferson City, 1868-19.

Title varies slightly. Consists of Reports of State Officers and departments issued as appendices to the House and Senate Journals.

_____. Journal. Jefferson City, etc: 1821-. v. 1-.

Consists of reports of state officers and departments.

_____. Members of...General Assembly of Missouri. (unofficial), Jefferson City(?), 19.

_____. Roster. v. 1-. Jefferson City.

Includes illustrations.

Missouri. General Assembly. Committee on Legislative Research. Index of House and Senate Bills and Joint Resolutions: Seventy-seventh General Assembly, Missouri, Second Regular Session, 1974. 191p. in various pagings.

Missouri. General Assembly. House of Representatives. Journal. Jefferson City, etc.: 1822-, v. 1-, (frequency not given).

Consists of reports of state officers and departments.

Missouri. General Assembly. Senate. Manual, General Assembly. Jefferson City, 197?.

Available in March of odd-numbered years; provides full texts of House and Senate rules, with indexes. Lists members of legislative committees and schedules of meetings. There are rosters of both legislative bodies with district, political party, home telephone, Jefferson City address, office, and occupation. (Parish)

Perry, Robert T. Black Legislators. San Francisco: R. and E. Research Associates, 1976, 137p.

Bibliography is included on pages 131-137. This is a slightly modified version of a Ph.D. dissertation written at the University of Missouri-Columbia.

Young, George Dale. The Role of Political Parties in the Missouri House of Representatives. Ann Arbor: University Microfilms, 1959.

This is Microfilm AC-1 no. 58-7426.

MISSOURI STATE GOVERNMENT -- Executive Branch

Six executive officers--the governor, lieutenant governor, secretary of state, attorney general, treasurer, and auditor--are elected by the people, each for four-year terms and all but the auditor elected in presidential election years. The governor and treasurer could not succeed themselves until constitutional amendments approved in the 1960's permitted them to serve two consecutive terms.

The governor's powers include the line-item veto and reduction of appropriation measures. On the other hand, the General Assembly must confirm major appointments of the governor, and several state agencies, such as those dealing with highways, conservation, parks, mental health, and education, are controlled by bipartisan agencies whose members' terms overlap those of the governor.

Under provisions of a 1972 constitutional amendment to reorganize state government, the executive branch is to be divided into no more than 14 departments. Highlights of the reorganization were creation of departments of consumer affairs, natural resources, transportation, public safety, and social services. Most state employees are hired through a merit system, but the state department of revenue, which collects all state taxes and issues drivers' and automobile licenses, and the agriculture department remain under the patronage system.

Giffen, Jerena East. First Ladies of Missouri, Their Homes, and Their Families. Von Hoffmann Press, 1970, 296p.

Includes illustrations, maps, plans, and portraits. Also includes a bibliography on pages 267-284.

Missouri. Department of Business and Administration. Report on Duties, Responsibilities and Salaries, Missouri State Employees. Jefferson City, v. 1-, annual.

Missouri. General Assembly. Committee on Legislative Research. Salaries of State Employees, Missouri and Selected States. Jefferson, City, 1950, 63 leaves.

This is the Committee's Report no. 12.

_____. Salaries of State Employees; Report Pursuant to House Resolution No. 113, Sixty-Seventh General Assembly, Adopted May 11, 1953. Jefferson City, 1954, 117 leaves.

This is the Committee's Report no. 14.

Missouri. General Assembly. Committee on State Fiscal Affairs. Statutory Salaries, Missouri State Officials, v. 1-, (frequency not mentioned).

Missouri. Office of Administration. Personnel Division. Annual Report of the Personnel Division of the Office of Administration, State of Missouri. Jefferson City: Personnel Division, Office of Administration, v. 1-.

Includes illustrations.

Missouri. State Reorganization Commission. Interim Report of the 1969 State Reorganization Commission of Missouri. Submitted to Governor Warren E. Hearnes and the 76th General Assembly, February 1971. Jefferson City, 1971, 9p.

_____. Inventory of Missouri State Government Functions Programs and Activities. Jefferson City, 1971, 470p.

_____. Report Submitted to Governor Phil M. Donnelly and the 68th General Assembly, January 10, 1955. Jefferson City, 1955, 195p.

Includes illustrations. A supplement of proposed bills and joint resolutions to implement recommendations was published in Jefferson City in 1955 containing 122p.

Missouri. State Reorganization Commission. Committee on Executive Management Functions. Improved Management: An Aid to More Effective and Responsive State Government of the 1969 State Reorganization Commission of Missouri. Submitted to Governor Warren E. Hearnes and the 76th General Assembly, February, 1971. Jefferson City, 1971, 28p.

Missouri. State Reorganization Commission. Task Force on Personnel Administration. The Missouri Personnel Plan of the 1969 State Reorganization Commission of Missouri. Submitted to Governor Warren E. Hearnes and the 76th General Assembly, February 1971. Jefferson City, 1971, 8p.

State of Missouri Code of State Regulations, Annotated. Jefferson City: J. C. Kirkpatrick, Secretary of State, c1977, 6v.

Includes illustrations. This is looseleaf for updating.

Watson, Richard Abernathy. Law Enforcement in Missouri: Office of Attorney General. Columbia: Research Center, University of Missouri, 1962, 46p.

This is Missouri Studies no. 1.

MISSOURI STATE GOVERNMENT -- Judicial Branch

The Missouri plan for selection of judges, sometimes known as the nonpartisan court plan, was adopted in 1940. Members of the state supreme court, the three courts of appeals, and circuit and probate courts of St. Louis, St. Louis county, and Jackson county (Kansas City) are selected by the governor from panels of three individuals nominated by nonpartisan commissions. After one year, and after specified terms later, voters decide on the retention of the judges. Other judges in the state are elected on partisan ballots. The courts of the state were brought under a unified system through a constitutional amendment approved in 1972.

Missouri. Courts. Missouri Rules of Court, 1976, State and Federal: With Amendments Received to and Including December 15, 1975. 7th ed. St. Paul: West Publishing Company, c1976, 1425p.

Includes indexes.

Missouri. Judicial Conference. Annual Judicial Conference Statistical Report. Jefferson City: Office of State Courts Administrator, v. 1-.

Includes illustrations.

Smithson, Spurgeon L. Liability Claims and Litigation: Suggestions and Check Lists for the Handling of Liability Claims and Litigation. 3d ed. Kansas City: Smithson, 1958, 77p.

Includes index.

POLITICS IN MISSOURI

In common with other border states, Missouri usually votes Democratic, but in the 1940s the Republicans elected governors and returned Republican majorities to the General Assembly on a number of occasions. Both parties contain factions espousing liberal and conservative approaches to social and economic questions. The Democratic Party is somewhat stronger in the two large metropolitan centers, but the Republicans have considerable strength there as well.

Bates, Frederick. The Life and Papers of Frederick Bates. Edited by Thomas Maitland Marshall. New York: Arno Press, 1975, c1926, 2v. in 1.

Includes portraits. Includes bibliographical references and index.

Dollars and Sense in Government. St. Louis: Governmental Research Institute, no. 1-.

Frequency varies.

Dorsett, Lyle W. The Pendergast Machine. New York: Oxford University Press, 1968, 163p.

Includes maps. Bibliographical references are included in "Notes" pages 139-150. "Bibliographic essay" is included on pages 151-152.

Fenton, John H. Politics in the Border States; a Study of the Patterns of Political Organization, and Political Change Common to the Border States: Maryland, West Virginia, Kentucky and Missouri. New Orleans: Hauser Press, 1957, 230p.

Includes maps, diagrams, and tables.

Karsch, Robert Frederick. The Missouri Citizen; History, Government and Features of the State. With William S. Svoboda. 3d ed. St. Louis: State Publishing Company, 1970, 382p.

Includes illustrations, maps and portraits.

_____. Political Parties, Elections, and the General Assembly in Missouri. Columbia: Research Center, School of Business and Public Administration, University of Missouri, 1964, 42p.

Includes illustrations and maps. This is Missouri economy study no. 3.

Kirkpatrick, Arthur Roy. Missouri, the Twelfth Confederate State. Ann Arbor: University Microfilms, 1955.

This is microfilm AC-1 no. 9184.

Kostbade, J. Trenton. Geography and Politics in Missouri. Ann Arbor: University Microfilms, 1958.

This is Microfilm AC-1 no. 58-1421.

League of Women Voters of Missouri. Missouri Voters' Handbook. Margaret S. Dickinson, editor. University City(?), 1958, 82p.

Includes illustrations.

McCurdy, Frances Lea. Stump, Bar, and Pulpit: Speechmaking on the Missouri Frontier. Columbia: University of Missouri Press, 1969, 218p.

Includes a bibliography on pages 189-209.

Mering, John Vollmer. The Whig Party in Missouri. Columbia: University of Missouri Press, 1967, 276p.

Includes a map. Includes a bibliography on pages 247-262. This is U. of Missouri studies, v. 41.

Missouri. Office of the Secretary of State. Official Returns of the Primary Election. v. 1-, St. Louis.

Frequency not mentioned.

Mitchell, Franklin D. Embattled Democracy: Missouri Democratic Politics, 1919-1932. Columbia: University of Missouri Press, 1968, 219p.

Includes a bibliography on pages 197-207. This is U. of Missouri studies v. 47.

Parish, William Earl. Missouri Under Radical Rule, 1865-1870. Columbia: University of Missouri Press, 1965, 385p.

Includes a bibliography on pages 364-374.

Shoemaker, Floyd Calvin. Missouri's Struggle for Statehood, 1804-1821. New York: Russell & Russell, 1969, c1943, 383p.

Includes illustrations, 4 maps, portraits, "Missouri Constitution of 1820" on pages 329-355, "Missouri's Solemn Public Act, June 26, 1821" on pages 360-362, and includes bibliographical footnotes.

Violette, Eugene Morrow. A History of Missouri. With Forrest Wolverton, Jr. Rev. and modernized. Photos. by Gerald Massie. St. Louis: State Pub. Company, 1955, 468p.

Includes illustrations.

LOCAL GOVERNMENT IN MISSOURI

Missouri has 114 counties plus the city of St. Louis, which has the powers of a county. Two counties, St. Louis and Jackson, have charters and operate under a supervisor or executive and a council. Others operate under a three-member county court, which is an administrative body. The more than 750 cities and towns are first-, second-, third-, and fourth-class cities, villages, and home-rule charter cities. Population is the main determinant, and, except for home-rule cities, most powers are designated by the legislature. In addition, some areas have sewer districts, fire-protection districts, street-lighting districts, and special governmental bodies created by the legislature.

Beach, Marjorie (Marshall). The Mayor's Wife: Crusade in Kansas City. New York: Vantage Press, c1953, 210p.

Brown, Andrew Theodore. The Politics of Reform; Kansas City's Municipal Government, 1925-1950. Kansas City: Community Studies, 1958, 430p.

Includes maps. This is Community Studies, Kansas City, Missouri, Publication 116.

Gray, Kenneth E. A Report on Politics in Kansas City, Mo. Cambridge, Massachusetts: Joint Center for Urban Studies of the Massachusetts Institute of Technology and Harvard University, c1959, 1v.

Includes illustrations.

Holmes, Oliver Wendell. The Impact of Public Spending in a Low-Income Rural Area: A Case Study of Fort Leonard Wood, Missouri. Washington, D.C.: Economic Research Service, U.S. Department of Agriculture, 1968, 26p.

Includes illustrations. This is Agricultural Economic Report no. 135.

Kansas City, Mo. Charters. The Charter, Administrative Code, and Revised Ordinances of Kansas City, Missouri. Revision of 1956, containing all ordinances passed prior to January 1, 1956. Edited by Michie City Publications Co., under the supervision of Guy W. Rice. Kansas City: Printed by Bard & Fletcher Company, 1956, 842p.

Includes maps. A supplement of ordinances passed after December 31, 1955 was published in a looseleaf form also.

Kansas City, Mo. City Manager. Annual Report. Kansas City, v. 1-.

Kansas City, Missouri. Research and Budget Department. Facts and Figures. Kansas City, Missouri, v. 1-. (Frequency not mentioned.)

Continues a publication of the same title issued by the City Manager.

Missouri. Division of Budget and Planning. Missouri Local Government: Revenue and Expenditures, 1964 to 1974. Jefferson City: State of Missouri, Office of Administration, Division of Budget and Planning, 1976, 43p.

Includes a bibliography on p. 43.

Missouri Local Government Law. Jefferson City: Missouri Bar, c1975, 433p. in various pagings.

Includes bibliographical references.

Snow, Marshall Solomon. The City Government of Saint Louis. Baltimore: N. Murray, publication agent, Johns Hopkins University, 1887. New York: Johnson Reprint Corp., 1973, 40p.

Pages also numbered 140-174. Original ed. issued as no. 4 of Municipal government, history, and politics, which forms the 5th series of Johns Hopkins University studies in historical and political science.

Watson, Richard Abernathy. The Politics of Urban Change: The Effect of Middle-Income Apartment Dwellers on Slum Area Politics. Kansas City: Community Studies, Inc., 1963, 81p.

This is Public Affairs Monograph Series no. 3.

Zoubek, Linda. Missouri County Data Book. Jefferson City: Missouri Division of Commerce and Industrial Development, 1973(?), 9, 460p.

Includes illustrations. Chiefly consists of tables. Bibliography is included in 1st group of 9 pages.

REFERENCE MATERIALS

The list below contains those reference materials of a broad or general nature. They will be useful in providing an overview of governmental structures and persons involved in Missouri's state and local government.

Missouri. Chamber of Commerce. Members of the ( ) Missouri General Assembly, Missouri Delegation ( ) Congress, Key State Elected Officials. Jefferson City, 19?-. Annual.

Directory of state Senators and Representatives alphabetically and by district; district maps are included. Gives home address and political party. Governor, Lieutenant Governor, Secretary of State, Attorney General, State Treasurer and Auditor are reported under state elective offices. Term of office is specified. U.S. Representatives are arranged by district, with political party and a map of Congressional districts. Although directory is not an official publication, it serves the same purpose as the official legislative directories from other states. (Parish.)

Missouri. Secretary of State. Official Manual, State of Missouri. Jefferson City, 1959-. Biennial.

Issued in December of odd-numbered years, this manual contains historical, official, political, statistical, and general information for state and national government. There is a brief history of the state with attractive, colored photographs. All U.S. Congressmen are listed with biographies and photographs. Roster of state legislators. For commissions and agencies, there is summary of functions, officers with salaries, and usually a chronological review of those holding position in past. An unusual feature is the detailed employee listings (with salaries) for agencies and such as the University of Missouri, state hospitals, and executive departments. There are general election returns by congressional district and circuit court district, also primary returns. Postal directory and political party officers by county are other features. (Parish.)

_____. Roster of State, District, and County Officers. Jefferson City, 1973, 208p.

The 1973/74 roster lists over 2,000 individuals. First section covers executive and administration officials, with title and state Capitol telephone, legislative officials, and court officers. Judges are listed by judicial circuit, with office address. Second section reports votes in presidential and gubernatorial elections, and election results for lesser state officials, and for constitutional amendments (by county, ward, and precinct.) Finally, there is a directory of county officials. (Parish.)

Missouri State Government Publications. Jefferson City: Missouri State Library, January/February 1972, v. 1-, semimonthly.

Lists official Missouri monographs and serials received in the State Library. Arrangement is alphabetical by issuing agency; each title is assigned an accession number noting year of record in the publication list. Since requests for permanent copies must be directed to the issuing agency, addresses are included. There are usually 100 to 125 items in each issue, so the author-title-key word subject index is very useful. University of Missouri Cooperative Extension Service publications are not included in the index. (Parish.)

Missouri. State Library, Jefferson City. Reference and Circulation Department. Checklist of Official Publications of the State of Missouri. 1951-, v. 1-, (frequency not mentioned).

Who's Who in the St. Louis City Government. St. Louis: Municipal Reference Library, Public Library, v. 1-, (frequency not mentioned).

GENERAL SOURCES

For the person interested in state and local government in the United States there is a number of basic reference materials that one will find useful. David W. Parish's State Government Reference Publications: An Annotated Bibliography (Littleton, Colorado: Libraries Unlimited, 1974) is a selective, annotated guide to more than 800 important and representative documents issued by the offices and agencies of various states and U.S. territories. Parish includes bibliographies, legislative manuals and handbooks, directories, and other important reference works published by the states, as well as some reports that are important enough to serve as models for other state, local, or federal agencies. The arrangement is alphabetical first by state then by main entry. Appendixes include a bibliography of writings about state documents and a directory of agencies in the main part.

A comprehensive manual on state activities is the Book of the States (Chicago: Council of State Governments, 1935+) which is published biennially. Two supplements are usually issued in the odd-numbered years: one listing state elective officials and legislators; the other, administrative officials classified by functions. The main volume includes articles and many pages of precise tables on revenues and expenditures of all the states, operation of state legislators, health and welfare progress, public school financing, environmental control progress, labor relations, innovations in law enforcement, recent state constitutional changes, modernization of election systems, and many other relevent topics.

The Municipal Year Book (Washington, D.C.: International City Management Association, 1934+) issued annually is the source for statistical, financial and demographic data on local governments. It provides local government administrators, students, researchers and interested citizens with comprehensive, concise information on urban management operations in the United States and Canada.

Another valuable research and ready reference tool is The County Year Book (Washington, D.C.: National Association of Counties, 1975+). This work is issued annually and includes profiles of individual counties, salary data, feature articles, names and phone numbers of top county officials in every county in the United States, and listings of reports, studies and additional information on administration and management, intergovernmental relations, human resources, personnel management, and labor relations. Those familiar with the time consuming task of maintaining a current collection of state directories will recognize the convenience of a one-volume alternative. Such a work is the State Information Book (Washington, D.C.: Patomac Books, 1977), 306p. edited by Susan Lubowski and others, which includes for each state, Washington, D.C., and the outlying territories the following: chief officers in all branches of government; 12 major state agencies; and a large section of local officers of federal agencies. Addresses and phone numbers are supplied throughout.

One will find the two bibliographies listed below helpful:

Bollens, John C. American County Government: With An Annotated Bibliography. With John R. Bayless and Kathryn L. Utter. Beverly Hills, California: Sage Publications, 1969, 433p.

A review of the literature, suggested approaches to new research, and bibliographical commentary on books, monographs, articles, and documents relating to American county government in general and to individual states.

Yarger, Susan R. State Constitutional Conventions, 1959-1975; A Bibliography. Introduction by Richard H. Leach. Westport, Connecticut: Greenwood Press, 1976, 50p.

Supplements and updates C. E. Browne's State Constitutional Conventions From Independence to the Completion of the Present Union, 1776-1959. Includes bibliographical references.

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PREFACE

The present research guide contains nearly 125 selected references on studies in nursing and the emerging paramedical practitioners published chiefly during 1950-1973. The references listed in the bibliography are by no means definitive nor are they meant to be, but they represent many of the old and current publications which may be used as guides for further research. The guide is divided into two parts: Part One contains the listing of books, and Part Two is a listing of articles and periodicals. The references are arranged by the author in alphabetical order when possible.

I would like to thank Mrs. Mary Vance, Editor, Vance Bibliographies, for her encouragement and partial financial assistance in the completion of the guide.

It is my hope those engaged in research studies related to nursing and the emerging paramedical practitioners, will find this guide a useful and informative reference material.

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